OFFICE OF THE DISTRICT & SESSIONS JUDGE: CENTRAL TIS HAZARI COURTS: HEADQUARTERS: DELHI

ORDER

Enclosed herewith is an Endst. No. 156-186/RG/DHC dated 20.03.2020 of the Hon'ble High Court of Delhi whereby it is directed to prepare a roster to ensure that officials posted in Central District are reporting for duty on proportionate rotational basis, to ensure that their footfall is reduced to one third.

In confirmation of the same all the staff members, who are not required to report for duty on any given day, are directed not to leave the station under any circumstances, and they shall always be available on call and would be deemed to be on duty, as in case of any urgency, the undersigned or concerned Officer In-Charge may call upon them to report back for duty immediately.

Further, all the officials are directed to vacate the Court Complexes by 05:00 pm on every working day, to ensure proper sanitization of the complex thereafter by sanitization staff.

Further contents of the enclosed order should be followed in letter and spirit.

GIRISH KATHPALIA
21.3.20

(GIRISH KATHPALIA)
District & Sessions Judge (HQs)
Tis Hazari Courts, Delhi

No. 13019-1316/DJ/Admn-II/HQs/Delhi/2020 Dated, Delhi the 21/03/2020

Copy forwarded for information and necessary compliance to:

1. All the Ld. Judicial Officers posted in Central District, THC, Delhi
2. All the A.O.(Judl.)/Branch Incharges in Central District, THC, Delhi
3. The Dealing Assistants, Leave, Web-Site Committee and LAYERS Seat, Central District, THC, Delhi for necessary action

District & Sessions Judge (HQs)
Tis Hazari Courts, Delhi

HIGH COURT OF DELHI: NEW DELHI

No.155/RG/DHC/2020
Dated : 20.03.2020

NOTIFICATION

The High Court of Delhi having reviewed the current arrangements made in the Delhi District Courts to combat the pandemic of COVID-19 and keeping in view the exceptional prevailing circumstances, hereby issues the following directions in exercise of its inherent and supervisory jurisdiction and administrative powers under Articles 227 and 235 of the Constitution of India, Section 24 of the Code of Civil Procedure 1908, Section 407 of the Code of Criminal Procedure 1973 and all other powers enabling it in this regard:-

1. Since the functioning of the District Courts of Delhi stands substantially restricted, there is no requirement for the entire workforce of court officials to report for duty on a daily basis.

2. Accordingly, after assessing the requirement of their respective districts, District and Sessions Judges and Principal Judges (Family Courts), shall prepare a roster and issue directions to ensure that all officials, posted in branches, report for duty on a proportionate rotational basis, to ensure that their footfall is reduced to one third.

3. Since, majority of the cases are being adjourned till 31.03.2020 a mechanism be created in each jurisdiction by the District and Sessions Judges and Principal Judges (Family Courts) so that one judicial officer takes up the matters of his own court and upto of two more courts of similar jurisdiction and remains available during the working hours for taking up fresh urgent matters of such courts. In such an eventuality, the presiding officers of the other two courts and their staff officials, to the extent possible, would not be required to report for duty on that day.

4. Wherever the Principal Judge (HQs) finds that there is only one Family Court in a particular District, he shall prepare a roster, inter District, to give effect to the abovesaid directions.

5. If it is not practical to put such mechanism in place, in a particular jurisdiction, for any reason whatsoever, the concerned judicial officer may leave the court premises after finishing his entire board after intimating the concerned District and Sessions Judge. In such an eventuality, he may also release the staff, attached to his court, while ensuring that at least one such court official is available during the working hours.

6. All staff officials of Delhi District Courts, reporting for duty, shall submit the Declaration form (Annexure-A) forthwith. Based on these declarations, the respective District & Sessions Judges would take appropriate decision.

7. All those staff officials, who are not required to report for duty on any given day, would not leave the station under any circumstance. They would always be available on call and would be deemed to be on duty. In case of any urgency, District & Sessions Judge may call upon them to report back for duty immediately. Record with respect to roster of all such court staff officials shall be maintained by each district.

