

**OFFICE OF THE  
DISTRICT & SESSIONS JUDGE,  
SOUTH TRIPURA, BELONIA.**

No.F.5/DJ/S/BLN/NAZ//2015-23/12598-605/

Dated, Belonia,  
The 16<sup>th</sup> August, 2023.

**NOTICE INVITING TENDER**

Sealed tenders are invited from the owners/ firms for providing Maruti Suzuki Dzire or Ertiga, Petrol Car for official use of Addl. District & Sessions Judge, Belonia, South Tripura on hiring basis.

The last date of tender is on **11.09.2023** upto **1 p.m.** The notice inviting tender consisting of detailed terms and conditions as mentioned below may also be available in the office of the District & Sessions Judge, South Tripura, Belonia on all working days between **10 a.m** to **5 p.m.** upto **11.09.2023** and also in the **Official website of South Tripura Judicial District (<https://southtripura.dcourts.gov.in>)**

All tenders should reach this office on or before **11.09.2023** by **1 p.m.** And the tenders will be opened on the same date at **1.30 p.m.** before the undersigned. The hiring vehicle will be used for one year and is likely to be extended/renewed, if necessary.

**NATURE OF WORK**

The vehicle will be use for Addl. District & Sessions Judge, Belonia, South Tripura posted under the establishment of the District & Sessions Judge, South Tripura, Belonia. All the maintenance cost including **driver's salary, cost of petrol, Lubricants** etc. will be borne by the owner of the vehicle.

**TERMS AND CONDITIONS**

1. Tender should be submitted in sealed cover addressed to the District & Sessions Judge, South Tripura, Belonia on or before **11.09.2023** at **1 p.m.** Tenders received after stipulated date will not be entertained. For Postal / Courier delay, the undersigned will not be liable.

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2. The vehicle should be in good condition in all aspects.
3. The tenders shall quote rate items such as "**Detention Charge**" per day and "**Road Mileage**" cost/fuel cost per kilometer, Max. No. of working days in a month separately within the ceiling made in the **DFPRT, 2019** as noted below :-
  - a. Detention Charge per day @ **Rs. 1000/- (ceiling)**.
  - b. Charge run per kilometer @ **Rs.9/- (ceiling for Petrol vehicle)**.
  - c. Maximum No. of working days in a month – **23 days**.
4. Monthly ceiling for the Maruti Swift Dzire/ Maruti Ertiga petrol car is **Rs.39560/-** and Annual ceiling is **Rs. 474720/-**.
5. Maximum distance covered by the vehicle should not more than **1840 k.m** per month.
6. No insurance charge or any other charge including maintenance cost is admissible.
7. Vehicle must have Commercial Registration, Tax Clearance Certificate, Fitness Certificate, Pollution Control Certificate and Insurance Policy Certificate. The photocopy of said certificates should be submitted along with the Tender.
8. The name and **address** with **mobile number** of the **Driver** is to be submitted to the office of the undersigned and any change of driver should be brought to the notice of the office of the undersigned.
9. The driver should have valid Driving Licence. The concerned driver should maintain **a Log Book** on regular basis.
10. **No overtime duty** Charge will be entertained, if any.
11. The succesful tenderer will be liable for any lose, breakage etc. of vehicle at the time of duty hours and the owner of the vehicle will be under obligation to supply substitute vehicle with driver, if the hired vehicle goes out of order.
12. No claim for advance payment will be entertained. Payment will be made on submission of bill in duplicate along with relevant up to date Log Book.
13. GST, Income Tax & other Tax ( if any) will be deducted from the hiring charge of the bill as per provision of relevent Acts & Rules.
14. No. enhancement of rates within the validity period of the contract shall be entertained.

15. The hired vehicle shall remain under the control of this office.
16. Log Book shall be signed regularly from the concerned authority by driver of the vehicle after maintaining date, kilometer and time of departure as well as reporting.
17. The undersigned reserves the right that if any Govt. owned earmarked vehicle is provided for use of the Addl. District & Sessions Judge of the establishment of the undersigned earlier than the expiry of agreement/hiring period, such agreement/order for hiring shall be treated as cancelled and the said information shall be communicated to the owner of the vehicle from the office of the undersigned.
18. In any circumstances, the vehicle and the driver should not be out of the office premises for other than official working days.
19. The undersigned reserves the right to accept the Tender as well as to cancel the acceptance of the tender at his discretion at any time without assigning any reason and the party whose quotation is accepted shall have no right to claim any compensation for such cancellation.
20. At least 3 (three) nos. of tenders/bids must received from the tenderers/bidders by the office of the undersigned till the opening of the tenders/bids on the schedule date & time i.e.on **11.09.2023** upto **1.30** p.m., otherwise this notice of tender shall be treated as cancelled.

**(Dharmendu Das)**  
**I/C. District & Sessions Judge**  
**South Tripura, Belonia.**

Copy to :-

1. The Addl. District & Sessions Judge, Belonia, South Tripura for information.
2. The Civil Judge (Sr. Division) & Asstt. Sessions Judge, South Tripura, Belonia (Head of Office) for information.
3. The Secretary, South Tripura Bar Association, Belonia with a request to Display the Notice in the Notice Board of the Bar Association.
4. The Chief Administrative-cum-Accounts Officer, Office of the District & Sessions Judge, South Tripura, Belonia for information.
5. The Head- Clerk, Establishment Section/ Accounts Section for information.
6. The System Officer, Office of the District & Sessions Judge, South Tripura, Belonia is hereby asked to take necessary steps regarding uploading of this tender notice in the official website of South Tripura Judicial District immediately.
7. NOTICE BOARD.
8. OFFICE FILE.

**I/C. District & Sessions Judge**  
**South Tripura, Belonia.**