

Sanctioned strength, vacancy position etc. of officers & staff (Non judicial) of district judiciary

(For substantive posts only)

**Name of establishment : OFFICE OF THE SPECIAL JUDGE, CBI, ASSAM, ADDITIONAL
COURT NO. II, CHANDMARI, GUWAHATI-3**

SL. No.	Name of all the posts (In order of regular scale of pay, as per ROP rules/if a cadre consists of more than one post, all posts should indicated in the list) (Example indicated below is not exhaustive)	Name of incumbent/ Vacant from dd/mm/yyyy (whichever is applicable)	Normal mode of recruitment (Direct/Promotional), as per existing Rules/Notifications etc.(Indicate compassionate appointment, if any)	Recruiting authority (Gauhati High Court/Head of the establishment, whichever is applicable)	Whether the post is Unreserved or Reserved for SC/ST(P)/ST (H)/OBC/MOBC /PWD/ Woman	Govt. Sanction No. & date of creation of the post (Chronologically)
1	Chief Administrative Officer (CAO)	Samiran Das	Promotional, as per existing Rules.	Head of the establishment	Unreserved	*No.JDJ(E)250/94/pt/103 dtd.11.11.2010
2	Head Administrative Officer (HAO)	Vacant from 07.08.2025	Promotional, as per existing Rules.	do	Unreserved	do
3	Stenographer Grade-II	Reecha Kashyap	Direct	Gauhati High Court	Unreserved	do
4	Senior Administrative Assistant/UDA (SAA)	Lal Babu Shah	Promotional, as per existing Rules.	Head of the establishment	Unreserved	do
5	Senior Administrative Assistant/UDA (SAA)	Suhita Das	Promotional, as per existing Rules.	do	Unreserved	do
6	Junior Administrative Assistant/LDA (JAA)	Vacant from 16.11.2021 (However, one application for promotion is pending for consideration)	Direct	Gauhati High Court	Unreserved	do
7	Junior Administrative Assistant/Copyist (JAA)	Gitika Sarma	do	do	Unreserved	do
8	Junior Administrative Assistant/Computer Typist (JAA)	Aslam Hussain	do	do	Unreserved	*JDJ.113/2015/6 dtd.19.6.2015
9	Junior Administrative Assistant/LDA (JAA)	Rajarshi Kalita	do	do	Unreserved	*No.JDJ(E)250/94/pt/103 dtd.11.11.2010
10	Junior Administrative Assistant/Copyist (JAA)	Vacant from 21.01.2019 (However, one application for promotion is pending for consideration)	do	do	Unreserved	do
11	Driver	Manuranjan Pachoni	Direct	Head of the establishment	Unreserved	*No.JDJ(E)250/94/pt/314 dtd.10.09.2014
12	Process Server/Jarikarak	Harish Barman	Direct	do	Unreserved	*No.JDJ(E)250/94/pt/103 dtd.11.11.2010
13	Process Server/Jarikarak	Bedanta Madhav Bora	Direct	do	Unreserved	do
14	Duftry	Anil Das	Promotion by Selection Board	do	Unreserved	do
15	Peon-cum-Chowkidar	Bipul Borah	Direct	do	Unreserved	do
16	Office Peon	Janmoni Borah	do	do	Unreserved	do
17	Office Peon (attached to officer)	Vacant (due to pendency of W.P.(C) 5089/2017)	do	do	Unreserved	do
18	Night Chowkidar	Kamal Deka	do	do	Unreserved	do

Rajarshi Kalita (Jr. A.A.)
15/09/25.
Full Signature &
designation of Dealing
assistant with date

[Signature]
Full Signature of
Sheristadar with date
Chief Administrative Officer,
O/O the Special Judge, CBI, Assam,
Addl. Court No.-2, Chandmari, Guwahati-3

[Signature]
Full Signature of Presiding Officer with
date & Seal
Special Judge, CBI, Assam
Addl. Court No.2, Chandmari, Guwahati-3

GRADATION LIST OF EMPLOYEES WITH THE PRESENT VACANCY POSITION IN THE ESTABLISHMENT OF THE SPECIAL JUDGE, CBI, ASSAM, ADDITIONAL COURT NO.II, CHANDMARI, GUWAHATI-3, PREPARED IN THE MONTH OF SEPTEMBER,2025.

