

OFFICE OF THE JUDGE
FAMILY COURT
AMBASSA, DHALAI DISTRICT

No.F.8/FC/ABS/DHLI/2019-23/ 80-83

Dated, Ambassa
The 17th January, 2023

NOTICE INVITING TENDER

Tenders in sealed cover are hereby invited from the Registered Dealer/Firm/Agency/Supplier for supplying 01(one) no. **Canon /Sharp/Konica** Digital Photocopier Machine along with 01(one) no. of 2KVA Voltage Stabilizer with DUPLEX (both sided copying facility) on the enclosed terms and condition maintaining following specification:-

TABLE: 1

Sl No.	Particulars/Specification
1	A3, A4 & legal size Network Printing facility
2	Scanning features
3	20 copies per minute(20 CPM)
4	Duplex facility Zoom 25% to 400% in 1% increment
5	Mobile Printing Facility
6	Digital Copier

TABLE: 2


Sl No.	Particulars/Specification
1	2 KVA Voltage Stabilizer

TABLE: 3

SL No.	Estimated cost of Photocopier Machine with Voltage Stabilizer
1	Rs.1,00,000/- (Rupees One lac) only

TERMS AND CONDITIONS

1. Concerned firm will provide three years of extended warranty, which shall be in addition to company warranty.
2. Incomplete tender will be rejected summarily.
3. The undersigned is not bound to accept the lowest rate and may reject all or any of the tender without assigning any reason.
4. Required tax will be deducted as per prescribed rate from the bill.
5. Both the Technical Bid (ANNEXURE-I) & Financial Bid (ANNEXURE-II) should be submitted along with the tender.
6. The interested bidder should deposit earnest money of Rs.5,000/- (Rupees Five thousand) only through DD in the name of DDO, Office of the Judge, Family Court, Ambassa, Dhalai District payable in the Punjab National Bank, Ambassa Branch, IFS Code: **PUNB0058220**.
7. The successful bidder should deposit Rs.10,000/- (Rupees Ten thousand) only being security deposit at the time of signing agreement and the said amount will be paid after completion of extended implied warranty.
8. The bidder should submit copy of all relevant documents viz. Trade License, GST Registration Certificate, PAN card, Authorization letter of the concerned company (if any), Address of Registered Office with contact No. & E-mail ID along with bid.


17/01/2023

9. The successful bidder should supply the articles at Jawaharnagar, Ambassa Court complex at their own cost and install the same within 30(thirty) days from the date of signing contract.

The last date of dropping/receipt of the tender is up to **3.00 PM** on **07.02.2023** and likely to be opened on **08.02.2023** at **4.00 PM** in the chamber of the Judge, Family Court, Ambassa, Dhalai District.

(R. Chattopadhyay)
Judge
Family Court
Ambassa, Dhalai District

Copy for information to:-

1. The Nazir, O/O the District & Sessions Judge, Dhalai District, Ambassa who is also attached to the establishment of the Judge, Family Court, Ambassa, Dhalai District is directed to doing the needful in this regard.
2. The Accountant, O/O the District & Sessions Judge, Dhalai District, Ambassa who is also attached to the establishment of the Judge, Family Court, Ambassa, Dhalai District is directed to doing the needful in this regard.
- ✓ 3. The System Officer, O/O the District & Sessions Judge, Dhalai District, Ambassa for uploading the Advertisement as well as other documents in the official website of the District & Sessions Judge's Court, Dhalai District, Ambassa on **17.01.2023**.
4. Notice Board of the District & Sessions Judge's Court, Dhalai District, Ambassa.

(R. Chattopadhyay)
Judge
Family Court
Ambassa, Dhalai District
Judge
Family Court
Ambassa, Dhalai Judicial District

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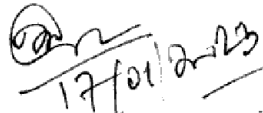
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All related information are available at Office Notice Board, <http://dhalaitrp.dcourts.gov.in/notice-category/tenders> and <http://districts.ecourts.gov.in/india/tripura/dhalai/tender>.

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17/01/2023.
(R.Chattopadhyay)
Judge
Family Court
Ambassa, Dhalai District.
(Head of Office)

Judge
Family Court
Ambassa, Dhalai Judicial District

ANNEXURE-I**PROFORMA FOR TECHNICAL BID**

Sl No	Particular	To be filled by the tenderer
1	Name of the Registered Dealer/Firm/Agency/Supplier	
2	Details of EMD	
	(i) Amount	
	(ii) Draft No.	
	(iii) Date	
	(iv) Issuing Bank	
3	Details official address of the Dealer/Firm/Agency/Supplier	
4	Registration No. (copy to be enclosed)	
5	GST Registration Number (copy to be enclosed)	
6	Whether the owner/Agency is/was black listed by any Government Department or any criminal case is registered against the firm or its owner/partner anywhere in India.	
7	Length of experience in the field	
8	Experience in dealing with Govt. Department(Indicate the names of the Department and attach copies of contracts order placed on the agency)	
9	Whether a copy of the terms and conditions (Annexure-I & II), duly signed, in token of acceptance or the same is attached.	
10	List of documents submitted with the tender	

ANNEXURE-II

PROFORMA FOR FINANCIAL BID

Name of the item with model No. & details	Rate per item
(1)	(2)

Note:- All figures should be written in words also