

**HIGH COURT OF GUJARAT  
IT CELL**

**C I R C U L A R**

**Date: 25/03/2023**

**Launch of  
Email My Case Status (EMCS) Live Portfolio  
for Ld. Advocates, Government Department, Police Stations, Jails,  
Banks, Insurance Companies, parties-in-person and the individuals  
who have subscribers to the EMCS Service  
and  
Digitally Signed eCertified Copies of Orders & Judgments  
of High Court of Gujarat**

As per the guidance and direction of the Hon'ble the Acting Chief Justice and Hon'ble Judges of the IT Committee of the High Court of Gujarat, a new litigant centric service is being launched on the Gujarat High Court Case Status Portal named as **Email My Case Status (EMCS) Live Portfolio**. This unique service aims to provide an enhanced user experience to all stakeholders of the portal, including Ld. Advocates, Government Pleaders and Public Prosecutors, Government Departments, Police Stations, Jails, parties appearing in person and individual subscribers of EMCS service of the High Court of Gujarat.

This EMCS Live Portfolio is a case management system offering several functionalities that will enable all EMCS subscribers and Ld. Advocates to access real-time updates of pending and disposed cases while also getting a dashboard view of their whole portfolio including listed and upcoming cases. Orders and judgments of the subscribed cases will also be directly available and can be downloaded through this dashboard. All the Ld. Advocates and the EMCS subscriber Government Departments, Police Stations, Jails, Organizations using this portfolio would have instant statistics with a detailed list of all the pending cases and also the cases which have been disposed of.

All registered users of EMCS Live Portfolio **can apply online through this portfolio for digitally signed e-certified copies** of any order/judgment of the High Court of Gujarat. The payment of charges would be accepted online through Netbanking, UPI and Credit Cards.

This new litigant centric service will eliminate the need for physical visits to the High Court and make the process more accessible and convenient. It shall be endeavoured to supply the digitally signed e-certified copy within two working days of successful payment of charges. The e-certified copy **including the facility of cross verification of authenticity through QR Code**, once prepared, will become available automatically in the live portfolio and shall also be sent in email to the applicant. The charges for the eCertified copy would be the same as the ordinary charges currently applied and will be paid online only.

Through this another unique initiative by the High Court of Gujarat, all the Ld. Advocates and Government Departments and Organizations will have more efficient and effective monitoring and management of their cases while also promoting ease and instant access to justice.

A detailed user-guide is attached herewith for reference of all the stakeholders of EMCS Live Portfolio.

