



**OFFICE OF THE
DISTRICT LEGAL SERVICES AUTHORITY
SOUTH TRIPURA: BELONIA
District Court Complex, Belonia.**

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No.F.2(4)-DLSA/SOUTH/BLN/ACTT/PURCHASE/2016-24/732(a-c)

February 23, 2026

NOTICE INVITING TENDER

The District Legal Services Authority, South Tripura, Belonia invites sealed tenders from the reputed Vendors/Suppliers of Tripura for supply of **02 nos Computers** and **02 nos Printers** as per specification, terms and conditions herein below:-

The configuration of Computer is as follows:

Sl. No.	Item Description	QTY.
01	12th Generation Intel® Core™ i5 processor / H610M WiFi Motherboard / 512 GB PCIe® NVMe™ M.2 SSD / Windows 11 Home / 22 inch LED Monitor / 8 GB RAM (1x8GB) DDR4 RAM / Wireless Keyboard and Optical Mouse Combo / MS Office 2021 lifetime / 650 VA UPS.	02 nos.

The configuration of Printer is as follows:

Sl. No.	Item Description	QTY.
01	HP LaserJet MFP M233 dw Printer with Wi-fi.	02 nos.

N.B. :

1. We are not responsible for accidental opening of the cover if it is not properly subscribed and sealed.
2. Tender must be submitted on letter head of the firm with all particular, any other format will not be acceptable.

Terms and conditions:-

1. Tender Should be submitted in sealed envelope superscripted as, "Tender for Supply of **02 nos Computers** and **02 nos Printers** (quantity may increase or decrease).
 - i) Warranty of Computer should be minimum 03 years.
 - ii) Warranty of Printers should be minimum 01 years.
2. Tender should be supported with a copy of valid GST Registration and Trade License of agency.
3. Tender should be duly signed by the Proprietor or Manager.
4. The tender will be rejected in case of any deviation in the specification and the supplier will be liable to replace it at his cost and risk.
5. The Vendors/Suppliers has to submit an interest free **Bid Security/Earnest Money Deposit (EMD)** of **Rs. 10,000/- (Rupees Ten Thousand Only)** in the form of a Demand Draft drawn on a Nationalized Bank in favour of the "District Secretary, DLSA, South Tripura" along with the quotation. Otherwise, the bid is liable to be rejected. Tender/ Bid received without Tender fee shall also be deemed to be rejected. The Security Money will be adjusted with the final bill amount of the successfull Bidder.

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6. Unsuccessful bidder's EMD shall be refunded back as promptly as possible, but not later than thirty (30) days after the expiry of the period of bid validity.
7. Quoted rates must remain valid for a minimum of **6 months** from the date of opening.
8. The vendor will supply the articles in the office of District Legal Services Authority, South Tripura, Belonia at his own cost.
9. The total cost of the articles shall includes **Transportation Cost**, GST and any other taxes applicable, if any.
10. It is mandatory for the Vendors to submit a valid Authorization Certificate from Original Equipment Manufacturer (OEM).
11. **Item-wise Evaluation & Independent Selection** - "Although the tender invites rates for multiple items (Computer and Printer) in a single document for administrative convenience, the tender is **divisible** in nature. Bidders may quote for one or all items. The Tender Accepting Authority shall select the Lowest bidder separately for the Computer and separately for the Printer.
12. Tender as per details may be submitted in sealed envelope addressed to the District Secretary, District Legal Services Authority, South Tripura, Belonia during office hours from 10:00AM to 05:00PM starting from **23.02.2026**. **The last date of submission of Tender is 13.03.2026 and no Tender will be received after 05:00PM on 13.03.2026**. For Postal / Courier delay, the undersigned will not be liable.
13. Tender will be opened in the chamber of the Ld. District Secretary, District Legal Services Authority, South Tripura, Belonia, if possible on **13.03.2026 at 05:30PM**. The participants/ bidder(s) are at liberty to remain present at the material opening time. If due date of opening of the tenders happens to be a holiday or strike etc. the tenders will be opened on the very next working day at the same time.
14. The undersigned is not bound to accept the lowest rate and may reject all or any of the tenders without assigning any reason.
15. The successful bidder shall have to supply articles within 10 days from the date of the issuing supply order.
16. In case the Vendors/Suppliers expresses his unwillingness to supply the item(s) once the Registry issues the supply order in respect of said item, with unsatisfactory reasons at any subsequent point of time, an appropriate action, as deemed fit by the Registry, will be taken.
17. The Vendors/Suppliers should submit proof of their domicile in Tripura along with address of the office.

18. No deviation in quality/specifications of the items will be permitted. It will be the responsibility of the Vendors/Suppliers to ensure that the supplied material should have latest manufacturing date as on the date of supply of material. Failing to adhere to the aforesaid norms might attract rejection of material. In such cases, the decision of the Competent Authority will be final and the same will be binding upon the Vendors/Suppliers.

 23.02.2026

(N Bhattacharyya)
District Secretary
District Legal Services Authority
South Tripura: Belonia.
District Secretary
District Legal Services Authority
South Tripura, Belonia

Copy To:-

1. System Officer, District & Sessions Judge, South Tripura, Belonia with a request to upload Inviting Tender in the web site of the Court of Ld. District & Sessions Judge, South Tripura, Belonia.
2. Notice Board, DLSA, South Tripura, Belonia.

 23.02.2026

(N Bhattacharyya)
District Secretary
District Legal Services Authority
South Tripura: Belonia.
District Secretary
District Legal Services Authority
South Tripura, Belonia