OFFICE OF THE DISTRICT & SESSIONS JUDGE (WEST)
TIS HAZARI COURTS : DELHI

ORDER

In view of the practice directions issued by the Hon'ble High Court of Delhi vide Notification No.155/RG/DHC/2020 dated 20.03.2020 to deal with the exceptional prevailing circumstances with regard to Pandemic COVID-19, the following Roster of the Judges shall be in force w.e.f. 23.03.2020 :-

(A) CIVIL COURTS & RC/ARC :

Sr. No.	Name of Civil Judge	Day of work	Jurisdiction *
1	Sh. Rajinder Kumar Ld. SCJ/RC	23.03.2020 and 24.03.2020	West
2	Sh. Akash Jain, Ld. ACJ/ARC	25.03.2020 and 26.03.2020	West
3	Sh. Ajay Nagar Ld. CCJ/ARC	27.03.2020 and 28.03.2020	West
4	Sh. Rajinder Kumar Ld. SCJ/RC	30.03.2020 and 31.03.2020	West

*The aforesaid judges shall look after the work of their own Courts as well as the Court work of other Civil Judges including that of Ms. Saumya Chauhan, Ld. ASCJ (West), Tis Hazari Courts, Delhi

(B) CIVIL COURTS :

S.No.	Name of Civil Judge	Period of detention	District
1	Sh. Robinjeet Singh Ld. CJ-03	23.03.2020, 24.03.2020 and 31.03.2020	West
2	Sh. Bharat Aggarwal Ld. CJ-02	25.03.2020 and 26.03.2020	West
3	Sh. Nitish Kumar Sharma Ld. CJ-01	27.03.2020, 28.03.2020 and 30.03.2020	West

1. The Judicial Officers may leave the Court premises after finishing his entire board after intimating the undersigned. In such an eventuality, he may also release the staff, attached to his Court while ensuring that atleast one such Court official is available during the working hours.
2. All staff officials, reporting for duty, shall submit the declaration form (Annexure 'A') forthwith.
3. The staff officials who are not required to report for duty on any day, should not leave the station under any circumstances. They would always be available on call and would be deemed to be on duty.
4. Reader of the Courts would ensure that the requisite details with respect to next date of hearing and its purpose is uploaded through CIS on the same day.
5. The District Court Complex should be vacated by 5 pm on working days and handed over to the sanitization staff for deep and thorough cleaning.

23/3/2020

The Judicial Officer shall be assisted by their own Court staff on their respective working days.

(DHARMESH SHARMA)
DISTRICT & SESSIONS JUDGE (WEST)

No. 393/8586-8661/Misc./Gaz./DJ West/2020 Dated, Delhi the 21/3/2020

Copy forwarded for information and necessary action to :-

1. The Registrar General, Hon'ble High Court of Delhi, New Delhi.
2. The District & Sessions Judge (HQs), Delhi.
3. All the Judicial Officers of West District, Tis Hazari Courts, Delhi with the request to bring the same into the knowledge of their Court staff.
4. The Branch Incharge, all Branches, West District, Tis Hazari Couts, Delhi.
5. For uploading on LAYERS.
6. For uploading on centralized website through LAYERS.
7. The PS to the undersigned.
8. The Reader to the undersigned.
9. The Secretary, Delhi Bar Association, Tis Hazari Courts, Delhi.

DISTRICT & SESSIONS JUDGE (WEST)

Annexure 'A'

FORMAT OF DECLARATION BY THE OFFICIALS OF DELHI DISTRICT COURTS

I hereby declare as under:-

(a)

(i) I have not visited or returned from abroad on or after 15.02.2020. ☐

or

(ii) I have visited _____ (name of country) and returned on _____. ☐

(b)

(i) I do not have any symptoms of Fever, Cough, Respiratory distress or Flu etc. ☐

or

(ii) I have such symptoms. ☐

(c) Is there anyone in your home who has visited or returned from abroad on or after 15.02.2020. Yes/ No

(d) If yes, give details of country and date of return.

Date :

Name of Officer/Official
Designation & I.D. No.
Posted

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