

**INSTRUCTIONS TO CANDIDATES SHORTLISTED FOR INTERVIEW FOR  
THE POST OF PROCESS SERVER**

**Notification No:-ADM-I(A)/246/2022 Dated 20.04.2022**

The Candidates shortlisted for Interview are informed to produce the following **ORIGINAL documents for document verification purpose along with copy of documents in duplicate** on the day of interview without fail.

1. Identity Card (Aadhar Card / Voter ID card / PAN Card)
2. Copy of Online Application
3. SSLC Marks Card / Equivalent Marks Card
4. Caste and Income Certificate
5. Rural Candidate Certificate along with Creamy Layer Certificate
6. Disability Certificate issued by the Medical Board, if any
7. Kalyana-Karnataka Region - 371J Local Cadre Certificate
8. NOC from the concerned department in case of candidates in Government Service.

- NOTE:-**
- 1) Candidates shall report for document verification and Interview on respective dates at 10.30 AM
  - 2) Candidates shall appear for document verification and for interview at their own cost.
  - 3) No change of dates for interview would be entertained.
  - 4) The Certificates at the time of filing of application only would be considered and no certificates subsequent issued would be entertained.

5) The appointing authority will be empowered to reject the candidature of candidates, rejection of reservation claimed for non-production of relevant documents or for any other relevant reason.

6) The Candidates shall show the Admission Ticket / e-Mail / S.M.S received in the registered mobile Number

Bengaluru  
14<sup>th</sup> June 2024

Sd/-  
Registrar  
City Civil Court  
Bengaluru