

**DISTRICT LEGAL SERVICES AUTHORITY, BENGALURU
URBAN**

**THE RIGHT TO INFORMATION ACT - 2005, Section 4(1) (a), 4(1) (b) &
26 (3)(b)**

(Updated for the month ending with September-2025)

NOTIFICATION

The information pertaining to District Legal Services Authority, Bengaluru Urban as required Under Section 4(1)(a), 4(1)(b) and of Right to Information Act-2005 for the month ending with September-2025, has been updated and published as in the annexure- 1 and 2.


(Varadaraj B.)

Member Secretary &
Public Information Officer,
District Legal Services Authority,
Bengaluru Urban.

**District Legal Services Authority
Notification**

RTI No. 150/2021, Bengaluru dated 31.03.2021

In exercise of the powers conferred under section 4(1)(b) of the Right to Information Act, 2005 (Central Act No.22 of 2005), the detailed information relating to the District Legal Services Authority, Bengaluru Urban is published as hereunder; for the information of the general public.

<u>1. Particulars of its organization,</u> 1. To create Legal Awareness among the members of General Publics	<u>Organization: District Legal Services Authority</u> District Legal Service Authority for every district functioning in every district in state to exercise the powers and perform the functions conferred on, or assigned to, the District Authority under the Legal Service Authority Act, 1997. This Authority consists of a. District Judge as Chairman b. Senior Civil Judge as a Member Secretary. The District Legal Services Authority, Bengaluru Urban is functioning in City Civil Court Complex, Ground Floor, Bengaluru and its functions are as under. <u>Functions and duties:-</u> 1. To organize the Legal Awareness among the members of general public 2. To create legal awareness among the members of the General Public. 3. To provide speedy and qualitative justice to the needy and affected persons to Lok Adalaths. 4. To provide free legal aid and advise for eligible persons. Who satisfy all or any of the criteria in Sec.12 of Legal Service Authority Act. 5. providing information about the activities
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of DLSA.

6. Assisting the litigants to know about status of their cases pending in or disposed off by different courts and educating the litigants about their rights appeal through front office situated in City Civil Court Complex, Ground Floor. The information regarding DLSA has been webhosted.

7. To provide service of panel lawyers to legal aid needy persons.

8. Without prejudice to the generality of the functions referred to in sub section (1), the District Authority may perform all or any of the following functions namely:

a. Disposal of petitions instituted under commercial courts Act (PIM cases)

b. Organizing Lok Adalaths within the District and

c. Perform such other functions as the state Authority may fix by regulations

3. District Authority to act in co-ordination with other agencies and be subject to directions given by the Central Authority, etc. In the discharge of its functions under this Act, the District Authority shall,

4. wherever appropriate, act in coordination with other governmental and non governmental institutions, universities and others. Engaged in the work of promoting the cause of legal services to the poor and shall also be guided by such directions as the Central Authority or the State Authority may give to it in writing.

5. To Provide Legal Services to the disadvantage underprivileged and Section of the society to ensure that opportunities for securing justice. The NALSA As envisaged, LADCS involve full time time engagement of lawyers with support system, dealing

	exclusively with legal aid work in criminal matters at every stage starting from the pre-arrest, arrest & remand stage to the conclusion of trials and appeals etc., It will enhance the availability and accessibility of Legal Aid in a timely manner and help in creating a mechanism to provide qualitative and competent legal services. 6. The eached Legal Aid Defence Counsel 1 to 3 Deputy Chief Legal Aid Defense Counsels, 2 to 10 Assistant Legal Aid defense counsels. 7. The Monitoring the date to date progeress of the court base cases of defense counsels in every fort nights as per rules.
Powers and duties	Details as annexure -I
2. Procedure followed in the decision making process, including channels of supervision and accountability.	1. The legal aid seeker will first approach the retainer lawyer deputed to the front office and discuss with them about their problem. 2. The retainer lawyer go through the documents shown to him by legal aid seeker and thereafter render suitable advise about probable future course of action. 3. The legal aid seeker accompanied by the retainer lawyer of front office would personally meet the member secretary and discuss about their problem. 4. The retainer lawyer will submit the proposals and palce it before the member secretary. 5. The member secretary will review the proposals of retainer lawyer in the light of existing law and rules them will decide about the future course of action to be taken and proposal under the deligated powers and if necessary will submit the file to the Hon'ble Chairman for final order.
3. Norms set by it for the discharge of its functions	Depending upon the work and applications received the application in finalized as per

