

OFFICE OF THE DISTRICT & SESSIONS JUDGE :: KAMRUP(M), GUWAHATI.

Present: Shri. Raktim Duarah,
District and Sessions Judge,
Kamrup (M), Guwahati

NOTIFICATION

Dated: Guwahati, the 27th of September, 2024.

In view of the highly dilapidated and hazardous condition of the existing C.J.M Court Building at Kamrup(M), and in view of the instructions received from the Hon'ble Gauhati High Court, vide Letter No. HC.XLV-193/2016/588/PM&P dated 23.09.2024, the following *Standard Operating Procedure (SOP)* is prepared to reduce the load on the floors of the C.J.M Building:

1. The Court of Ld. S.D.J.M (S) No.1, Kamrup(M), situated at the first floor of CJM Building and the Court of Ld. J.M.F.C, Smti. Sanskrita Khanikar, situated at the second floor of CJM Building, shall be shifted to the vacant Court of Ld. Additional District & Sessions Judge No.4 (FTC), Kamrup(M), situated at the second floor of District Judge's establishment and the Court of Ld. Civil Judge (Jr. Div.) No.5, Kamrup(M), situated at the third floor of District Judge's establishment, respectively, until shifting of the CJM Court establishment to the LAD/GAD Building.
2. The registers/library books which are presently kept inside the e-Sewa kendra and the furnitures in the library/copy section of the CJM establishment (as per list enclosed) shall be shifted to the vacant room of e-Sewa kendra (at the ground floor) and vacant office room (at the third floor) of District Judge's establishment, until shifting of the CJM Court establishment to the LAD/GAD Building.
3. The following Courts shall try the e-Challan (traffic) cases:
 - (i) Shri. Kaustavmani Goswami, SDJM(S) No.1, Kamrup(M)
 - (ii) Shri. Priyangshu Bordoloi, Special Judicial Magistrate, Kamrup(M)
 - (iii) Shri. R.C. Phuakn, J.M.f.C. Kamrup(M)
 - (iv) Smti. Sanskrita Khanikar, J.M.F.C, Kamrup(M)
 - (v) Shri. Dimbeswar Roy, J.M.F.C, Kamrup(M)
 - (vi) Smti. Puja Sarma, J.M.F.C, Kamrup(M)
 - (vii) Smti. Dikshya Rani Dutta, Civil Judge(Jr. Div.) No.3 cum JMFC, Kamrup(M)
 - (viii) Smti. Bhawana Kakati, Civil Judge(Jr. Div.) No.4 cum JMFC, Kamrup(M)
4. The F.R. Branch of CJM establishment shall be shifted to the vacant space in the ground floor (glass partitioned cubicles) of the Family Court Complex, Kamrup(M), Ulubari (erstwhile NEJOTI Building), and the vacant chamber inside the Glass Partitioned Room shall be utilized for keeping files/articles of Cjm establishment, until shifting of the CJM Court establishment to the LAD/GAD Building.

Sdm

Chief Judicial Magistrate
Kamrup Metro District
Guwahati
31/09/24

5. The Copy Section of CJM establishment shall be shifted to the Varandah of the second floor, by making necessary arrangements. As requested by the Ld. CJM, Kamrup(M), the toilet situated in the same floor, which are used by the litigants as well as public, shall be closed for the time being. The Ld. CJM, Kamrup(M) shall issue necessary orders informing the litigants/public that the toilet provisions available in the ground floor within the CJM Complex shall be used by the litigants/public.

6. The following Courts shall take up the affidavits relating to 'Single Girl Child', GST, Domicile Certificate, Agniveer scheme, Lokayukta Act (in which the signature of the Ld. Magistrates is essential):

- (i) Shri. Kaustavmani Goswami, SDJM(S) No.1, Kamrup(M)
- (ii) Shri. Priyanshu Bordoloi, Special Judicial Magistrate, Kamrup(M)
- (iii) Shri. R.C. Phukan, J.M.f.C. Kamrup(M)
- (iv) Smti. Sanskrita Khanikar, J.M.F.C, Kamrup(M)
- (v) Shri. Dimbeswar Roy, J.M.F.C, Kamrup(M)
- (vi) Smti. Puja Sarma, J.M.F.C, Kamrup(M)
- (vii) Smti. Dikshya Rani Dutta, Civil Judge(Jr. Div.) No.3 cum JMFC, Kamrup(M)
- (viii) Smti. Bhawana Kakati, Civil Judge(Jr. Div.) No.4 cum JMFC, Kamrup(M)

The stakeholders are hereby informed that all other affidavits shall be notarized by the Notary Public.

Sd/- Shri Raktim Dasgupta
District & Sessions Judge,
Kamrup (M), Guwahati

Memo No. DJK/10797-809

1. dtd. 27/09/24

Copy forwarded for information to:-

1. The Registrar General, Gauhati High Court, Guwahati;
2. The Additional District and Sessions Judge No. 1, 2, 3 (FTC), 4 (FTC), and 5, Kamrup (M);
3. The Addl. Sessions Judge -cum- Special Judge, POCSO, Kamrup(M);
4. The Civil Judge (Sr. Div.) Nos. 1, 2 and 3, Kamrup (M), Guwahati;
5. The Chief Judicial Magistrate, Kamrup (M), Guwahati; She is to circulate this order amongst the Judicial Officers under CJM, Kamrup(M) establishment;
6. The Civil Judge (Jr. Div.) 1, 2, 3, 4, Kamrup (M), Guwahati;
7. The President/Secretary, Lawyers' Association, Guwahati;
8. The President/Secretary, Judge's Court Bar Association, Kamrup(M);
9. The Court Manager, District Judiciary Kamrup(M);
10. The C.A.O/ Head Assistant/ All Sheristadars of this establishment; they are to inform all the concerned staff of their respective Courts and offices;
11. The Systems Officer, District Judiciary Kamrup(M); with a request to upload this notification in the official website;
12. Notice Board
13. Office file.


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