

**OFFICE OF THE PRINCIPAL JUDGE, FAMILY COURT-II,
KAMRUP (M), GUWAHATI**



ADVERTISEMENT

Dated, Guwahati the 26th May, 2025

Applications are invited from intending eligible candidates, who are citizens of India as defined in Article 5 and 6 of the Constitution of India, in Standard Form as published in **Part-IX** of the Assam Gazette, for filling up the following Grade-IV vacant posts in the establishment of the Principal Judge, Family Court-II, Kamrup-(M), Guwahati.

Name of Post	Scale of Pay	Number of Posts	Category
Record Arranger	Rs. 14,000/- to Rs. 60,500/- + Grade Pay Rs. 5,200/- + other allowance as admissible	01	Unreserved
Peon	Rs. 12,000/- to Rs. 52,000/- + Grade Pay Rs. 3,900/- + other allowance as admissible	01	ST (P)

1. ELIGIBILITY CRITERIA: -

- i. **Requisite Qualification:** The candidate must possess the minimum educational qualification of Class-VIII standard passed. Those who have passed in HSSLC or equivalent or above examination need not apply. They will be treated as ineligible. Applicants have to produce a self-declaration certificate along with the application form mentioning as follows:

"I have not passed HSSLC or equivalent examination and I shall be liable for criminal prosecution for false declaration of my educational qualification".

- ii. **Age:** The Candidate must not be less than **18 years** and more than **40 years** of age as on 01.01.2025.
- iii. **Age Relaxation:** Age Relaxation for the candidates of SC, ST (P), ST (H), OBC, MOBC etc. will be as per Govt. Rules.

2. SELECTION PROCESS:

Stage	Description
Stage 1	A Written Test (objective Questions with Multiple Choices) of 2 (Two) hours duration of 100 (Hundred) marks in the field of General English, General Knowledge and General Aptitude).
Stage 2	Candidates securing minimum of cut off mark or above will be called for the Interview/Viva-Voce of 50 (Fifty) marks and on the basis of

	the grand total marks obtained by the candidates in the Written Test and Viva-Voce, the final selection will be made.
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Note: In case of candidates obtaining the same grand total marks, the candidate obtaining more mark in the Written Test will be given preference. Where marks obtained by such candidates in the Written Test are also same, then the candidate who will be older in age will be given preference. The Selection Committee reserves the right to fix cut off mark for the Written Test to appear in the Viva-voce. There shall be no negative marking.

3. HOW TO APPLY: -



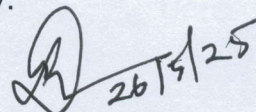
- i. The candidate shall have to apply in Standard Form of Application (published in the Gazette Part-IX of Govt. of Assam) along with self attested documents (photocopy) of all educational qualification, age proof, caste certificate, self declaration, other necessary testimonials, if any and 3 copies of recent passport size photographs.
- ii. The candidate must indicate prominently the name of the post applied for on the right hand corner of the envelope containing the application.
- iii. Candidate already in Govt. Service will have to apply through proper channel.
- iv. Completed applications along with all testimonials as mentioned above must be addressed to **"The Principal Judge, Family Court-II, Kamrup (M), NEJOTI Building, B. K. Kakoti Road, Ulubari, Guwahati-781007, Assam"** and will be submitted either by post or directly in the Drop Box of the office of the undersigned.
- v. Applications shall be reached in the office of the undersigned within **5:00 PM** of **30.06.2025** and no application after the prescribed period will be considered.

4. TERMS AND CONDITIONS:

- i. **1 (one) candidate may apply only for 1 (one) post** and if any candidate apply for both of the posts, his/her candidature will be forfeited.
- ii. Candidature of any candidate may be terminated/cancelled at any stage, if application is found incomplete and any information or declaration mentioned by him/her is found false or incorrect.
- iii. The Selection Committee shall not be responsible for any postal delay in delivering the applications and those applications will be summarily be rejected without any notice.
- iv. Calling of candidate to participate in the Selection process does not necessarily mean acceptance of candidature of any candidate, which shall be further scrutinized at every stage and the selection/appointing authority reserves the right to reject the candidature of any candidate at any time.
- v. The list of eligible candidates, the list of rejected candidates, date, time and venue of Written Test, Interview/Viva-voce etc. will be uploaded in the official website of District Judiciary Kamrup (M) i.e. **kamrupmetro.dcourts.gov.in**

in due course of time and the candidates are advised to visit the said website regularly.

- vi. No individual call letter will be issued and the candidates will have to download their call letters from the aforesaid official website i.e. **kamrupmetro.dcourts.gov.in.**
- vii. Any information submitted by a candidate in his/her application shall bind the candidate personally and if found to be false shall be liable for criminal prosecution apart from civil liability.
- viii. The candidate shall be responsible for any mistake made by him/her in the application form and the selection/appointing authority shall not be responsible or liable in any way.
- ix. The appointment and conditions of service of the selected candidates shall be governed by the relevant Service rules.
- x. Canvassing directly or indirectly will disqualify the candidature.
- xi. No TA/DA etc. shall be paid to the candidates.
- xii. All other matters which are not specifically mentioned in this advertisement shall be as decided by the section/appointing authority.



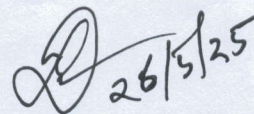
(Dibyajyoti Mahanta)
Principal Judge,
Family Court-II, Kamrup (M),
Guwahati
Principal Judge
Family Court-II, Kamrup(M)
Guwahati

Memo FCK No. 1/12/Est./171-175/2025

Dated 26.05.2025

Copy forwarded to:

1. The Registrar General, Gauhati High Court, Guwahati.
2. The District Information and Public Relations Officer, Kamrup (M), Guwahati. He is directed to publish the advertisement in two widely circulated local newspapers i.e. one in Assamese and one in English.
3. The System Officer, District Judiciary, Kamrup (M) to upload the advertisement in the Official website.
4. Notice Board.
5. Office File.



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