SL. NO	CATEGORY OF POST	GRADE	NO. OF SANCTIONED POST	EXISTING STRENGTH		VACANT SINCE	NAME OF INCUMBENT	QUALIFICATION	DATE OF BIRTH	DATE OF INITIAL JOINING IN SERVICE	DATE OF JOINING TO DIFFERENT POSTS	DATE OF RETIREMENT	REMARKS
				VACANT	FILLED -UP								
1	2	3	4	5	6	7	8	9	10	11	12	13	14
1.	CHIEF ADMINISTRATIVE OFFICER (SHERISTADAR)	II	1	--	1	--	SAMIRAN DAS	B.A.	01.3.1969	09.9.1999	09.09.1999 AS LDA, 24.08.2012 AS UDA, 06.06.2018 AS HA, 04.08.2021 AS SHERISTADAR (CAO)	28.2.2029	
2.	HEAD ADMINISTRATIVE OFFICER (HEAD ASSISTANT)	III	1	1	--	07.08.2025	--	--	--	--	--	--	Promoted as CAO in the establishment of District & Sessions Judge, Nalbari.
3.	STENOGRAPHER	II	1	--	1	--	REECHA KASHYAP	B.A.	01.01.1999	12.01.2024	12.01.2024 AS STENO GR.II	31.12.2058	
4.	SENIOR ADMINISTRATIVE ASSISTANT (UDA)	III	2	--	2	--	LAL BABU SHAH	B.Com.	26.01.1980	01.8.2014	01.08.2014 AS LDA, 21.01.2019 AS UDA (SAA)	31.01.2040	
						--	SUHITA DAS	MBA & MPA	22.11.1986	28.02.2014	28.2.2014 AS COPYIST, 21.01.2019 AS LDA, 16.11.2021 AS UDA (SAA)	30.11.2046	
5.	JUNIOR ADMINISTRATIVE ASSISTANT (LDA, COPYIST, COMPUTER TYPIST)	III	2 (TWO) COPYIST	1	1	--	GITIKA SARMA	M.Com.	15.2.1988	01.8.2014	01.8.2014 AS COPYIST (JAA)	29.2.2048	
						21.01.2019	NA	NA	NA	NA	NA	NA	Vacant due to pendency of application for promotion
			1 (ONE) COMPUTER TYPIST	--	1	--	ASLAM HUSSASIN	B.A.	01.1.1988	06.7.2017	06.7.2017 AS COMP. TYPIST (JAA)	31.12.2047	
			2 (TWO) LDA	1	1	--	RAJARSHI KALITA	B.E., MBA, LLB.	19.11.1988	13.05.2019	13.05.2019 AS LDA (JAA)	30.11.2048	
						16.11.2021	NA	--	NA	NA	NA	NA	Vacant due to pendency of application for promotion

CONTD....2

Special Judge, CBI, Assam
Addl. Court No.2, Chandmari, Guwahati-3
15/9/25

SL. NO	CATEGORY OF POST	GRADE	NO. OF SANCTIONED POST	EXISTING STRENGTH		VACANT SINCE	NAME OF IMCUMBENT	QUALIFICATION	DATE OF BIRTH	DATE OF INITIAL JOINING IN SERVICE	DATE OF JOINING TO DIFFERENT POSTS	DATE OF RETIREMENT	REMARKS
				VACANT	FILLED-UP								
1	2	3	4	5	6	7	8	9	10	11	12	13	14
6.	PROCESS SERVER (JARIKARAK)	IV	2	--	2	--	HARISH BARMAN	HSSLC	01.07.1980	03.06.2017	03.06.2017	30.06.2040	
							BEDANTA MADHAV BORA	M.A.	30.06.1984	12.06.2017	12.06.2017	30.06.2044	
7.	DRIVER	IV	1	--	1	--	MANURANJAN PACHONI	HSSLC	31.07.1991	05.01.2022	05.01.2022	31.07.2051	
8.	DUFTRY	IV	1	--	1	--	ANIL DAS	B.A.	01.4.1983	15.11.2013	15.11.2013 AS NIGHT CHOWKIDAR, 26.5.2017 AS DAFTRY	31.3.2043	
9.	PEON-CUM-CHOWKIDAR	IV	1	--	1	--	BIPUL BORAH	HSLC	01.01.1985	03.05.2014	03.05.2014	31.12.2044	
10.	PEON	IV	2	1	1	--	JAN MONI BORA	HSLC	30.11.1988	05.06.2017	05.06.2017	30.11.2048	
						26.9.2017	NA	--	NA	NA	NA	NA	VACANT DUE TO PANEDENCY OF W. P. (C) 5089/2017
11.	NIGHT CHOWKIDAR	IV	1	--	1	--	KAMAL DEKA	CLASS VIII	01.01.1996	10.06.2023	10.06.2023	31.12.2055	


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