

No. CCC / Library / Binding / 25 / 2024

Office of The
City Civil Court, Bengaluru
Date:- 12-9-2024
Ph.No. 08022939273

E-Tender Notification
(Through <http://kppp.karnataka.gov.in> only)
(Two cover System)

Sub: Inviting Proposals (Quotations) for binding
of Books / Registers of the various Branches
of City Civil Court Unit, Bengaluru.

The City Civil Court, Bengaluru invites E-Bidding proposals (quotations) from the eligible Authorised/reputed Book Binders (having business in Bengaluru City only) through e-procurement portal – <https://kppp/karnataka.gov.in/#/portal/Auction/live>, to procure the service of binding work of Books / Registers of the **various Branches of City Civil Court, Bengaluru**, the details of which, are as appended below:-

Sl.No.	Item	Details
1.	Tender Number	No. CCC / Library / Binding / 25 / 2024
2.	Tender Number (as issued by KPPP)	HCK/2024-25/SE0029
3.	Tender Name / Services sought for:	Binding of Books / Registers of the various Branches of City Civil Court unit, Bengaluru.
4.	Procuring Entity	City Civil Court, Bengaluru.
5.	Validity of the Tender Contract	90 days.
6.	Estimated approximate total tender cost.	Rs. 1,73,000/-
7.	Billing model	Billing upon satisfactory completion of the binding work and certification from the Branch Head.
8.	<u>Schedule of Tender:</u> a) Tender documents can be downloaded b) Date of Pre-bid meeting: c) Last date & time for receipt of tenders: d) Tender opening date & time:	<p>a) 13-9-2024 17.30 hours onwards</p> <p>b) 25-9-2024 16.00 hours</p> <p>c) 27-9-2024 16.00 hours</p> <p>a) Technical: 30-9-2024 16.30 hours b) Financial : Will be intimated after obtaining approval for Technical Evaluation).</p>

10.	Office contact number	080-2293 9273
11.	For any clarifications, bidders may contact:	Library Branch, Basement Floor, City Civil Court, Bengaluru.

The stipulated terms and conditions are hereunder:-

1.	Tenders must be submitted online through KPPP Portal only.
2.	<p>Binding firm should furnish the below mentioned documents:</p> <p>a) Copy of Firm's Registration Certificate, b) Copy of PAN Card c) Copy of GST Certificate d) Letter of undertaking to be furnished on Firm's Letter Head with regard to Blacklisting/Non-Debarment, by the organisation.</p> <p>Bidder should attach all the scanned copies of certificates pertaining to their eligibility criteria, qualification information documents, failing which the bid will not be considered. (Also all scanned copies should be visible and should have clarity.)</p>
3.	Tender documents and other information can be downloaded in the KPPP portal from 13.9.2024 17.30 hours onwards.
4.	Price quoted should be inclusive of taxes and charges, if any, as applicable to the Govt. Department on the date of Notification.
5.	<u>The binding work of Suit Registers / Books should be under taken by the binders in the premises of Library Branch or the Branches concerned, till all the books/Suit Registers of the concerned Branches are duly bound and handed over to the concerned Branches.</u>
6.	Along with the submission of quotation, the binding firms are required to furnish the sample of Registers of the size – A4 Big size-Full Calico, A4 size-half Calico, & A3 – Full Calico and A3 Half Calico .
7.	The samples so presented by each bidder will be retained until selection of L1 bidder at the Office of City Civil Court, Bengaluru for the purpose of ensuring compliance of quality standards.
8.	<p>Upon opening of Financial Bid on the KPP Portal, the Registrar, City Civil Court, Bengaluru City,</p> <p>a. Shall negotiate with the L1 Bidder to offer competitive prices in comparison with that of the other bidders and those listed items which are costlier</p> <p>b. The Registrar, City Civil Court, Bengaluru reserves the right to split the entire tender into 2 or more parts and award the same to multiple vendors, on lowest cost basis so as to benefit the Government by reducing the cost of each unit.</p>
9.	The samples presented by the successful bidder shall be retained for the entire duration of Tender process.

10.	The City Civil Court will not entertain, if there is any increase in the price quoted for the approved tender.
11.	The intending bidders for the tender shall furnish E.M.D. of Rs. 4,000/- (Four thousand only) by way of Demand Draft in favour of The Registrar, City Civil Court, Bengaluru. *EMD of unsuccessful bidders will be returned after the selection of L1 Bidder(successful bidder). *EMD of successful bidder will be returned after the satisfactory completion of work.
12.	The quotations received without E.M.D. amount and after the said date will not be entertained under any circumstances and those quotations are deemed to be rejected.
13.	At the time of awarding binding work, the Successful bidder should submit a Performance Security deposit for an amount of Rs.17,000/- (Seventeen thousand only) (10% on Total estimated amount.) in the form of DD in favour of The Registrar, City Civil Court, Bengaluru.
14.	The successful bidder upon awarding the Tender, shall prepare and produce agreement copy drafted on stamp paper of appropriate stamp amount, as per the clauses of Contract Law.
15.	The cost of the tender documents is as per KPPP Portal guidelines.

