

OFFICE OF THE CHIEF JUDICIAL MAGISTRATE :: KAMRUP(M) ::: GUWAHATI
No. CJM (K)/ / Dated Guwahati the 09/05/2025

NOTICE
09-05-2025

Applications/options are hereby called from the existing employees under the Establishment of Chief Judicial Magistrate, Kamrup(M), Guwahati to fill up the following vacant posts which were sanctioned vide Judicial Department, Govt. of Assam Letter No. JDJ.319/2012/19, dated 21.11.2013.

Name of Post:

1) **Bench Clerk, Grade-II: 1 (One) no. of Post**

Scale of Pay: Rs. 14,000-70,000/- with Grade Pay Rs. 8,000/- (OLD PAY FIXATION)

Eligibility:-Must be working as U. D. Asstt. in CJM, Kamrup(M), Establishment

****Preference will be given to those who have had previous experience as Bench Assistant and/or having Law Degree.****

2) **Bench Clerk, Grade-III: 1 (One) no. of Post**

Scale of Pay: Rs. 14,000-70,000/- with Grade Pay Rs. 7,400/-

Eligibility: Must have completed at least 5(five) years of un-interrupted service in the existing rank of L.D.Asstt./Copyist/C.T. (now redesignated as J.A.A) working under this Establishment.

****Preference will be given to them who have had previous experience as Bench Assistant and/or having law degree****

The Selection will be made on the basis of merit-cum-seniority. It is clarified that seniority of an employee holding the post of the Bench Clerk Grade-II or Grade-III will be maintained in the original post/cadre of the employee concerned as per the gradation list for the year 2024 dated 04.03.2024 passed by the Hon'ble District & Sessions Judge, Kamrup(M), Guwahati, irrespective of his/her placement in selection list for appointment to the post of Bench Clerk Grade-II or Grade-III. It is further clarified that holding the post Bench Clerk, Grade-II or Grade-III, by itself will not entitle an employee to claim any promotion over his/her senior in the original post/cadre as per Gradation List for the year 2024.

The applications/options, along with bio-data & consent in writing should be submitted by the intending applicants within 16/05/2025 by 3.00 P.M.

Inform all concerned accordingly.

Sd/- Baloram Kshetri

Chief Judicial Magistrate,
Kamrup (M), Guwahati.

9/5

May/2025

Memo No CJM (K) 1436 - 39

/J Dated: Guwahati,

Copy forwarded for information to:-

- 1) The Hon'ble District & Sessions Judge, Kamrup(M), Guwahati.
- 2) The System Officer, Kamrup(M) District Judiciary to upload the advertisement in the official website immediately.
- 3) Notice Board.
- 4) Office File

Chief Judicial Magistrate
Kamrup (M), Guwahati
Kamrup (Metro) District
Guwahati 9/5/25

PERSONAL BIO-DATA

1. Name: (*To be filled in capital letter*)
2. Designation:
3. Date of Birth:
4. Date of joining:
5. Post held and:

Work done since appointment

1.
2.
3.
4.
5.

6. Educational Qualification:

.....

7. Other Qualification if any:

.....

.....

I do hereby declare that the above mentioned statements are true to the best of my knowledge.

.....

Date:

Signature of incumbent

Place: