

OFFICE OF CHIEF JUDICIAL MAGISTRATE, MOGA

Duty Roster for the month of November, 2024

<u>Sr.No.</u>	<u>Name of Officer</u>	<u>Designation</u>	<u>From</u>	<u>To</u>
1.	Sh.Insan	JMIC, Moga	01.11.24	02.11.24
2.	Ms.Sukhpreet Kaur	JMIC, Moga	03.11.24	08.11.24
3.	Ms.Baljinder Kaur Mann	JMIC, Moga	09.11.24	14.11.24
4.	Ms.Lavleen Sandhu	JMIC, Moga	15.11.24	20.11.24
5.	Ms.Ashima Sharma	JMIC, Moga	21.11.24	26.11.24
6.	Sh.Insan	JMIC, Moga	27.11.24	30.11.24

AT NIHAL SINGH WALA

<u>Sr.No.</u>	<u>Name of Officer</u>	<u>Designation</u>	<u>From</u>	<u>To</u>
1.	Ms.Shivangi Sangar	SDJM	09.11.24	23.11.24

AT BAGHAPURANA

<u>Sr.No.</u>	<u>Name of Officer</u>	<u>Designation</u>	<u>From</u>	<u>To</u>
1.	Ms.Parul	SDJM	24.11.24	30.11.24
2.	Sh.Vijay Kumar	JMIC	01.11.24	08.11.24

Note:-

1. If any Duty Magistrate proceeds on leave, he/she has to seek prior permission from learned District & Sessions Judge, Moga before proceeding on leave under intimation to this office and the Magistrate who has given consent to perform his/her duty his/her duty. He/she has to make mutual adjustment the colleague and to get no objection from other colleagues before proceeding on leave.
2. If the duty Magistrate at Sub Division, Baghapurana happens to be on leave/station leave, the duty work of Sub Division, Baghapurana will be performed by the other Magistrate present at Sub Division, Baghapurana. If both the Magistrates at Sub Division, Baghapurana happen to be on leave/station leave, the duty work of Sub Division, Baghapurana will be performed by the Magistrate present at Sub Division, Nihal Singh Wala. If the Duty Magistrate at Sub Division Nihal Singh Wala happens to be leave/station leave, the Duty work of Sub Division Nihal Singh Wala will be performed by Duty Magistrate at Sub Division Baghapurana. Further, during the said duty period, the Magistrates at Sub Division Nihal Singh Wala and Baghapurana an not leave the station and the Magistrates will perform their Duty Work at their own Sub Divisions. They have to make mutual adjustment with each other before proceeding on leave. If Magistrate at both the Sub Division i.e. Nihal Singh Wala and Baghapurana are on leave due to unavoidable circumstances, they have to seek prior permission from Ld.District & Sessions Judge, Moga before proceeding on leave under intimation to this office and the duty work of both Sub Divisions will be performed by Duty Magistrate at Moga Headquarters, with consent from duty Magistrate.
3. All the Illaqa Magistrates will look after their remand work except they have applied for station leave.