OFFICE OF DISTRICT & SESSIONS JUDGE (HQ),TIS HAZARI COURTS, DELHI

ORDER

WITH THE APPROVAL OF LEARNED DISTRICT & SESSIONS JUDGE (WEST), THIS ORDER SHALL APPLY TO **ALL** JUDICIAL OFFICERS, ADMINISTRATIVE OFFICERS AND STAFF OFFICIALS POSTED IN TIS HAZARI COURTS COMPLEX.

Complaints are being received from some Judicial Officers that during these days of suspension of work due to Covid19 lockdown, some of the staff officials, in violation of already issued orders, are leaving station and that too without any prior permission. It has also been reported by some Judicial Officers and Branch Incharges that some of the staff officials are shirking work under false medical pretexts and that some of the staff officials deliberately keep their mobile phones switched off or on flight mode, in order to make themselves inaccessible even at time of urgent official requirement.

Such conduct is completely unacceptable, as it is tantamount to gross misconduct and insubordination, making the erring official liable to disciplinary action.

It is again ordered that during these days of suspension of work due to Covid19 lockdown also, all staff officers and officials, like all Judicial Officers, shall be on duty and shall ensure that they are available on call.

It is again ordered that during these days of suspension of work due to Covid19 lockdown no officer/official shall leave station without prior written permission from the Judicial Officer of the court or the Officer In Charge of the branch where the applicant officer/official is posted.

It is again ordered that all officers/officials shall download and install the *Arogya Setu* application in their mobile phones and keep the same in running condition always.

It is again directed that in case any officer/official or any member of his/her immediate family tests positive for Covid19, he/she shall immediately inform in writing Smt.Kamlesh Wadhwa at her WhatsApp No.9899642324.

Further, in case any officer/official is advised by some doctor, or himself considers it necessary, to proceed on quarantine for the reason that he/she tested

positive for Covid19 or that he/she came in direct contact with someone, who was found to be Covid19 positive, the concerned officer/official shall seek prior quarantine permission from the Quarantine Committee by submitting through WhatsApp, a written request alongwith soft copies of the necessary supporting documents before any of the members of the committee. The said Quarantine Committee consists of Ms.Kamini Lau, PO MACT (WhatsApp No.9910384715); Ms.Pinki, DJ (Commercial Courts) (WhatsApp No.9910384721); and Shri Arun Sukhija, ADJ (WhatsApp No.9810529172).

Violation of these directions shall entail serious consequences.

GIRISH KATHPALIA

(GIRISH KATHPALIA)
DISTRICT & SESSIONS JUDGE (HQ)
TIS HAZARI COURTS, DELHI
Dated:12.06.2020

Ref. No. 11387-11597/CB/Covid19 Lockdown/Staff Discipline/2020 dated:12.06.2020

Copy forwarded for information & necessary action to :

1. *The Registrar General, High Court of Delhi New Delhi*
2. *The District & Sessions Judges, all Court Complexes, Delhi/New Delhi*
3. *All Officers of Central and West Districts, THC, Delhi with request to circulate this order amongst their respective staff*
4. *Sh. V.K. Bansal, Director (Administration), Delhi Judicial Academy/Chairman, Centralized Computer Committee, Dwarka, New Delhi.*
5. *The Sr.AO (J), Administration Branch, I, II & III, Central, THC, Delhi with direction to circulate this order amongst officials in their respective Branch*
6. *The Sr. AO(J)/DDO/Branch Incharge, Filing Section, General Branch, Computer Branch, THC with direction to circulate this order amongst officials in their respective Branch*
7. *Secretary, DLSA Central, THC with request to circulate this order amongst officials in DLSA*
8. *The Website Committee (English/Hindi), THC, Delhi*
9. *The R&I Branch, Central for uploading on LAYERS*
10. *The PS/Reader to the undersigned*

(GIRISH KATHPALIA)
DISTRICT & SESSIONS JUDGE (HQ)
TIS HAZARI COURTS, DELHI
Dated:12.06.2020