OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE (HQs) : DELHI

ORDER

In supersession of earlier orders, following Judicial Officers are hereby authorized to act as Officer In-charge of the Branches (Central) as mentioned against their names, with immediate effect:-

S.No	Name of Officer	Name of Branch	Link Officer
1	Sh. Arun Sukhija Addl. District Judge (Central)	Promotion Cell	Sh. Rajinder Singh Addl. District Judge (Central)
2	Sh. Ankur Jain Addl. Sessions Judge (SFTC) (West)	Recruitment Cell	Sh. Deepak Dabas Special Judge (NDPS) (Central)
3	Ms. Nisha Saxena District Judge (Commercial Court)-04 (Central)	Protocol Cell	Ms. Geetanjali Addl. District Judge (Central)
4	Sh. Ankur Jain ASJ (Spl. Fast Track Court) (West)	Judicial Branch (Central) All kinds of leave of DHJS & DJS (Central)	Sh. Dinesh Bhatt, District Judge (Commercial Court)-01 (West)
5	Ms. Pinki District Judge (Commercial Court)-01 (Central)	Administration Branch-I Controlling Officer Primary User for Government e-market place	Sh. Arun Sukhija Addl. District Judge (Central)
6	Sh. Dinesh Bhatt, District Judge (Commercial Court)-01 (West)	Administration Branch-II Facilitation Center and Filing Section (Central)	Sh. Ankur Jain ASJ (Spl. Fast Track Court) (West)
7	Sh. Arun Sukhija Addl. District Judge (Central)	Administration Branch-III Employees leave sanctioning Authority	Ms. Pinki District Judge (Commercial Court)-01 (Central)
8	Ms. Charu Aggarwal Addl. Sessions Judge (Central)	Litigation Branch (Central) Vigilance Branch (Central)	Ms. Hemani Malhotra, ASJ-09, West
9	Sh. Rakesh Pandit, Addl. District Judge (Central)	Consumable items of Stationery, General Branch, Store & Distribution Store, To look after the work of Police Aid and work of process	Sh. Gajender Singh Nagar CMM (Central)
10	Dr. Kamini Lau PO-MACT (Central)	Pool Car Branch	Sh. Gajender Singh Nagar CMM (Central)
11	Sh. Manmohan Sharma District Judge (Commercial Court)-06 (Central)	Purchase Cell	Sh. Gajender Singh Nagar CMM (Central)
12	Sh. Man Mohan Sharma District Judge (Commercial Court) (Central)	Computer Branch	Sh. Shirish Aggarwal ARC (Central)
13	Ms. Pinki, District Judge (Commercial Court)-01 (Central)	Controlling Officer	—
14	Sh. Manmohan Sharma District Judge (Commercial Court)-06 (Central)	Head of Office (Accounts Branch)	—
15	Ms. Charu Aggarwal Addl. Sessions Judge (Central)	Addl. Head of Office (Accounts Branch)	—
16	Sh. Prashant Kumar Addl. District Judge (Central)	RTI Branch (Central) and Transparency Officer (RTI Act)	Sh. Arun Sukhija Addl. District Judge (Central)

