



OFFICE OF THE DISTRICT JUDGE, GAJAPATI, PARALAKHEMUNDI

No. 3022 /Dated 10th April, 2025.

TENDER CALL NOTICE TO RUN CANTEEN

Sealed quotations/ tenders are invited on individuals / firm / agencies to run a canteen who are willing to run the canteen in the Civil Court premises. Details of canteen services along with terms and conditions are mentioned below. Interested agencies are requested to submit tender papers in the prescribed format, complete in all respect and self-attested copies of the supporting documents to the Registrar, Civil Courts, Paralakhemundi either by speed post/registered post/dropped in tender box.

TERMS AND CONDITIONS FOR CANTEEN MANAGEMENT.

- i. Experienced/ Qualified catering agency or person will be given preference.
- ii. This office will provide space on lease basis for running the canteen.
- iii. The lease charge for the canteen is initially fixed at Rs.1500/- per month and will be revised further, if necessary.
- iv. The electricity charge for the canteen is fixed at Rs.500/- initially and will be revised in future, if necessary.
- v. The firm/individual shall not be allowed to use induction heater or electric heater.
- vi. The firm /individual shall strictly prohibit sale/ drinking alcohol inside the Canteen.
- vii. For supply of pure drinking water inside the canteen, the interested firm/individual will make his own arrangement.
- viii. The firm / individual which will be selected finally has to deposit a performance security deposit of Rs. 10,000/- (Refundable) and enter into an agreement subject to other terms and conditions with this authority in non-judicial stamp paper.
- ix. The authority reserves the right to evict or terminate the contract at any time by giving 10 days notice in case of violation and considering any exigencies.

The last date of receipt of tender paper is 17-04-2025. The tender forms will be opened on 19-04-2025 in the office of undersigned in presence of the bidders or their authorised representatives.


Registrar, Civil Courts,
Gajapati, Paralakhemundi.