

OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE (HQ) : DELHI

CIRCULAR

Pursuant to order No. 294/11030-290/Admn-III(C)/ACP/MACP/2022 dated 23.02.2022 issued by Ld. Principal District & Sessions Judge (HQs) regarding grant of first/second/third financial up-gradations under ACP/MACP Scheme to the Group-D (now Group-C), Process Servers, Naib Nazirs, all beneficiaries, whose names are mentioned in the abovesaid order and drawing salary from Central District are hereby informed that they may exercise their option for fixation of pay (Form enclosed) within one month from the date of issuance of the abovesaid order. Option form received after one month shall not be entertained.

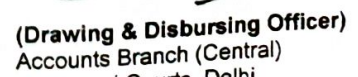

(Drawing & Disbursing Officer)
Accounts Branch (Central)
Tis Hazari Courts, Delhi

No. Accounts/Central/SB/111/2022/.....7763-7993

Dated : 22 MAR 2022

Copy forwarded for information to :-

1. PS to Ld. Principal District & Sessions Judge (HQ), Delhi.
2. The Registrar General, Delhi High Court, with the request that these instructions may kindly be brought to the notice of the beneficiaries posted in Delhi High Court on diverted capacity.
3. The Principal District & Sessions Judge-cum-Special Judge (PC Act) (CBI), Rouse Avenue Courts Complex, New Delhi, with the request to circulate the same among the beneficiaries his/her control.
4. The Principal Judge, Family Courts, Dwarka with the request that these instructions may kindly be brought to the notice of the beneficiaries posted in Family Courts on diverted capacity.
5. The Director, Delhi Judicial Academy, Dwarka, Delhi with the request to circulate the same among the beneficiaries posted in Judicial Academy on diverted capacity.
6. Delhi Legal Service Authority, West (THC), New Delhi (PHC), East, North East & Shahadra (KKD), South and South East, (Saket), North & North-West (Rohini) and South-West (Dwarka) with the request that these instructions may kindly be brought to the notice of the beneficiaries posted in their office on diverted capacity.
7. All Ld. Drawing & Disbursing Officers, West (THC), New Delhi (PHC), East, North- East & Shahadra (KKD), South and South East, (Saket), North & North-West & Outer (Rohini) and South-West (Dwarka).
8. All the Judicial Officers (Central District), Tis Hazari Court, with the request to circulate the same among the beneficiaries under their control.
9. All the Judicial Officers (Rouse Avenue Court Complex), with the request to circulate the same among the beneficiaries under their control.
10. Sr. Administrative Officer (Judicial)/Administrative Officer (Judicial)/Sr. AO / AAO / PRO / APRO / Branch In-charge at Tis Hazari Court and Rouse Avenue Court with the request to circulate the same among the beneficiaries under their control.
11. Website committee with request to put the same on website of the District Courts.
12. Website committee for uploading on LAYERS.


(Drawing & Disbursing Officer)
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Tis Hazari Courts, Delhi

(2) webm 234 B

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FORM OF OPTION

1. I,S/o W/o D/o.....
hereby elect the promoted scale in..... w.e.f.....

2. I S/o W/o D/o.....
hereby elect to continue on the existing scale of pay of my substantively/ officiating post mentioned below until the
date of my next increment the date of my subsequent increment raising my pay to Rs.....

I vacate or cease to draw pay in the existing scale of Rs..... Upto.....

UNDERTAKING

I, S/o D/o W/o.....
hereby undertake that any excess payment that may be found to have been made to me as a result of fixation of pay on
account of the implementation of promotion. It will be refunded to Government either by adjustment against future
payments due to me or otherwise.

Dated.....

Signature.....

Name in block letters.....

S/o W/o D/o.....

Designation.....

Office/Court.....

E-Code.....

Cont. no.