The interested parties who will abide by the above said terms and conditions may submit ***E-Bidding proposals (quotations) through e-procurement portal – <https://kppp/karnataka.gov.in/#/portal/Auctions/live>***.

*By Order of the Prl. City Civil
& Sessions Judge, Bengaluru.*

*Sd/-
Registrar,
City Civil Court,
Bengaluru.*

Copy To, For wide Publication:

1. Hon'ble Prl. City Civil & Sessions Judge, Bengaluru.
2. The Registrar, City Civil Court, Bengaluru.
3. The Director, Department of Information (Vartha Ilakhe) , No.17, Vartha Soudha, Infantry Road, Bengaluru – 560001 along with Tender Notification, requesting for publication of the same in two widely circulated Daily News Papers, each of Kannada and English language, for wide publication.
4. The Software Technician/Sheristedar, City Civil Court, Bengaluru to Web Host on the Bengaluru Urban District Judiciary Website.
5. Notice Boards.
6. Office Copy.

Annexure-M

Bidders Form

Sl.Nos.	Particulars	
1.	Name of the Binding Firm with address and contact number	
2.	Date of submission of bid form	
3.	<u>Documents to be furnished by the binder:</u> a) Firm's registration certificate b) PAN Card c) Letter of undertaking to be furnished on Firm's Letter Head with regard to Blacklisting/Non-Debarment, by the organisation. d) GST certificate	a) b) c) d)
4.	<u>Binding charge per Book:</u> a) A4 Big size-- Full Calico b) A4 size-- Half Calico c) A3 size-- Full Calico d) A3 size-- Half Calico	a) Rs. b) Rs. c) Rs. d) Rs.
5.	a) Tender processing fee as per KPPP guidelines b) EMD as per KPPP guidelines ? c) Whether Letter of undertaking on Firm's Letter Head with regard to Blacklisting/Non-Debarment, by the organisation.	a) b) DD.No. c)

I hereby declare that I accept the terms and conditions as prescribed in the E-Tender Notification.

Signature of the bidder with firm's seal.

Annexure-N

Format of undertaking, to be furnished on company / firm's letter head with regard to blacklisting/non-debarment, by Organization.

**Undertaking regarding Blacklisting
/ Non-Debarment**

To:

**The Registrar,
City Civil Court,
Bengaluru.**

We hereby confirm and declare that we,
M/s.....
..... is not blacklisted / De-registered /
debarred by any Government department / Public Sector Undertaking /
Private Sector/or any other agency for which we have executed /
Undertaken the works/Services.

Authorised Signatory with seal & Date.

Annexure-O

	A4 Big size- Full Calico	A4 size- Half Calico	A3 size- Full Calico	A3 size Half Calico
	400 Books	421 Books	30 Books	113 Books
	Total:- 964 Books			

Sr. Sheristedar
Library.

Registrar,
City Civil Court, Bengaluru.

Notice Inviting Tender Details

Tender Information	
Reference Number	HCK/2024-25/SE0029
Name	Binding of Books / Registers of the various Branches of City Civil Court unit, Bengaluru.
Tender Scope	Binding of Books / Registers of the various Branches of City Civil Court unit, Bengaluru.
Category	Services
Procuring Entity	High Court of Karnataka
Location Name	CITY CIVIL COURT BENGALURU
Delegation Category	Normal
Funding Procuring Entity	High Court of Karnataka - HCK
Itemwise EMD	No
Multiple Currencies Allowed	No
Published Date	12-09-2024 15:36:29
ECV/Non-ECV	Non-ECV
Commerical Bid Type	Package
Packagewise Technical Evaluation	No
Evaluation Type	Two Cover
Tender Type	Open
Tender Amount(INR)	690.00
Highest Bidder Selection	No
No of Calls	1
Is this QCBS tender?	No
File Number	---

Project Details	
Project Id	---
Project Description	---
HOA	---
DDO Code	---

General Conditions of Eligibility	
Condition 1	Bidders shall not be under a declaration of ineligibility for corrupt and fraudulent practices issued by Government of Karnataka
Condition 2	It shall be the responsibility of the Bidder to ensure credit of Tender Processing Fee and EMD into the respective receiving bank accounts of e-Procurement on or before the last date and time of bid submission.
Condition 3	EMD Payments through e-Payment mode shall be made as one single

	transaction and payments made in part are liable for rejection.
Condition 4	All terms and conditions as per tender document

