District Legal Services Authority, Vadodara

:: DISCLOSURE UNDER SECTIONS 4 ::

(1) The particulars of organization, functions and duties.

Functions and Duties..

(1) It shall be the duty of every District Authority to perform such of the functions of the State Authority in the District as may be delegated to it from time to time by the State Authority.

(2) Without prejudice to the generality of the functions referred to in sub-section(1), the District Authority may perform all or any of the following functions, namely: 1[(a) co-ordinate the activities of the Taluka Legal Services Committee and other Legal Services in the District;]

(b) Organise Lok Adalats within the District; and

(c) Perform such other functions as the State Authority may fix by regulations.

1. Free Legal Aid (Advice & Appoint Advocate),
2. Organizing Lok Adalat,
3. Organizing Legal Awareness Camp,
4. Establishing Legal Literacy Clubs,
5. Establishing Legal Awareness Centre,
6. Establishing Legal Aid Clinics,

(2) &(3) The powers and duties of its officers and employees & the procedure followed in the decision making process, including channels of supervision and accountability.

Duties of officer and employees are as stated in Point No: 1.

(4) The norms set by it for the discharge of its functions.

Since the primary function of the District Legal Services Authority, Vadodara is to dispense "Access to Justice" to Legal Aid seekers the litigants and others in accordance with the laws. While discharging official duties by the employees of District Legal Services Authority, Vadodara under

the guidance of GSLSA & follow the Rules Namely Non-Judicial Officers and Staff (Recruitment and Conditions of Service) Rules, 2017 framed by the Government of Gujarat are to be followed.

(5) The rules, regulations, instructions, manuals and records held by it or under its control or used by its employees for discharging its functions.

The Rules, Regulations made by NALSA & GSLSA, Instructions, Manuals and Records held by it or under its control or used by its Employees for Discharge its Functions: Mainly the following Rules/Instructions are held by the District Legal Services Authority, Vadodara, to be follow by Staff of the District Legal Services Authority, Vadodara for discharging its functions. (1) The Civil Manual (2) The Criminal Manual (3) The Gujarat Civil Service Rules, 2000 (4) The Legal Services Authorities Act, 1987 Over and above, the various Gujarat Government Resolutions, Circulars, Notifications and Resolutions as well as the Circulars and Notifications issued by the Hon'ble High Court of Gujarat & Gujarat State Legal Services Authority, Ahmedabad from time to time are also followed while discharging its functions.

(6) A statement of the categories of documents that are held by it or under its control.

All the applications and functions for beneficial for needy people (Disposed as per the rules of NALSA & GSLSA)

(7) The particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of its policy or implementation thereof.

There is no arrangement for consultation with the members of the public in relation to formulation of any policy or administration thereof.

(8) A statement of the boards, councils, committees and other bodies.

MONITORING & MENTORING COMMITTEE			
No.	Name of Members	Designation / Post	Address
1	R. A. Agrawal	Addl. District Judge	District Legal Services Authority, Vadodara.
2	Secretary	Full-time Secretary, D.L.S.A., Vadodara	
3	M. M. Mansuri	Retired Judi. Officer	

UNDER TRIAL REVIEW COMMITTEE (UTRC)
1. Hon'ble Principal District Judge - Chairperson.
2. Collector, Dist. Vadodara at Vadodara - Member.
3. The District Superintendent of Police, Vadodara at Vadodara - Member
4. Chief Judicial Magistrate, Vadodara at Vadodara - Member.
5. Secretary of D.L.S.A., Vadodara. - Member
6. Superintendent of District Jail- Vadodara - Member.
7. Jailor-sub jail, Anand, Borsad, Khambhat - Member.

VICTIM COMPENSATION COMMITTEE
1. Secretary-DLSA-Chairperson.
2. The Commissioner of Police, Vadodara Member
3. The District Magistrate - Member
4. The District Superintendent of Police, Vadodara - Member.
5. Chief District Medical Officer (CDMO) cum (Civil surgeon), Vadodara-Member.

CRIMINAL INJURIES COMPENSATION BOARD (CICB) G.V.C.S. - 2019
1. Principal District Judge - Chairperson.
2. The Commissioner of Police, Vadodara - Member.
3. The District Magistrate – Member
4. The District Superintendent of Police, Vadodara - Member.
5. Chief District Medical Officer (CDMO) cum (Civil surgeon), Vadodara.-Member.

(11) The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made.

The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made: As per budget estimates of the Legal Department of the Government of Gujarat & Gujarat State Legal Services Authority, Ahmedabad.