8. DJS Trainee Officers, on court attachments, be asked to come only twice a week.

9. Reader of the courts would ensure that the requisite details with respect to next date of hearing and its purpose is uploaded through Case Information System (CIS) on the same day. Compliance shall be monitored by the concerned District & Sessions Judge.

OIC (Admn. I, II, III)
OIC (Judl.)
URGENT
09: Soon
21.3.20

10. The District & Sessions Judge/In-charge of the concerned Court Complex shall ensure that the Court Building is sanitized on a daily basis. All District Court Complexes should be vacated by 5.00 p.m. on working day and handed over to the sanitization staff for deep/thorough cleaning and shall remain closed till the next morning.

The above directions shall come into force with immediate effect and would remain in force till 31.03.2020.

Sd/-

(MANOJ JAIN)
REGISTRAR GENERAL

Endst. No. 156-186/RG/DHC

Dated, 20th March, 2020

Copy forwarded for information and necessary action to: -

1. All the District & Sessions Judges, Delhi.
2. The District & Sessions Judge cum Special Judge (PC Act) (CBI), Rouse Avenue Courts Complex, New Delhi.
3. The Principal Judge, Family Courts (HQ), Dwarka Courts Complex, Dwarka, New Delhi also with the request to circulate the notification to all the Principal Judges, Family Courts.
4. The Principal Secretary (Law, Justice & L.A.), Govt. of NCT of Delhi, New Delhi.
5. The Member Secretary, Delhi Legal Services Authority, Patiala House, New Delhi.
6. The Director of Prosecution, CBI, Block No.3, II Floor, CGO Complex, Lodhi Road, N.Delhi-3.
7. The Director, Directorate of Prosecution, Tis Hazari, Delhi.
8. The Director General, Narcotics Control Bureau, West Block, 1 Wing-5, Sector-07, R.K. Puram, N. Delhi-110066.
9. The Commissioner of Police, Police Headquarters, New Delhi.
10. The Director (Academics), Delhi Judicial Academy, New Delhi.
11. The Superintendent Jail, Tihar/Rohini/Mandoli.
12. The Joint Registrar-cum-Secretary to Hon'ble the Chief Justice, Delhi High Court, New Delhi.
13. PS to all Hon'ble Judges, Delhi High Court, for information to Hon'ble Judges.
14. Joint Registrar (Computer), DHC, with request to display this order on website of Delhi High Court.
15. The Hony. Secretary, Delhi High Court Bar Association, Delhi High Court, New Delhi.
16. The Hony. Secretary, Delhi Bar Association, Tis Hazari Courts, Delhi.
17. The Hony. Secretary, New Delhi Bar Association, Patiala House, New Delhi.
18. The Hony. Secretary, Shahdara Bar Association, Karkardooma Courts, Delhi.
19. The Hony. Secretary, Rohini Courts Bar Association, Rohini, New Delhi.
20. The Hony. Secretary, Dwarka Courts Bar Association, Dwarka, New Delhi.
21. The Hony. Secretary, Saket Courts Bar Association, Saket, New Delhi.

(DEPUTY REGISTRAR)

Annexure 'A'

FORMAT OF DECLARATION BY THE OFFICIALS OF DELHI DISTRICT COURTS

I hereby declare as under:-

(a)

(i) I have not visited or returned from abroad on or after 15.02.2020. ☐

or

(ii) I have visited _____ (name of country) and returned on _____. ☐

(b)

(i) I do not have any symptoms of Fever, Cough, Respiratory distress or Flu etc. ☐

or

(ii) I have such symptoms. ☐

(c) Is there anyone in your home who has visited or returned from abroad on or after 15.02.2020. Yes/ No

(d) If yes, give details of country and date of return.

Date :

Name of Officer/Official
Designation & I.D. No.
Posted