



**OFFICE OF THE
DISTRICT LEGAL SERVICES AUTHORITY
SOUTH TRIPURA: BELONIA
District Court Complex, Belonia.**

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No.F.2(4)-DLSA/SOUTH/BLN/ACTT/PURCHASE/2016-24/ **6906**

August 13, 2025

NOTICE INVITING TENDER

The District Legal Services Authority, South Tripura, Belonia invites sealed tenders from the reputed Vendors/Suppliers for supply of **03 nos Computers** and **02 nos Printers** as per specification, terms and conditions herein below:-

The configuration of Computer is as follows:

Sl. No.	Item Description	QTY.
01	12th Generation Intel® Core™ i5 processor <ul style="list-style-type: none">• H610M WiFi Motherboard• 512 GB PCIe® NVMe™ M.2 SSD• Windows 11 Home• 22 inch LED Monitor• 8 GB RAM (1x8GB) DDR4 RAM• Wireless Keyboard and Optical Mouse Combo.• MS Office 2021 lifetime• 650 VA UPS.	03 nos.

The configuration of Printer is as follows:

Sl. No.	Item Description	QTY.
01	HP LaserJet MFP M233 dw Printer with Wi-fi.	02 nos.

N.B. :

1. We are not responsible for accidental opening of the cover if it is not properly subscribed and sealed.
2. tenders must be submitted on letter head of the firm with all particular, any other format will not be acceptable.

Terms and conditions:-

1. Tender Should be submitted in sealed envelope superscripted as, "Tender for Supply of **03 nos Computers** and **02 nos Printers** (quantity may increase or decrease).
 - i) Warranty of Computer should be minimum 03 years.
 - ii) Warranty of Printers should be minimum 01 years.
2. Tender should be supported with a copy of valid GST Registration and Trade License of agency.
3. Tender should be duly signed by the Proprietor or Manager.
4. The tender will be rejected in case of any deviation in the specification and the supplier will be liable to replace it at his cost and risk.

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5. The vendor will supply the articles in the office of District Legal Services Authority, South Tripura, Belonia at his own cost.
6. The total cost of the articles shall includes **Transportation Cost** (One Side), GST and any other taxes applicable, if any.
7. It is mandatory for the Vendors to submit a valid Authorization Certificate from Original Equipment Manufacturer (OEM).
8. Tender as per details may be submitted in sealed envelope addressed to the District Secretary, District Legal Services Authority, South Tripura, Belonia during office hours from 10:00AM to 05:00PM starting from **14.08.2025**. **The last date of submission of Tender is 15.09.2025 and no Tender will be received after 05:00PM on 15.09.2025**. For Postal / Courier delay, the undersigned will not be liable.
9. Tender will be opened in the chamber of the Ld. District Secretary, District Legal Services Authority, South Tripura, Belonia, if possible on **15.09.2025 at 05:30PM**. The participants/bidder(s) are at liberty to remain present at the material opening time. If due date of opening of the tenders happens to be a holiday or strike etc. the tenders will be opened on the very next working day at the same time.
10. The undersigned is not bound to accept the lowest rate and may reject all or any of the tenders without assigning any reason.
11. The successful bidder shall have to supply articles within 10 days from the date of the issuing supply order.
12. In case the Vendors/Suppliers expresses his unwillingness to supply the item(s) once the Registry issues the supply order in respect of said item, with unsatisfactory reasons at any subsequent point of time, an appropriate action, as deemed fit by the Registry, will be taken.
13. The Vendors/Suppliers should submit proof of their domicile in Tripura along with address of the office.
14. No deviation in quality/specifications of the items will be permitted. It will be the responsibility of the Vendors/Suppliers to ensure that the supplied material should have latest manufacturing date as on the date of supply of material. Failing to adhere to the aforesaid norms might attract rejection of material. In such cases, the decision of the Competent Authority will be final and the same will be binding upon the Vendors/Suppliers.

Sd/-

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Date: 2025.08.13 11:49:25
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(N Bhattacharyya)
District Secretary
District Legal Services Authority
South Tripura: Belonia.