



**OFFICE OF THE**  
**DISTRICT LEGAL SERVICES AUTHORITY, SEPAHIJALA**  
**District & Sessions Judge Court Complex, Sonamura.**  
**Phone & Fax: 0381-2758440 E-mail: [dlsaspj@gmail.com](mailto:dlsaspj@gmail.com)**

No.F.1A(35)-DLSA/SPJ/SNM/ESTT/Recruitment/2024/

9<sup>th</sup> August, 2024

**ADVERTISEMENT NO. 01 OF 2024**

Applications are invited from the intending candidates in the prescribed application form for filling up the following posts on contractual basis in the office of LADC under the establishment of DLSA Sepahijala, Sonamura, initially for a period of one year as per NALSA Legal Aid Defence Counsel Modified Scheme 2022.

Sl. No	Name of the Post	No. of Post	Qualification/ Eligibility Criteria	Honorarium per month
1	Deputy Chief Legal Aid Defence Counsel	02	i. Practice in Criminal law for at least 7 years, ii. Excellent understanding of Criminal Law. iii. Excellent Oral & Written Communication skills. iv. Must have handled at least 20 criminal trials in Sessions Courts.	Rs. 60,000/-
2	Assistant Legal Aid Defence Counsel	05	i. Practice in Criminal law from 0 to 3 years. ii. Good Oral & Written Communication skills.	Rs. 35,000/-
3	Office Assistants / Clerks	01	i. Graduation having knowledge in Computer and skills to feed data. ii. Good typing speed with proper setting of petition .	Rs. 15,000/-
4	Office Peon	02	Class – VIII passed.	Rs. 10,000/-

**Eligibility Criteria:-**

1. Selection of candidates for posts in Serial No. 1,2,3 & 4 will be done on the basis of “Viva -Voce” and candidates for posts in Serial No 3 shall be selected on the basis of their proficiency in computer including typing test and interview.

2. The list of eligible candidates for all the posts will be uploaded in the official website of the District & Sessions Judges Court, Sepahijala, Sonamura (<https://sepahijalatrp.dcourts.gov.in/notice-category/recruitments/>) and the candidates shall also be communicated through their email/WhatsApp/mobile and by any other mode.

3. The Modified Scheme 2022 of Legal Aid Defence Counsel along with necessary qualifications and other terms and conditions for the above mentioned posts and the Applications Form may be downloaded from the official website of the District & Sessions Judges Court, Sepahijala, Sonamura (<https://sepahijalatrp.dcourts.gov.in/notice-category/recruitments/>) and also from the Notice Board of DLSA, Sepahijala, Sonamura (<https://slsa.tripura.gov.in/sepahijala/>).

4. The duly filled up application form along with self-attested copies of requisite documents shall be submitted to the Office of the District Legal Services Authority, Sepahijala, Sonamura or if the candidate so desires, he/she may send the same at the mentioned address of the District Legal Services Authority, Sepahijala, Sonamura. The last date for acceptance of the application form is on **17.08.2024** latest by **5.30 PM**. Any application received after due date shall not be entertained or considered.

5. No TA/DA will be paid to the candidates for their appearance in the interview & type-test.

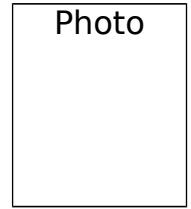
**Terms & Conditions:-**

1. Incomplete or application received late shall be summarily rejected.
2. The list of the eligible candidates and the list of rejected candidates will be uploaded in the official website of District Judiciary Sepahijala.
3. No individual call letter will be send to the eligible candidates they will be communicated over phone or through WhatsApp.
4. The candidates for eligible for appearing in the viva- voce test shall have to produce valid photo ID card and address proof.
5. The DLSA Sepahijala reserve the right of cancellation, modification or alteration of the advertisement at any point of time.