Sd/-

**REGISTRAR GENERAL**

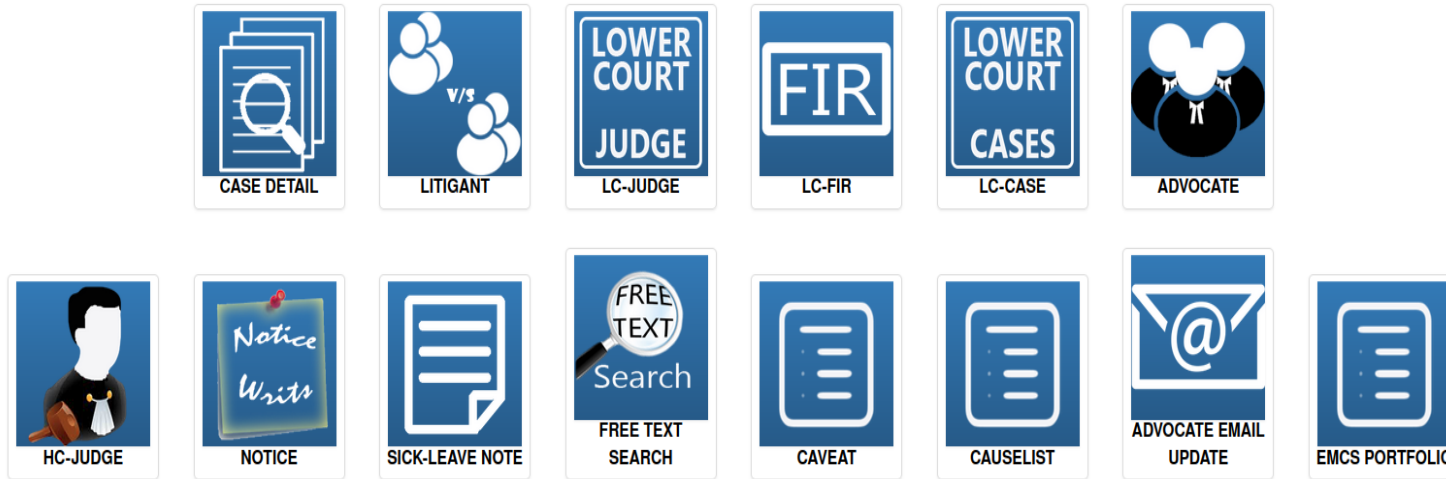
To,

1. Ld. Advocate General,  
Ld. Government Pleader and  
Ld. Public Prosecutor.
2. Ld. Additional Solicitor General
3. Gujarat High Court Advocates' Association
4. Chief Secretary, Government of Gujarat
5. Additional Chief Secretary (Home), Government of Gujarat
6. Secretary, Legal Department, Government of Gujarat
7. Inspector General of Police, Government of Gujarat
8. All Ld. Advocates of the High Court and District Judiciary  
(through email registered with IT Cell)
9. All concerned in the Registry of the High Court of Gujarat
10. All the Judicial Officers of the State through email

## High Court of Gujarat

### User Guide for EMCS Live Portfolio with eCertified Copies of Orders & Judgments of the High Court

#### *New Menu item on Case Status Portal*



#### *New Icon for EMCS Portfolio*

***New Icon added on Case Status portal of the High Court of Gujarat for EMCS Live Portfolio. This feature facilitates the existing subscriber of the Email My Case Status(EMCS) service of this High Court to manage their online EMCS portfolio and offers additional services like eCertified Copy.***

## High Court of Gujarat

### User Guide for EMCS Live Portfolio with eCertified Copies of Orders & Judgments of the High Court

#### *Login screen for EMCS Live Portfolio*

#### LOGIN TO EMCS PORTFOLIO

Mobile No. :

Email Address :

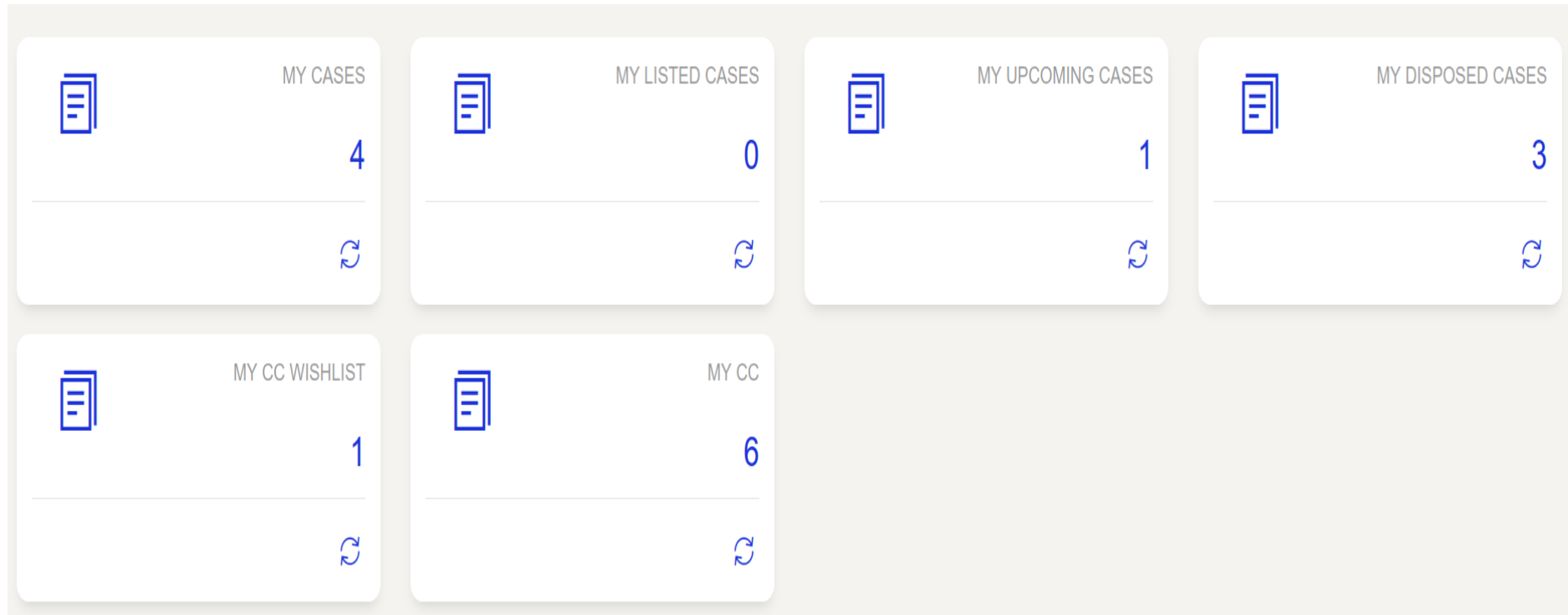
OTP :

