



**OFFICE OF THE DISTRICT & SESSIONS JUDGE,.....BAJALI, PATHSALA**

**NOTICE INVITING TENDER**

Dated, Bajali, the 01<sup>st</sup> of November, 2022

Sealed quotations are invited affixing Court Fee stamp of **Rs. 8.25/-** (non-refundable) from the intending registered firms/vendor for supply of Desktop Computers and Printers as per the given specification and quantity enclosed as Annexure-A.

**GENERAL TERMS & CONDITIONS**

1. The sealed envelope containing quotation shall be marked as ***"Tender for Supply of Desktop Computers and Printers"*** and the following documents must be annexed with the quotation.
  - (i) Copy of Current Bank Account details in the name of the firm/vendor.
  - (ii) Trade license issued by appropriate authority.
  - (iii) Pan card in the name of the firm/vendor.
  - (iv) GST registration certificate.
  - (v) Any other documents which are required for supplying of Article to the Govt. Office.

Each page of the documents should be signed by the bidder with seal to establish the Bidder's eligibility and its qualification to perform the supply of materials if its bid is accepted. In the absence of any of the above documents/information the offer may be summarily rejected without making any further reference in this regard.

The sealed quotation should be submitted to the office of the District & Sessions Judge, Bajali, Pathsalala **during office hours on working days on or before 30.11.2022.**

1. Payments shall be made after satisfactory execution of the order and supply of material in satisfactory condition on bill basis. The decision of the District & Sessions Judge, Bajali towards satisfaction of quality of material shall be final. Payment of the material supplied under purchase order will be paid on receipt of complete consignment and checking of the material and on production of the Invoice in triplicate.
2. The District & Sessions Judge, Bajali reserves the right to accept or reject any or all the tenders in part or full without assigning any reason whatsoever.

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3. The District & Sessions Judge, Bajali, reserves the right to award the work to one or more bidders.
4. The District & Sessions Judge, Bajali, reserves the right to terminate the purchase order at any time without assigning any reason thereof.
5. In case of violation of terms and conditions of the tender document or unsatisfactory supply of material or of poor quality and below standard, the District & Sessions Judge, Bajali reserves the right to terminate the supply order by giving intimation to the supplier/contractor.
6. The sealed quotations should reach the undersigned on or before **30<sup>th</sup> day of November, 2022** and no quotation/tender will be received thereafter and on the same day the tenders shall be opened in the office of the District & Sessions Judge, Bajali, Pathsalā.
7. The decision of the District & Sessions Judge, Bajali in all respect shall be final and binding on all.

*sdf*  
District & Sessions Judge,  
Bajali, Pathsalā

Memo No.DJ/BAJ/2022/1326(A)

Dated Bajali, the 01<sup>st</sup> of November, 2022

Copy to:-

- ✓ 1. The Systems Assistant, District Judiciary, Bajali to upload the tender notice in the official website.
2. The notice board.
3. Office file.

*1.11.22*  
District & Sessions Judge,  
Bajali, Pathsalā  
District & Sessions  
Judge, Bajali, Pathsalā



**ANNEXURE-A**

<b>Sl. No.</b>	<b>Item</b>	<b>Configuration</b>	<b>Quantity</b>	<b>Rate</b>
1.	Desktop Computer	Intel Core i3, 8 GB RAM, 1TB HDD (Ubuntu O.S.), 3 years warranty	8 nos.	
2.	Printer	Laser Multifunction	8 nos.	