Technical Criteria			
S.No	Criterion Type	Criterion Description	Criterion Documents
1	Capabilities of Vendor	Firm registration certificate	<ul style="list-style-type: none"> Others -- Firm registration certificate
2	Capabilities of Vendor	GST registration certificate	<ul style="list-style-type: none"> GST Registration
3	Capabilities of Vendor	Copy of the PAN card	<ul style="list-style-type: none"> Others -- Copy of the PAN card
4	Capabilities of Vendor	Letter of undertaking to be furnished on firm letter head with regard to Blacklisting/Non debarment, by the organization	<ul style="list-style-type: none"> Others -- Annexure-N

Tender Package Items

Package :1

S.No	Package Name	Number of Items
1	Package1	4

Items			
Item :1			
Item Name	A3 size Book - Half Calico	Item Code	Item04
Specifications	Specification:AS PER TENDER DOCUMENT		
Unit	PER UNIT	Quantity	1
Value of Service	---	Extend of Contract	1
Estimate Unit Rate	---	Denomination	RUPEES
Estimate Item Price (Inclusive of all applicable taxes)	---		
Item :2			
Item Name	A3 size Book - Full Calico	Item Code	Item03
Specifications	Specification:AS PER Tender DOCUMENT		
Unit	PER UNIT	Quantity	1
Value of Service	---	Extend of Contract	1

Estimate Unit Rate	---	Denomination	RUPEES
Estimate Item Price (Inclusive of all applicable taxes)	---		

Item :3

Item Name	A4 size Book - Half Calico	Item Code	Item02
Specifications	Specification:AS PER TENDER DOCUMENT		
Unit	PER UNIT	Quantity	1
Value of Service	---	Extend of Contract	1
Estimate Unit Rate	---	Denomination	RUPEES
Estimate Item Price (Inclusive of all applicable taxes)	---		

Item :4

Item Name	A4 Big size Book- Full Calico	Item Code	Item01
Specifications	Specification:AS PER TENDER DOCUMENT		
Unit	PER UNIT	Quantity	1
Value of Service	---	Extend of Contract	1
Estimate Unit Rate	---	Denomination	RUPEES
Estimate Item Price (Inclusive of all applicable taxes)	---		

Authority Details

Inviting Authority	REG CITY CIVIL COURT BENGALURU
Opening Authority	REG CITY CIVIL COURT BENGALURU
Evaluation Authority	REG CITY CIVIL COURT BENGALURU
Appellate Authority	Registrar General

Contact Information

Contact Person Name	C. Susheela
Office Telephone Number	---

Mobile Number	9902858468
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Amount Details	
Estimated Contract Value	---
Tender Fee (INR)	500.00
Amount of Earnest Money Deposit(INR)	4000.00

Tender Pre Bid Meeting Details	
Date and Time	25-09-2024 16:00:00
Address	Library Branch, Basement floor, City Civil Court, Bengalore.
City	Bengaluru
State	Karnataka
PIN Code	560009

Tender Schedule	
Bid Validity Period (In Days)	90
Last Date and Time for Tender Queries/Clarifications	25-09-2024 17:00:00
Last Date and Time for Receipt of Tenders	27-09-2024 16:00:00
Date and Time for Opening of Technical Bid	30-09-2024 16:30:00
Date and Time for Opening of Financial Bid	03-10-2024 11:00:00
One Time Auto Extension of Tender Schedule Required	No

Tender Published User Details	
Tender Published User Name	KPE21531 - P J PARAMESHWARA
Tender Published User Post	HCK_REG_BCCC_BNG
Public Key	CN=PUTTASIDDAMMA JAVRAIAH PARAMESHWARA, SERIALNUMBER=55844cb718a737ea8b9e5cb40e40f 9d3b2aefcd164824a0a99d44389c4635742, ST=Karnataka, L=Vidhanaudha, OID.2.5.4.17=560001, OID.2.5.4.20=926af598f0d6352d3b3eeb105c8e5d4 909526d09b6b726b9cb3a5f18883ea52c, OU=" ", O=E-PROCUREMENT CELL CEG, C=IN
Issuer	CN=Care4Sign DSC Sub CA 2022, OID.2.5.4.51="Office No.1,1st Floor, No.44-45-46,CNR Complex", STREET="Vinayaka Layout,Ananthapura Gate,Yelahanka New Town, Bengaluru", ST=Karnataka, OID.2.5.4.17=560064, OU=Certifying Authority, O=Care4Sign Safetec Limited, C=IN