***Please Enter Mobile No. & Email Address registered with EMCS service and click on GET OTP button to receive OTP on Mobile No. and after entering the received OTP in OTP textbox, please click on LOGIN button to proceed.***

## High Court of Gujarat

### **User Guide for EMCS Live Portfolio with eCertified Copies of Orders & Judgments of the High Court**

#### ***Dashboard screen for EMCS Live Portfolio***







***Dashboard screen is shown to the user on successful login with various tiles to show their total cases, listed cases, upcoming cases and disposed cases. All the tiles show the figure of tilewise cases with hyperlink to view the detailed list.***

## High Court of Gujarat

### User Guide for EMCS Live Portfolio with eCertified Copies of Orders & Judgments of the High Court

#### List of cases upon clicking the MY CASES tile

SR NO.	CASEDETAILS	PETITIONER NAME	RESPONDENT NAME	NEXT/LAST LISTING DATE	CORAM	VIEW ORDER/JUDGMENT	STATUS
1	<a href="#">R/FA/411/2020</a>	ROHIT KISHANLAL MAHESHWARI	SONAL ROHIT MAHESHWARI D/O PREMKUMAR SHARDA		AS ,J, DAJ,J		PENDING
2	<a href="#">R/SCR.A /2082/2017</a>	PRATHMESH FARMS PVT. LTD. AND ALLIED COMPANIES	STATE OF GUJARAT	24/04/2017	JBP,J		DISPOSED
3	<a href="#">R/LPA/247/2020</a>	MANAVADAR NAGARPALIKA THROUGH ITS CHIEF OFFICER	ALPESHBHAI VINUBHAI RATHOD	20/08/2020	VIKRAM NATH,CJ,JBP,J		DISPOSED
4	<a href="#">R/CR.MA /2394/2021</a>	DANABHAI KALUBHAI CHUNARA VAGHELA	STATE OF GUJARAT	01/03/2021	RMS,J		DISPOSED

Showing 1 to 4 of 4 entries

Previous 1 Next

## High Court of Gujarat

### User Guide for EMCS Live Portfolio with eCertified Copies of Orders & Judgments of the High Court

*Upon clicking the VIEW ORDER/JUDGMENT link, the list of orders/judgments of the particular case for Viewing/Downloading the PDF file, which can be selected as to add in CC Request List.*

#### ORDER/JUDGMENT OF R/FA/411/2020

CASE DETAILS	CORAM	ORDER DATE	VIEW ORDER	<input type="checkbox"/>
FA/411/2020	HONOURABLE MS. JUSTICE HARSHA DEVANI and HONOURABLE MS. JUSTICE SANGEETA K. VISHEN	06/02/2020	<a href="#">Download</a>	<input type="checkbox"/>
CA/1/2020	HONOURABLE MS. JUSTICE HARSHA DEVANI and HONOURABLE MS. JUSTICE SANGEETA K. VISHEN	06/02/2020	<a href="#">Download</a>	<input type="checkbox"/>
CA/1/2021	HONOURABLE THE CHIEF JUSTICE MS. JUSTICE SONIA GOKANI and HONOURABLE MS. JUSTICE SANGEETA K. VISHEN	08/10/2021	<a href="#">Download</a>	<input type="checkbox"/>
<input type="button" value="Add to CC Request List"/> <input type="button" value="Go Back"/>				

## High Court of Gujarat

### User Guide for EMCS Live Portfolio with eCertified Copies of Orders & Judgments of the High Court

**CC WISHLIST (Request List) screen for EMCS Live Portfolio displays the details of order/judgment added to wishlist along with total page count of orders/judgments and the charges applicable.**

Excel PDF Print Show  entries

### LIST SHOWING MY CC WISHLIST

Search:

