

OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE (HQs), DELHI

CIRCULAR

Sub : Orders Not Uploaded in CIS 3.2

Pursuant to the information received from Id. Central Project Co-ordinator, Hon'ble High Court of Delhi, the NJDG reflects the figure of "Orders Not Uploaded" for Central District as:

District	Establishment	Orders Not Uploaded
Central	District & Sessions Judge Establishment	118517
Central	Chief Metropolitan Magistrate Establishment	73886
Central	Senior Civil Judge Establishment	84861

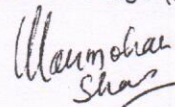
In view of the above, all the Judicial Officers posted in Central District (except Family Court Judges and Mahila Court Judges) are requested to direct the the staff official concerned to upload the orders which are not uploaded. The reports can be generated by following the procedure mentioned hereunder:

PROCEDURE TO FETCH THE REPORTS OF CASES IN CIS 3.2 IN WHICH ORDERS HAVE NOT BEEN UPLOADED

1. Click on Court Proceeding Menu
2. Select Order and Judgment Menu & Click on it
3. Select Judgment/Final Order not Uploaded Report
4. Select the option "Order Not Uploaded"
5. Select your Court
6. Fill details of time period in fields "From Date & To Date" and click on Go button.
7. Report will be fetched out in which orders have not been uploaded.

The report on compliance be sent to Computer Branch, Room No. 232, Tis Hazari Courts accordingly.

This has been issued with the approval of Id. Principal District & Sessions Judge (HQs), Delhi.



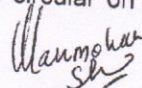
(Man Mohan Sharma)
District Judge (Commercial) /
Officer In-charge (Computers)
Tis Hazari Courts, Delhi

Ref.No. 35771 - 856 /CIS/Comp./THC/2021

Dated 13 2 NOV 2021

Copy forwarded for information and necessary action to:

1. All the Judicial Officers posted within Central District except Family Court Judges and Mahila Court Judges.
2. Sh. Bharat Parashar, District Judge (Commercial)/Chairman, CCC, Room No. 308, Tis Hazari Courts, Delhi.
3. PS to Id. Principal District & Sessions Judge (HQs) with request place the same before Id. Principal District & Sessions Judge (HQs).
4. Dealing official, Website Committee/LAYERS to upload the circular on the Website of Delhi District Courts.



District Judge (Commercial) /
Officer In-charge (Computers)