

OFFICE OF THE CHIEF JUDICIAL MAGISTRATE, AHMEDABAD CITY

OFFICE ORDER NO.: ACV-28 OF 2026

In the case of *Sanjabij Tari v. Kishore S. Borcar*, 2025 SCC OnLine SC 2069, decided on 25-09-2025, Hon'ble Supreme Court of India (Coram: Hon'ble Mr. Justice Manmohan Saheb and Hon'ble Mr. Justice N. V. Anjaria Saheb) was pleased to issue certain directions. One of such directions reads as under:

"In order to facilitate expeditious settlement of cases under Section 138 of the NI Act, the Principal District and Sessions Judge of each District Court shall create and operationalise dedicated online payment facilities through secure QR codes or UPI links. The summons shall expressly mention that the Respondent/Accused has the option to make payment of the cheque amount at the initial stage itself, directly through the said online link. The complainant shall also be informed of such payment and upon confirmation of receipt, appropriate orders regarding release of such money and compounding/closure of proceedings under Section 147 of the NI Act and/or Section 255 of CrPC / Section 278 of BNSS, 2023 may be passed by the Court in accordance with law. This measure shall promote settlement at the threshold stage and ensure speedy disposal of cases."

In compliance with the aforesaid direction, the undersigned is pleased to formulate the following Standard Operating Procedure for receipt and payment of online deposits.

1. The current account for receipts and payments as per the directions of the Hon'ble Supreme Court of India has been opened with the State Bank of India. The link / QR Code / UPI details of such account shall be made available through the SBI Collect Facility and shall be mentioned in the summons issued in NI Act cases.

2. The accused in NI Act cases, who wishes to deposit the cheque amount, may deposit the same in the dedicated account exclusively opened for the said purpose through the SBI Collect Facility.

To use this facility, the accused or the complainant may visit the official website of this Court i.e. <https://ahmedabad-ni.mc.dcourts.gov.in> and click on and click on the link "**NI Act - Online Payment (SBI Collect)**", which shall redirect to SBI Collect.

After reaching the said SBI Collect page, the user shall fill in the required details. For this purpose, the following particulars of the case shall be kept ready:

- (1) CNR Number
- (2) Criminal Case Number
- (3) Name of Accused
- (4) Name of Complainant
- (5) Cheque Amount
- (6) Amount Paid
- (7) Mobile Number
- (8) Email ID

3. After deposit of the cheque amount, the accused shall obtain a printout of the receipt generated through SBI Collect showing the necessary particulars and shall submit a copy of such receipt along with an appropriate application / purshis before the jurisdictional Court where the case is pending. The accused shall retain the original receipt.

4. The court concerned would inform the complainant about the said deposit of amount.

5. The application for withdrawal of the said cheque amount, preferred by the complainant or any other person, shall mention the bank account details, including IFSC Code, Account Number, Bank Name and Branch etc.

6. On filing of an application for withdrawal, the learned Presiding Officer may initially pass an order directing:

“Superintendent to verify and report whether the said amount is still lying in credit in the SBI account.”

Only after receipt of such verification that the amount has not been withdrawn and is still lying to the credit in the account, the learned Presiding Officer would pass the necessary order for disbursement of the said amount to the bank account of the complainant or other entitled person by account payee cheque.

The Superintendent / Any other Officer or employee authorized by the undersigned to maintain the books of accounts for recording the transaction in relation to this bank account of this Court, shall obtain necessary approval of the undersigned and shall process the payment strictly in accordance with the payment orders passed by the concerned learned Presiding Officers.

8. The Superintendent / Any other Officer or employee as authorized shall maintain proper accounts of all receipts and payments made in this account as per the applicable rules.

9. All amounts credited online shall be shown as credit in the "C" Register, which shall be maintained exclusively for this account on a date wise basis daily after downloading the necessary particulars from the SBI Collect portal.

10. Payments made out of such deposits shall be entered as debit in the "D" Register, which shall also be maintained exclusively for this account on a date-wise basis.

11. All Deposit and Payment transactions shall also be recorded in Cashbook I, which shall also be maintained exclusively for this account on a date-wise basis.

12. The books of accounts shall be maintained strictly in accordance with the provisions of the Civil and Criminal Manuals and the instructions issued by the Hon'ble High Court of Gujarat from time to time and shall be subject to inspection by the appropriate authority.

Office of Chief Judicial Magistrate, Ahmedabad.

Date:- 6/2/2026

(Sanat J. Panchal)
Chief Judicial Magistrate
Ahmedabad City

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2. The President, Bar Association
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