

OFFICE OF THE CIVIL JUDGE (SENIOR DIVISION), MOGA.

Tender Notice

Separate tenders are invited from reputed competent and responsible outsource companies/organizations/agencies having sufficient experience in the maintenance and cleanliness of complexes for allotment of work contract for maintenance and cleanliness of Judicial Courts Complex at Moga, Baghapurana, and Nihal Singh Wala for the period from **01.03.2026 to 28.02.2027**. The covered area along with the open area for the purpose of maintenance and cleanliness of above said Judicial complex is given below:-

Sr. No.	Name of Judicial Courts Complex at	Covered area	Open area
1	Moga	44420.63 sq feet	35491.75sq feet
2	Baghapurana	4041 sq feet	2038 sq feet
3	Nihal Singh Wala	3480 sq feet	4470 sq feet

Proper and efficient cleaning of the premises have to be done thrice a day and on all days of the week except Sundays on all the floors of the Complexes interalia including entrance lounges cat walks/rooms, corridors, rooms, toilets and all sanitary fittings therein, cleaning of windows dusting of Court Rooms, Doors, Windows, Panes, Grills Terraces Protections removals of webs sweeping of approaching passages car garages and parks. Tenderers will be responsible for employment of 13 numbers of sweepers at Moga headquarters and one each at sub divisions Nihal Singh Wala and Baghapurana and one supervisor at Moga headquarter. The detailed terms and conditions along with application form can be obtained free of cost from the office of Civil Judge (Senior Division), Moga on any working day by hand/by post by sending a self addressed adequately stamped envelope. Last date for receipt of tenders will be **13.02.2026**. Tenders will be opened in the presence of contractors or their authorized representatives on **20.02.2026 at 03.30 PM**. This office will not take any responsibility for any postal delay and tenders received after due date will not be accepted. Any other information be obtained from Telephone no.01632-236008. Tender for the last year on monthly rate quoted by the Contractor including the cost of all the cleaning material required and inclusive of all Govt. Taxes viz GST, VAT etc was fixed at the rate of **Rs.2,57,960/-**.

The tender shall be submitted with consisting of the following information.

Name of the party	Charges for housekeeping for 15 sweepers per month	Price of cleaning material per month	Wages for one supervisor full time per month	Total	Remarks if any.
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Sd/-

Civil Judge (Sr. Divn.),
Moga.

Dated **28.01.2026**

Endst. No. **97/EB**

Copy forwarded to the following:-

- 1 All the Learned District & Sessions Judges in the State of Punjab (Through proper channel) , with a request to display this notice to the notice boards of their Courts.
- 2 All the Judicial Officers working in this Sessions Division, for displaying this notice to the notice board of their respective Courts.

Sd/-

Civil Judge (Sr. Divn.),
Moga.