OFFICE OF THE DISTRICT & SESSIONS JUDGE
SOUTH TRIPURA:: BELONIA

No.F.71-DJ/S/BLN/AMC/2019-26/**11295-97** Dated, Belonia
The day of 31st July, 2026

NOTICE INVITING QUOTATION

Subject: Repairing of online Uninterrupted Power Supply (UPS) & 600/650 VA offline UPS's and supply & installation of sealed maintenance Free (SMF) batteries on buy back of old batteries installed in the Court Complex of the District & Sessions Judge, South Tripura, Belonia**.**

Sealed quotations are invited from the reputed and experienced service provider / firms / supplier / contractor for repairing of online Uninterrupted Power Supply (UPS) & 600 VA offline UPS's and supply & installation of sealed maintenance Free (SMF) batteries on buy back of old batteries installed in the Court Complex of the District & Sessions Judge, South Tripura, Belonia as per terms and conditions and specifications mentioned below:

The dates for the schedule of the key events of this NIQ is given as under:

Sl. No.	Events	Date and Time	Venue
1	Submission of quotation Starting date	31/07/2026	Office of the District and Sessions Judge, South Tripura, Belonia
2	Last date of Submission of Bids	31/08/2026 14.30 hrs	
3	Date and Time of opening of the Technical Bids	31/08/2026 16.00 hrs	Chamber of the District and Sessions Judge, South Tripura, Belonia
4	Date and Time of the opening of the Financial Bids	02/09/2025 17.00 hrs	

i. The quotations should reach at the Office of the District and Sessions Judge, South Tripura, Belonia positively by 31st day of August, 2026;
ii. Quotations will not be entertained by E-mail / FAX;
iii. The quotation shall be superscribed as "Quotation for repairing of Online UPS's and supply of batteries";
iv. Technical Bids will be opened, if possible, as per scheduled mentioned above where quotationer or his authorised representative may remain present;
v. The financial bids/ cover of bidders who qualify in technical evaluation shall be opened at the notified time, date and place by the members of the designated Purchase Committee in the presence of the bidders or their representatives who choose to be present.

vi. The Bidders shall submit their Bids in 02(two) separate sealed envelopes in the following format:

1) **COVER A** containing TECHNICAL BID should be sealed in a separate envelope subscribing "Technical Bid".;

3) **COVER B** containing FINANCIAL BID should be sealed in a separate envelope subscribing "Financial Bid". All the above mentioned two envelops together should be enclosed and submitted in a properly sealed separate envelope mentioning the name of the NIQ as "Repairing of online Uninterrupted Power Supply (UPS) & 600/650 VA offline UPS's and supply of SMF batteries on buy back of old batteries installed at Belonia Court Complex" along with the Tender Ref. No. If any Bidder deviates from submitting its Bid in this prescribed format, the Bid shall be summarily rejected and shall not be taken into consideration for evaluation.

vii. Rate should be quoted for delivery and on-site support during the Guarantee and warranty period for destination i.e. Office of the District & Sessions Judge, South Tripura, Belonia;

viii. No payment will be made in advance for any supplies under this quotation.

ix. Guarantee/Warranty period of the batteries should not be less than 24 months.

x. The rate quoted should be valid till 180 days. If the rate is valid for any specific period the same may be mentioned.

xi. Negotiations may, however, be undertaken only with the lowest bidder when the rates are considered to be much higher than the prevailing market rates.

xii. Required following document should be accompanied with quotation: (a) Technical Bid (Annexure A) (b) Financial Bid (Annexure B) (c) PAN Card (d) Trade License (e) GST Registration Certificate (f) yearly Turnover Certificate(last 1 year) (g) Undertaking in company letter head regarding acceptance of terms and conditions (h) Address of the Company Main Office and Local Office (if Any) – along with email address, Phone Number and Whatsapp Number (i) Income tax clearance Certificate. The quotationer should submit self attested copies of the documents mentioned;

xiii. Incomplete quotation will be rejected summarily.

xiv. There should be no cutting, overwriting in the rate of the quotation. Quotation with over writing, cutting rate are liable be be rejected;

xv. Quantity may vary as per actual requirement at the time of order/installation;

xvi. Payment will be made after satisfactory completion of repairing, supply, installation, testing and receipt of bill in triplicate

xvii. The L1 bidder will be arrived at on the basis of the grand total. Ranking of the Bidders will be ascertained according to the total amount of price quoted for all the items. Bidder who has quoted the lowest rate in grand total will be ranked first and so on.

xviii. In case of any dispute / problem arisen in connection with AMC, the decision of the District & Sessions Judge, South Tipura, Belonia shall be final.

xix. The undersigned is not bound to accept the lowest rate and may reject all or any of the tender without assigning any reason.

xx. The component parts used by the vendor should be authentic and original;

xxi. Taxes (at source) will be deducted as per applicable rules.

xxii. Detailed information, if any required, may be obtained from the office of the undersigned in this regards.

xxiii. List of Hardware items with specifications are mentioned in the Annexure C.

