



**OFFICE OF THE DISTRICT & SESSIONS JUDGE, BAJALI ::: PATHSALA.**



**NOTICE INVITING TENDER**

*Dated, Pathsala, Bajali, the 07<sup>th</sup> June, 2023*

Sealed quotations are invited affixing Court Fee stamp of Rs. **8.25** (Non-refundable) from the intending registered firms for supply of the following listed articles as per specification given with the Notice.

**List of the Articles :**

<b>Sl. No.</b>	<b>Name of the article</b>	<b>Model</b>	<b>Quantity</b>	<b>Rate @ 1 No.</b>
1	UPS	Microtek UPS 600 VA	10 Nos.	
2	Computer Table	Standard Size	2 Nos.	
3	Office Table	Standard Size ( <b>5 ft x 3 ft</b> ) ( Both Side Drawer and Provision for placing CPU )	5 Nos.	
4	Chair	High Back (Revolving with Arms )	10 Nos.	
5	Air Cooler	<b>1</b> No. of Big Size for Court Room and <b>1</b> No. of Small size for Stenographer Room (Branded )	2 Nos.	
6	Refrigerator	180 Liter	1 No.	

**GENERAL TERMS & CONDITIONS**

1. The sealed envelope containing quotation shall be marked as "**Tender for Supply of Office equipment**" and the following documents must be annexed with the quotation.
  - i. Copy of the Current Bank Account details in the name of the Farm
  - ii. Trade license issued by appropriate authority.
  - iii. Pan card in the name of the farm.
  - iv. GST registration certificate.
  - v. Any other documents which are required for supplying of Article to the Govt. Office.

Each page of the documents should be signed by the bidder with seal to establish the Bidder's eligibility and its qualification to perform the supply of materials if its bid is accepted. In the absence of any of the above documents/information the offer may be summarily rejected without making any further reference in this regard.

The sealed quotation should be submitted to the office of the District and Sessions Judge, Bajali **during office hours on working days on or before 15-06-2023.**



2. Payments shall be made after satisfactory execution of the order and supply of material in satisfactory condition on bill basis. The decision of the District and Sessions Judge, Bajali, towards satisfaction of quality of material shall be final. Payment of the material supplied under purchase order will be paid on receipt of complete consignment and checking of the material and on production of the Invoice in triplicate.
3. The District and Sessions Judge, Bajali reserves the right to accept or reject any or all the tenders in part or full, without assigning any reason whatsoever.
4. The District and Sessions Judge, Bajali, reserves the right, to award the work to one or more bidders.
5. The District and Sessions Judge, Bajali, reserves the right to terminate the purchase order at any time without assigning any reason.
6. In case of violation of terms and conditions of the tender document or unsatisfactory supply of material or of poor quality and below standard. The District and Sessions Judge, Bajali reserves the right to terminate the supply order by giving intimation to the supplier/contractor.
7. The sealed quotations should reach the undersigned on or before **15<sup>th</sup> day of June, 2023** and no quotation/tender will be received thereafter and on the same day the tenders shall be opened in the office of the District and Sessions Judge, Bajali.
8. The decision of the District and Sessions Judge, Bajali, in all respect shall be final and binding on all.

District & Sessions Judge  
Bajali :: Assam

Memo No.DJ/BAJ/2023/ 1376

Date: 07.06.2023

**Copy forwarded to :-**



1. The Systems Assistant, District Judiciary, Bajali. He is directed to upload the Tender Notice in the official website.
2. Office Notice Board.
3. Office File.

47.6.2023  
District & Sessions Judge  
Bajali, Assam