OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE CUM SPECIAL JUDGE (PC-ACT) CBI, ROUSE AVENUE DISTRICT COURTS, NEW DELHI.

OFFICE ORDER

Pursuant to the office order no. 896/RG/DHC/2021 dated 30.12.2021 of Hon'ble High Court of Delhi and office order no. 42221-471/Misc./Admn.I/Central/THC/2021 dated 31.12.2021 issued by the Principal District & Sessions Judge (Hqs), Tis Hazari Courts, Delhi, all the Branch In-Charges posted in the Rouse Avenue District Courts, Delhi shall prepare a duty roster of the staff on proportionate rotational basis to ensure that footfall of officials posted in the respective branches be reduced to 50% w.e.f **03.01.2022 to 15.01.2022** and remaining 50% staff shall work from home and submit the same to the Administration Branch immediately.

All the Presiding Officers of Rouse Avenue District Courts are advised to ensure not to call more than 50% staff physically unless it is absolutely necessary till 15.01.2022.

It is also impressed upon all the staff members posted in the Courts/Branches (who are not required to report on duty physically), not to leave the station under any circumstances without getting prior sanction and they shall always be available on call and would be deemed on duty. In case of urgency, the concerned Officer In-charges/Branch Incharges may call upon them to report back for duty (physically) immediately.

Note:- Female officials who are in family way and differently abled incumbents may exempted from performing their duties physically subject to exemption granted by their respective Presiding Officers/ Officer In-Charges/Branch In-charges. However, they shall not seek exemption en-bloc for attending their duties physically.

(DR. SUDHIR KUMAR JAIN)
Principal District & Sessions Judge-cum-
Spl. Judge (PC Act) CBI, RADC, New Delhi.

No 01 – 80 – C /F.2/Circular/Admn/RADC/2022 Dated, Delhi the 03/01/2022

Copy forwarded for information and necessary action to:-

1. The Principal District & Sessions Judge (Hqs), Tis Hazari Courts, Delhi.
2. All the Judicial Officers.
3. All the Branch In-Charges.
4. The Branch In-charge, Computer Branch, RADC, New Delhi for being uploaded on the official website.
5. PS to the undersigned.

Principal District & Sessions Judge-cum-
Spl. Judge (PC Act) CBI, RADC, New Delhi