**(Sri. P.Kumar)**  
The Chairman  
District Legal Services Authority  
Sepahijala, Sonamura.

**APPLICATION FOR ENGAGEMENT AS LEGAL AID DEFENCE COUNSEL**

**To**  
**The Chairman, District Legal Services Authority,**  
**Sepahijala District, Sonamura.**



**Subject:** Application for the post of.....

**Ref:** Your Advertisement dated.....published in..... dated.....inviting applications for the post.

**Sir,**

With reference to above, I would like to offer myself as a candidate for the post of ..... under District Legal Services Authority, Sepahijala, Sonamura. Necessary particulars of my candidature are as follows:

1. Applicant's Name :
2. Father's Name :
3. Date of Birth :
4. Age (as on 01.06.2023) :
5. Gender :
6. Residential Address :
7. Office Address (if any) :
8. Chamber Address (if any) :
9. Mobile No. :
10. WhatsApp No. :
11. E-mail ID :
12. PAN No. :
13. AADHAR No. :
14. Educational Qualification (Please enclose self-attested copies of documents):

Course	Name of Board / University	Year of Passing	Obtained Percentage (aggregate)
Graduation			
Professional Degree LLB			
LLM			
Any other (if any)			

15. Date of Enrollment as Lawyer :
16. Enrollment No. :
17. Experience in Bar :

(Duration of actual practice)

**(Attach an experience certificate issued by the Bar Association/Council)**

(a) Total no. of cases handled :

Nature of cases handled

(Attach extra sheet, if required) :

Specialization, if any :

(The details of a few important

Cases, the Applicants have dealt

With/handled and reported judgement if any.)

18. Whether empanelled as Central/State Government or Government undertaking counsel/pleader (Indicate period & attach documents)

19. The Courts where the Applicant is regularly practising : (enclose Bar Association Membership Certificate)

20. Specify whether earlier remained on the Panel of HCLSC/DLSA or TSLSC : (Indicate period, number of legal aid cases handled & result) (attach documents)

21. Whether any disciplinary case/Complaint is/was Against the Applicant with any Bar Council : Yes No (If yes, specify details of both disposed & pending with documents)

22. List of the documents to be attached.

1. Self-Attested copy of Certificate in support of educational qualifications.
2. Self-Attested copy of Certificate in Enrollment issued by the Bar Council under the Advocate Act, 1961.
3. Self-Attested copy of Photo Identity Card, Address Proof.
4. Self-Attested copy of ITR for last 3 years (if available).
5. Photo copies of judgments represented as Defence lawyer, (for the post of Chief/Deputy Legal Aid Defence Counsel).

#### **DECLARATION**

I hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect at any stage, my candidature is liable to be cancelled. I have read and understood the instructions and terms of the engagement and agrees to abide by those. I declare that I fulfil the eligibility conditions for the category to which I am seeking engagement. I declare that I have never been penalised by any Bar Council in any Disciplinary Proceedings. I also undertake to maintain absolute integrity and discipline as required thereunder. I agree with the remuneration structure and all the terms and conditions notified by TSLSA/DLSA concerned.

Place: -

(Signature)

Date:

**Application for engagement at the posts of the Office Assistants/Clerks, Receptionist – cum – Data Entry Operator & Office Peon.**

Affix self-attested Recent Passport Size Colour photograph (Also provide three extra copy of photograph) Do not staple your photograph here
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To  
**The Chairman, District Legal Services Authority,  
 Sepahijala District, Sonamura.**

**Subject:** Application for the post of.....

**Ref:** Your Advertisement No..... dated..... published in.....  
 dated..... Inviting applications for the post.

**Sir,**

With reference to above, I would like to offer myself as a candidate for the post of ..... under District Legal Services Authority, Sepahijala, Sonamura. Necessary particulars of my candidature are as follows:

01	<b>Name of the post applied for</b>	
02	<b>Name of the applicant (in Block Letters)</b>	
03	<b>Father's / Mother's / Husband's Name</b>	<b>Shri / Late</b>
04	<b>Present Postal Address</b>	<b>Village..... PO:..... / Pin :..... PS:..... Sub-Division..... District.....</b>
05	<b>Date of Birth</b>	<b>.....YY .....MM.....DD</b>
06	<b>Nationality</b>	
07	<b>Caste Status</b>	<b>UR/ST/SC</b>
08	<b>Educational Qualification</b>	
09	<b>Technical Qualification in Computer Application</b>	
10	<b>Working experience, if any</b>	
11	<b>Other relevant information, if any</b>	
12	<b>Employment Exchange Registration No. if any,</b>	<b>(Valid up to:.....)</b>
13	<b>Contact No.</b>	<b>Mobile number : Whatsapp number : E-Mail ID :</b>

**Date :.....**

**Place :.....**

**Full Signature of the applicant**

**Enclosed: Self attested copies of the aforesaid documents including permanent Residence Certificate are annexed herewith in.....sheets of paper.**