17	Ms. Sugandha Aggarwal, ASJ-01, West	Receipt & Issue Branch	Sh. Abhilash Malhotra Addl. Chief Metropolitan Magistrate (Central)
		For initiating for exercising supervision over prosecution for the contravention of the provision of Section 15A(2)(ii) of the Protection of Civil Rights Act, 1955	
		Addl. Coordinator, Study Circle, THC	
18	Ms. Hemani Malhotra, ASJ-09, West	Copying Agency (Criminal & Sessions)	Sh. Rajinder Singh Addl. District Judge (Central)
19	Sh. Rajinder Singh Addl. District Judge (Central)	Copying Agency (Civil & Small Cause Court)	Ms. Geetanjali Addl. District Judge (Central)
20	Sh. Prashant Kumar Addl. District Judge (Central)	Reviewing officer regarding amount deposited in Court	Sh. Arun Sukhija Addl. District Judge (Central)
		First Appellate Authority, RTI Act	
		Coordinator, Study Circle, THC	
21	1) Sh. Abhilash Malhotra Addl. Chief Metropolitan Magistrate (Central)/ Nodal Officer (Computer) 2) Sh. Robinjeet Singh Addl. Virtual Court/ Co-Nodal Officer (Computer)	Website Nodal Officer	Sh. V.K. Bansal Director (Administration) DJA
		Nodal Officer Digitization Section	
		Nodal Officer for the purpose of forwarding of application for creation of e-Mail Ids of Judicial Officers (Central District)	
22	Sh. Shirish Aggarwal Administrative Civil Judge (Central)	Nazarat Branch	Sh. Gajender Singh Nagar CMM (Central)
		Care Taking Branch	
		Office of ACJ Central and Telephone Exchange (For warrant of attachment/possession and other work of bailiff	
		Grievance Redressal Officer	
		Nodal Officer, Training Programme for sensitization of Court Staff w.r.t. differently abled litigants	
23	Sh. Shirish Aggarwal ARC (Central)	Supervision of work of uploading of circulars on website	Sh. Anurag Dass ACJ/CCJ/ARC (West)
		Non-consumable items of Stationery	
24	Sh. Amit Badoni, Accounts officer	Drawing & Disbursing Officer (Central)	Link DDO Sh. Bajinder Singh, Assistant Accounts Officer
25	Sh. Vidya Prakash Addl. Session Judge (Electricity) (Central)	Nodal Officer to look after the Progress of Development Schemes of UTs	—
26	Ms. Neha Paliwal, ASJ (FTSC) (West)	Nodal Officer, Centralized Hindi Implementation Committee	—
27	Ms. Shail Jain, Principal Judge, Family Court (Central)	Library	—

28	Sh. Rajneesh Kumar Gupta District Judge (Commercial Court)-02 (Central)	Administrative Judge	Sh. Ashwani Kumar Sarpal District Judge (Commercial Court)-05 (Central)
29	Sh. Ashwani Kumar Sarpal District Judge (Commercial Court)-05 (Central)	Record Room (Criminal, Civil & Sessions)	Sh. Rajneesh Kumar Gupta District Judge (Commercial Court)-02 (Central)
30	Sh. Prashant Kumar Addl. District Judge (Central)	Administration Branch-III Administrative work in Hindi respect of personal file	Sh. Sunil Kumar Sharma, ASJ (FTSC) (Central)
31	Sh. Abhilash Malhotra Addl. Chief Metropolitan Magistrate (Central)/ Nodal Officer	In dealing with Ease of Doing Business	Sh. Shirish Aggarwal, ACJ (Central) shall assist to take over said work.
32	Sh. Gajender Singh Nagar CMM (Central)	Tis Hazari Courts Complex Security Cell	Sh. Kapil Kumar MM -07(Central)

However, the correspondence with the Hon'ble High Court will be done only through the undersigned.

10.2.21

(GIRISH KATHPALIA)
Principal District & Sessions Judge (HQs)
Delhi

No. 279/12177-302/F.1(3)/Gaz/2021 Dated 10 FEB 2021

Subject:- Authorization of Officer In-charge

Copy forwarded for information & necessary action to : -

1. The Registrar General, Hon'ble High Court of Delhi, New Delhi.
2. The District & Sessions Judge (West), Tis Hazari Courts, Delhi.
3. The Officers concerned.
4. The Sr. AO(J)/AO(J)/Accounts Officer, all the branches (Central) Tis Hazari Courts, Delhi.
5. The P.S. to the undersigned.
6. The Website Committee (English/Hindi) Tis Hazari Courts, Delhi.
7. The R&I Branch (Central) for uploading on LAYERS.

Principal District & Sessions Judge (HQs)
Delhi