	rules.
4. The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions.	As per the legal services authorities Act and rules
5. A statement of the categories of documents that are held by its or under its control.	Case files and relevant registers.
6. The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof.	The Member Secretary is a public relation officer and he will consult the public for implementation of legal services rules and regulations.
7. A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice and as to whether meeting of those boards, councils, committees and other bodies are open to the public, or the minutes of such meeting are accessible for public.	Monitoring and mentoring committee is existed. it consists of one of the senior most judicial officer, Member Secretary and one retired judicial officer. Co-ordinating committee, District Level Committee, Monitoring Committee, Compensation to Victim of Hit & Run Motor Accident Scheme 2022, Juvenile Justice Committee, Committee for holding enquiry and to determine quantum of compensation under Victim Compensation Scheme, consisting Chairman & Members/Conveyors the meetings of the District Legal Services Authority are not open to public and venues are also not open to public.
9. A directory of its officers and employees.	No separate directory is maintained.
10. The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations.	As per the scale of pay for their posts as mentioned in schedule-1 of Karnataka State Legal Services Authorities rules and regulations.
11. The budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made.	Allotment of budget is from Karnataka State Legal Services Authority
12. The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes.	As per Direction of National Legal Services Authorities and State Legal Services Authorities the programmes will be conducting
13. Particulars of recipients of concessions, permits or authorizations granted by it.	Nil

14. Details in respect of the information, available to or held by it, reduced in an electronic form.	Details of Panel advocates and Para Legal Voluntaries and legal aid given information are uploaded in the website www.kslsa.kar.nic.in
15. Particulars of facilities available to citizens for obtaining information including the working hours of a library or reading room, if maintained for public use.	The legal aid seekers may approach DLSA during working hours between 10.00 AM to 6.00 PM
Such other information as may be prescribed.	Nil
16. The names Designations and other particulars of the public information officer	Varadaraj B., Member Secretary, District Legal Services Authority, Ground Floor, City Civil Court Complex, Bengaluru Urban, Ph: 080 22215143 ವರದರಾಜ್ ಬಿ. ಸದಸ್ಯ ಕಾರ್ಯದರ್ಶಿ, ಜಿಲ್ಲಾ ಕಾನೂನು ಸೇವೆಗಳ ಪ್ರಾಧಿಕಾರ, ನೆಲಮಹಡಿ, ನಗರ ಸಿವಿಲ್ ನ್ಯಾಯಾಲಯಗಳ ಸಂಕೀರ್ಣ, ಬೆಂಗಳೂರು ನಗರ ದೂರವಾಣಿ ಸಂಖ್ಯೆ: 080 22215143
Appellate authority U/s. 19(1) of RTI	Sri. H. Shashidhar Shetty, Member Secretary, KSLSA, Nyayadegula, 1st Floor, H. Siddaiah Road, Bengaluru 560027. Telephone No. 080 22111729 ಶ್ರೀ ಹೆಚ್. ಶಶಿಧರ್ ಶೆಟ್ಟಿ, ಸದಸ್ಯ ಕಾರ್ಯದರ್ಶಿ, ಕರ್ನಾಟಕ ರಾಜ್ಯ ಕಾನೂನು ಸೇವೆಗಳ ಪ್ರಾಧಿಕಾರ, ನ್ಯಾಯದೇಗುಲ, ಮೊದಲನೇ ಮಹಡಿ, ಹೆಚ್. ಸಿದ್ದಯ್ಯ ರಸ್ತೆ, ಬೆಂಗಳೂರು - 560027 ದೂರವಾಣಿ ಸಂಖ್ಯೆ: 080 22111729


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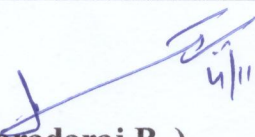
Annexure -II

Acts:

As per Karnataka Civil Services Rules and The Legal Services Authorities Act, 1987 and other rules and regulations.

Updation of information Under Section 26(3) 9(b) of the RTI Act, 2005 in the official website of District Legal Services Authority, Bengaluru Urban

Name of the Public Information Officer & Designation	Varadraj B. Member Secretary, District Legal Services Authority, Ground Floor, City Civil Court Complex, Bengaluru Urban, Ph: 080 22215143
First Appellate Authority & Designation.	Sri. H. Shashidhar Shetty, Member Secretary, KSLSA, Nyayadegula, 1st Floor, H. Siddaiah Road, Bengaluru 560027. Telephone No.080 22111729
ಸಾರ್ವಜನಿಕ ಮಾಹಿತಿ ಅಧಿಕಾರಿಯ ಹೆಸರು ಮತ್ತು ವಿಳಾಸ	ಬಿ. ವರದರಾಜ್ ಸದಸ್ಯ ಕಾರ್ಯದರ್ಶಿ, ಜಿಲ್ಲಾ ಕಾನೂನು ಸೇವೆಗಳ ಪ್ರಾಧಿಕಾರ, ನೆಲಮಹಡಿ, ನಗರ ಸಿವಿಲ್ ನ್ಯಾಯಾಲಯಗಳ ಸಂಕೀರ್ಣ, ಬೆಂಗಳೂರು ನಗರ ದೂರವಾಣಿ ಸಂಖ್ಯೆ: 080 22215143
ಮೇಲ್ಮನವಿ ಪ್ರಾಧಿಕಾರಿಯವರ ಹೆಸರು ಮತ್ತು ವಿಳಾಸ	ಶ್ರೀ ಹೆಚ್. ಶಶಿಧರ್ ಶೆಟ್ಟಿ, ಸದಸ್ಯ ಕಾರ್ಯದರ್ಶಿ, ಕರ್ನಾಟಕ ರಾಜ್ಯ ಕಾನೂನು ಸೇವೆಗಳ ಪ್ರಾಧಿಕಾರ, ನ್ಯಾಯದೇಗುಲ, ಮೊದಲನೇ ಮಹಡಿ, ಹೆಚ್. ಸಿದ್ದಯ್ಯ ರಸ್ತೆ, ಬೆಂಗಳೂರು - 560027 ದೂರವಾಣಿ ಸಂಖ್ಯೆ: 080 22111729