AMARJIT DEY

Digitally signed by AMARJIT DEY
Date: 2026.07.31 15:45:22 +05'30'

(A. Dey)
Chief Judicial Magistrate
-cum-Civil Judge (Sr. Div)
South Tripura, Belonia
(Nodal Officer, eCourts Project)

Copy to:-

1. NOTICE BOARD office of the District & Sessions Judge, South Tripura, Belonia
2. NOTICE BOARD office of the Addl. District & Sessions Judge, Sabroom, South Tripura
3. Official website.

AMARJIT DEY

Digitally signed by AMARJIT DEY
Date: 2026.07.31 15:45:42 +05'30'

Chief Judicial Magistrate
-cum-Civil Judge (Sr. Div)
South Tripura, Belonia
(Nodal Officer, eCourts Project)

ANNEXURE A

OFFICE OF THE DISTRICT & SESSIONS JUDGE
SOUTH TRIPURA:: BELONIA

Notice Inviting Quotation

No_____

PROFORMA FOR TECHNICAL BID

Sl. No.	Particulars	To be filled in by Tenderer
1	Name of Agency:	
2	Details of Agency:	
	2a. Year of establishment/ incorporation	
	2b. Whether proprietorship / partnership limited company etc.	
	2c. Name(s) of the Proprietor / Partner/ Managing Director etc	
3	Details of Official Address of Agency:	
	Phone Number (s):	
	Email Address:	
4	Whether the Bidder has any office or branch in South Tripura District. If so, give details with complete address, Contact person & contact number(s)	

5	Agency Registration No. (Copy of Registration should be enclosed):	
6	GST Registration No. (Copy to be enclosed):	
7	PAN Card (Copy to be enclosed):	
8	Income Tax returns of the proceeding Financial Year.	
9	Bankers' Name and Address	
10	Bank Account No. & IFSC Code of Firm	
11	Whether agency in blacklisted by any Government Department or any criminal case is registered against the firm or its owner / partner anywhere in India:	
12	Length of Experience in filed	
13	Experience in dealing with Government Department: (Indicate names of Departments and attached copies of contract placed with agency	
14	Whether a copy of terms and conditions (duly signed), in token of acceptance of same is attached:	
15	List of Documents submitted with tender:	

Signature with Company Seal

ANNEXURE B

PROFORMA FOR FINANCIAL BID

Sl. No.	Descriptions of Items (a)	Specification (b)	Qty. (c)	Unit Price (d)	Total (e=c x d)	Tax (f)	Total (g=e + f)
1.							
2.							
3.							
Total Amount in words					Total		
					Grand Total		

.....Signature with Company with seal.

Annexure C

LIST OF ITEMS ALONG WITH THEIR SPECIFICATIONS:

Office of the District and Sessions Judge, South Tripura, Belonia

Sl. No.	Item	Specification	Qty
Repairing of Uninterrupted Power Supply (UPS) and related items			
1	Repairing of 1 KVA Online UPS	Make-Betterpower 1 KVA online ups	3
2	Repairing of 600/650 VA Offline UPS	Make-Betterpower 600/650 VA Offline UPS	10
3	Repairing of 1000 VA Online UPS	Make- Uniline Cyber 1000 VA UPS	1
Supply and installation of batteries on buy back of old batteries			
4	Supply and installation of 12 volt 65 AH on buy back of old battery (12 volt 65 AH)	12 volt 65 AH	21
5	Supply and installation of 12 Volt 7.2 AH on buy back of old battery (12 volt 7.2 AH)	12 volt 7.2 AH	19
6	Supply and installation of 12 Volt 42 AH on buy back of old battery (12 volt 42 AH)	12 volt 42 AH	4
7	Supply and installation of 12 Volt 26 AH on buy back of old battery (12 volt 26 AH)	12 volt 26 AH	8