

**Office of the Judge,
Family Court, Belonia, South Tripura**

No. F. 21/FC/BLN/S/2021/ 266-67

Dated, Belonia, The 17th Nov, 2021

NOTICE INVITING TENDER

Sealed Tenders are invited by the undersigned from the individual owners/Agency for providing one light Motor vehicle namely Maruti Swift D'zire [White in colour] having valid commercial registration for use in the office of the Judge, Family Court Belonia, South Tripura Judicial District temporarily on hiring basis for the period of 1(one) year in the following terms and conditions.

The last date of receiving Tender is **6th day of December, 2021** up to 3 pm. The tender should reach the office of the undersigned on or before **06-12-2021(3pm)**. Incomplete Tender or any Tender received after the date and time will be summarily rejected. The sealed Tender is likely to be opened on 08-12-2021 at 3 pm in the chamber/office of the undersigned. Tenderer may remain present during opening of tender at the office of the undersigned at specified/notified time and date. The notice inviting Tender consisting details terms and condition as mentioned below is available in the official website of the District & Sessions Judge, South Tripura, Belonia and also in the Notice Board of Family Court, Belonia, South Tripura.

NATURE OF WORK

The vehicle will be used for the official use of the Judge, Family Court, Belonia, South Tripura. All maintenance cost of the vehicle including driver's salary, cost of fuel, etc will be borne by the owner/Agency of the vehicle, as the case may be.

Terms and condition for hiring Light Motor Vehicle [Maruti Swift D'zire]

1. The Tender should be submitted in sealed cover addressed to the Judge, Family Court, Belonia, South Tripura on or before 06-12-2021 (3 pm). Tender received after the last date and time will not be entertained.
2. The vehicle should have a valid commercial registration and in good condition in all respect.
3. The detention charge and Per kilometer run charge should be within the limit/ceiling as per Annexure -1 of the DFPRT, 2019.
3. The vehicle should have up to date Insurance Policy, Pollution Control certificate and up to date Tax clearance/Tax token and other relevant papers. The vehicle be provided along with a driver having valid commercial Driving license and the salary of the driver should be paid by the owner of the vehicle. The concerned driver should maintain a Log Book.
4. The vehicle shall be maintained properly and it will be kept in up to date condition for long journey also at owner's expense.

(2)

5. Hiring vehicle will be terminated at any point of time by the office, if service provided by the owner is not satisfactory. The decision taken by the authority in this regard shall be final and conclusive.


6. The successful bidder will be liable for any loss, breakage etc of the vehicle including duty hours and the owner /agency will be under obligation to make alternative arrangement in case of providing vehicle is out of order. The alternative vehicle should have valid documents including valid commercial registration.

7. No Claim for advance payment will be entertained. Payment will be made on submission of bill in triplicate along with copy of relevant log book and the payment of bill is subject to the provisions of the Tripura VAT Act/ Income Tax Act as applicable.

8. The undersigned also reserves the right to cancel the agreement at any time, if any Government owned enmarked vehicle is provided for use in the office of the Judge, Family court , Belonia earlier than the expiry of the agreement/period of hiring of vehicle.


9. Both the Technical Bid (Annexure-I) & Financial Bid (Annexure-II) should be submitted along with tender.

10. The undersigned reserves the right to accept the Tender as well as to cancel the acceptance of the Tender at his discretion at any time without assigning any reason and the party whose quotation is accepted shall have no right to claim any compensation for such cancellation.


(U. H. Das)
Judge
Family Court,
Belonia, South Tripura

Copy to:

- ✓ 1. The System officer, District & Sessions Judge's Court, South Tripura Belonia with a request to publish in the official website of the District Judiciary of South Tripura Judicial District.
2. Notice Board.


Judge
Family Court,
Belonia, South Tripura

ANNEXURE-I

PROFORMA FOR TECHNICAL BID

| Sl No. | PARTICULARS | To be filled by the tenderer |
|--------|--|------------------------------|
| 1 | Name of the owner/Agency | |
| 2 | Details of EMD | -- |
| | i) Amount | -- |
| | ii) Draft No | -- |
| | iii) Date | -- |
| | iv) Issuing Bank | -- |
| 3. | Details of Owner/Agency | |
| 4. | Details address of the owner/Agency (if any) | |
| 5. | Vehicle Registration No(Copy of Registration Certificate should be enclosed) | |
| 6. | In case of Agency, submit Agency Registration No (Copy of Registration should be enclosed.) | |
| 7. | GST Registration No (copy to be enclosed) | |
| 8. | Whether the owner/Agency is/was nblacklisted by any Government Department or any criminal case is registered against the firm or its owner/partner any where in India. | |
| 9. | Length of experience in the field. | |
| 10 | Experience in dealing with Govt. Deptt. (Indicate the manes of the Department and attach copies of contract order placed on the agency) | |
| 11. | Whether a copy of the terms and conditions (Annexure-I) duly signed , in token of acceptance or the same is attached. | |
| 12. | List of documents submitted with the tender. | |

PROFORMA FOR FINANCIAL BID

| Name of the Vehicle with model | Nature of energy consumed (Petrol/Diesel /CNG) | Detention Charges per day (in Rupees) | Rate per kilometer (in Rupees) |
|--------------------------------|---|---------------------------------------|--------------------------------|
| (1) | (2) | (3) | (4) |
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Note :- All figures should be written in words also.