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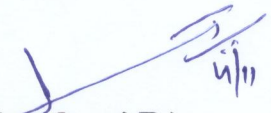
ANNEXURE-1

To Notification Under Section 4(1)(a), 4(1)(b) and of Right to Information Act-2005, this statement showing the files are maintained by various branches of District Legal Services Authority, Bengaluru Urban, for the month ending with September-2025,

File No.	Particulars
1	M/s Transfer CTC
2	LLP Letters
3	The Karnataka Lokayukta Files
4	RTI Files
5	JJB files
6	High Court Legal Services Committee Files
7	ADM KSLSA Letters
8	LSC Letters KSLSA
9	Juvenile Justice Committee High Court File
10	High Court Letter Files
11	Legal Aid Clinics CDPOs, ART Centers, Front Office, Prisoners, Law Colleges One Stop Centre, Railway and Defense, Legal Literacy Club, School and Swadhara Gruha Clinic File.
12	National Lok- Adalath Letters from KSLSA File
13	UTP's File
14	Leave Letters File
15	Commissioner of Police Letter File
16	Correspondence to DC Office
17	PLV's Letters of KSLSA
18	Representation of received from applicant of

	Changes of Advocate and other applications
19	BBMP Files
20	Representation of Sri. D.C. Chandrappa, PLC, RTI Application File
21	Representation of Smt. G.C. Shivamma File
22	Representation received in PLC Cases
23	Internship letter File
24	Letter received from Court and Correspond
25	Representation of application receive from KSLSA for the year 2018, 2019, 2020, 2021, 2022, 2023, 2024 and 2025
26	BBMP PLC File dated: 25.06.2022
27	Selection List of Panel Advocate Procedure file
28	Malathi W.P.7338/2020
29	Smt. Latha Melur Village, Pillagatta Taluk file
30	Representation of Advocate
31	Burial Ground and this Enclosurement W.P.No.15165/2008
32	K.S. Anil File
33	Complaint Issue on Legal Aid
34	SOP 2020
35	Land Grabing Commission File
36	Appointment of Remain Advocates
37	Rajakumari Respondent No.01., Supreme Court File
38	Special Task Force Committee File
39	Official Letters Copies 2020 Files

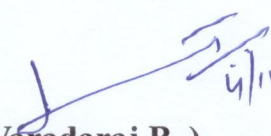
40	Officials Files
41	Letter issued from Family Court File
42	Advocate Fees Files
43	Smt. Sarvamangala, Ravishankar, Ambika Representation File
44	Opinion of the Advocate receive Bundle
45	Authorization of Legal Aid given for 2019, 2021, 2022, 2023 File
46	Authorization given 2025
47	Authorization Given 2025 File
48	Return of Files Advocate Files Bundle.


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 Member Secretary &
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 Bengaluru Urban.

Annexure -1

The Powers and duties of the Officers and employees of District Legal Services Authority.

Member Secretary	
Administrative Assistant	To receive the applications and letters from the publics and also from head office, scrutinize the same, place before the Member Secretary, and get the orders and also organizing legal literacy programme in co-ordination with the various Governments, NGOs and Social Organizations and also such other works entrusted by the Member Secretary.
First Division Assistant	Prepare bills, and disburse the amount to the advocates being advocates fee and conciliator fee and also pay the honorarium to PLVs etc and other works entrusted by the Member Secretary.
Dalayat	To keep office clean and tidy and also deliver the letters, memos etc to the courts and other departments and other works entrusted by the Member Secretary.

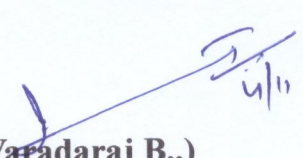

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Annexure-1

The Powers and duties of the Officers and employees of Legal Aid Defense Counsels

Staff of Defense Consels.-

Sl. No.	Designation	Work
1	Chief Defense Counsel	Conducting Criminal Cases in Sessions Courts
2	Deputy Chief Legal Aid Defense Counsel	Conducting Criminal Cases in Sessions Courts
3	Assistant Legal Aid Defense Counsel	Conducting Criminal Cases in Magistrate Courts
4	Office Assistant/Clerk	Preparing files for presentation in the courts & maintains of file
5	Receptionist/ DEO/Typist	Work in Tele communication system and Data entry
6	Office Peon	To keep office clean and tidy and also deliver the letters, memos etc to the courts and other departments and other works entrusted by the Member Secretary and Chief Defense Counsels


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