SR NO.	CASE DETAILS	ORDER DATE	NO.OF PAGES	REMOVE
1	R/FA/411/2020	06/02/2020	1	

Showing 1 to 1 of 1 entries

Previous  Next

TOTAL CHARGES TO BE PAID FOR 1 PAGES -- 5.66

**After clicking on the CHECKOUT button, the user is redirected to select the Applying Capacity in context of selected matters. After selecting the same, please click on SUBMIT for payment of charges for eCertified Copy.**

Applying CC as(in context of selected matters)\*



## High Court of Gujarat

### User Guide for EMCS Live Portfolio with eCertified Copies of Orders & Judgments of the High Court

***Payment screen where user can select appropriate payment mode to process the payment for eCertified Copy application with unique order no. for the transaction initiated. Presently, Netbanking, Credit Cards and UPI modes of payment are enabled.***



International) transactions Card holder has to enable the card for such transaction by using Bank/Card application or contact their bank/branch to enable the Card for Card not Present

#### Payment Details

- Debit/Credit Card
- Internet Banking
- UPI
- Paytm

Please ensure that your card is enabled for online (E-Commerce) transactions  
कृपया सुनिश्चित करे कि आपका कार्ड (ई-कॉमर्स) लेनदेन के लिए सक्षम है

**Card Number**

**Expiry Date/Valid Thru**  
Month  Year

**CVV/CVC 4-DBC**

**Name of the card holder**

Use your GSTIN for claiming input tax (Optional)

[Pay Now](#) [Cancel](#)

#### Order Summary

Kindly note Order No.

Order No.:  
GUJHC240320230336285159  
96

Merchant Name:  
THE HIGH COURT OF  
GUJARAT

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Amount: 5.66

Processing fee:

GST:

Total:

---

APM ID: PG\_TRANS\_396

## High Court of Gujarat

### User Guide for EMCS Live Portfolio with eCertified Copies of Orders & Judgments of the High Court

#### ***Payment Response screen on completion of transaction***

Payment Status			
Payment Status	Transaction Id	Reference No.	Amount
SUCCESS	GUJHC24032023015050651184	9864898317432	5.66

[GO TO DASHBOARD](#)

***Upon successful payment, the details of the certified copy applied would become available as a certified copy application to the High Court Registry for preparation of eCertified Copy.***

## High Court of Gujarat

### User Guide for EMCS Live Portfolio with eCertified Copies of Orders & Judgments of the High Court

***My CC screen for EMCS Live Portfolio displays the details of eCertified Copy applications along with the payment details. If the eCertified copy is dispatched/prepared from High Court Registry, Download link would be shown from where the eCertifiedCopy can be downloaded.***

Click to pull down and view cards

Excel PDF Print Show 10 entries

LIST SHOWING MY APPLIED CC

Search:

SR NO.	APPLICATION NO.	APPLICANT NAME	CASE DETAILS	ORDER DATE	PAYMENT STATUS	
1	ecc/00000001/2023	SJD	R/FA/411/2020	06/02/2020	PAYMENT PENDING	
2	ecc/00000004/2023	SJD	R/FA/411/2020	06/02/2020	PAYMENT PENDING	
3	ecc/00000006/2023	SJD	R/FA/411/2020	06/02/2020	PAYMENT PENDING	
4	ecc/00000002/2023	SJD	R/FA/411/2020	06/02/2020	PAYMENT DONE	<a href="#">DOWNLOAD</a>
5	ecc/00000003/2023	SJD	R/FA/411/2020	06/02/2020	PAYMENT DONE	
6	ecc/00000005/2023	SJD	R/FA/411/2020	06/02/2020	PAYMENT DONE	
7	ecc/00000007/2023	SJD	R/FA/411/2020	06/02/2020	PAYMENT PENDING	



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**High Court of Gujarat**

**User Guide for EMCS Live Portfolio with eCertified Copies of Orders & Judgments of the High Court**

***Sample eCertified Copy with QR Code for anyone to verify the authenticity by scanning the QR Code and download the original digitally signed copy from High Court eCC repository***

R/FA/411/2020 Application No.: ecc/00000001/2023 Order Date: 06/02/2020		Page 1 of 2
	PAGES : 2 ecc/00000001/2023 Prepared By : ADMINISTRATOR Applied By : ----- Applied on : 25/03/2023 Prepared on : 25/03/2023 Notified on : Delivered on :	CHARGE :5.66 Read By :  Examined By :
	Dy.S.O. Decree Department	Section Officer Decree Department
IN THE HIGH COURT OF GUJARAT AT AHMEDABAD ORDER PASSED BY THE COURT IN THE CASE OF		
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