(12) The manner of execution of subsidy programmes including the amounts allocated and the details of beneficiaries of such programmes.

Remuneration regarding organizing a Legal Awareness Camp is given to Advocates & Para Legal Volunteers as per the regulations of GSLSA.

Remuneration regarding Mediation Process is given to Mediators as per the regulations of GSLSA.

Remuneration regarding the case trial & Remand Advocates is given to Panel Advocates as per the regulations of GSLSA.

Compensation is given to Victims fall under the Gujarat Victim Compensation Scheme-2019.

(13) Particulars of recipients of concessions, permits or authorizations granted by it.

Every Talukas' Courts including Head quarter have Front Offices desk for providing free legal aid to legal aid seekers and litigants. District Legal Services Authority, Vadodara authorize Panel Advocates & PLV's manned in Front offices on monthly rotation.

(14) Details in respect of the information available to or held by it reduced in an electronic form.

Any legal aid seekers seeking a legal aid may approach a concern District Legal Services Authority by filing online application through NALSA portal.

(15) The particulars of facilities available to citizens for obtaining information including the working hours of a library or reading room, if maintained for public use.

Distribution of Pamphlets and brief description of various schemes of NALSA are open to all citizens with suffice waiting lounge.

(16) The names, designations and other particulars of the Public Information Officers.

1. (Public Information Officer Appellate Authority) Chairman, District Legal Services Authority, Vadodara,

2. (Public Information Officer) Secretary, District Legal Services Authority, Vadodara.

Phone No: 0265-2305544.

Taluka Legal Services Committee, Vadodara

:: DISCLOSURE UNDER SECTIONS 4 ::

(1) The particulars of organization, functions and duties.

Functions and Duties..

(1) It shall be the duty of Taluka Authority to perform such of the functions of the State Authority in the Taluka as may be delegated to it from time to time by the State Authority & District Authority.

(2) Without prejudice to the generality of the functions referred to in sub-section(1), the Taluka Committee may perform all or any of the following functions, namely:-

1. Free Legal Aid (Advice & Appoint Advocate),
2. Organizing Lok Adalat,
3. Organizing Legal Awareness Camp,
4. Establishing Legal Literacy Clubs,
5. Establishing Legal Aid Clinics,

(2) &(3) The powers and duties of its officers and employees & the procedure followed in the decision making process, including channels of supervision and accountability.

Duties of officer and employees are as stated in Point No: 1.

(4) The norms set by it for the discharge of its functions.

Since the primary function of the Taluka Legal Services Committee, Vadodara is to dispense "Access to Justice" to Legal Aid seekers the litigants and others in accordance with the laws. While discharging official duties by the employees of Taluka Legal Services Committee, Vadodara under the guidance of GSLSA & follow the Rules Namely Non-Judicial Officers and Staff (Recruitment and Conditions of Service) Rules, 2017 framed by the Government of Gujarat are to be followed.

(5) The rules, regulations, instructions, manuals and records held by it or under its control or used by its employees for discharging its functions.

The Rules, Regulations made by NALSA & GSLSA, DLSA Instructions, Manuals and Records held by it or under its control or used by its Employees for Discharge its Functions: Mainly the following Rules/Instructions are held by the Taluka Legal Services Committee, Vadodara, to be follow by Staff of the Taluka Legal Services Committee, Vadodara for discharging its functions. (1) The Civil Manual (2) The Criminal Manual (3) The Gujarat Civil Service Rules, 2000 (4) The Legal Services Authorities Act, 1987 Over and above, the various Gujarat Government Resolutions, Circulars, Notifications and Resolutions as well as the Circulars and Notifications issued by the Hon'ble High Court of Gujarat & Gujarat State Legal Services Authority, Ahmedabad & District Legal Services Authority from time to time are also followed while discharging its functions.

(6) A statement of the categories of documents that are held by it or under its control.

All the applications and functions for beneficial for needy people (Disposed as per the rules of NALSA & GSLSA)

(7) The particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of its policy or implementation thereof.

There is no arrangement for consultation with the members of the public in relation to formulation of any policy or administration thereof.

(8) A statement of the boards, councils, committees and other bodies.

MONITORING & MENTORING COMMITTEE			
No.	Name of Members	Designation / Post	Address
1	Chairman, Taluka Legal Services Committee	Principal Sr. Civil Judge	Taluka Legal Services Committee
2	Adv. M. C. Mehta	Advocate	

(11) The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made.

The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made: As per budget estimates of the Legal Department of the Government of Gujarat & Gujarat State Legal Services Authority, Ahmedabad.

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(13) Particulars of recipients of concessions, permits or authorizations granted by it.

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