

**Sanctioned strength, vacancy position etc. of officers & staff (Non judicial) of district Judiciary  
(For substantive posts only)**

**Name of establishment : Office of the Principal Judge, Family Court-II, Kamrup (M), Guwahati**

Sl. No.	Name of all the posts (in order of regular scale pay. as per ROP Rules/If a cadre consists of more than one post, all posts should be indicated in the list) (Example indicated below is not exhaustive)	Name of Incumbent/ Vacant from dd/mm/yyyy (Whichever applicable) is	Normal mode of recruitment (Direct/Promotion), as per existing Rules/Notifications etc. (Indicate compassionate appointment, if any)	Recruiting authority (Gauhati High Court/Head of the establishment, whichever is applicable)	Whether the post is Unreserved or reserved for (SC/ST(P)/S T(H)/OBC/M OBC/PWD/ Woman	Govt. Sanction letter No. & date of creation of the post (Chronologically)
1	Superintendent	Ranjit Kalita	Promotion	Head of the establishment	Unreserved	JDJ.1016/27/2017-ESTT-JUDI/80 dtd.29.06.17
2	Head Assistant					
3	Executive Assistant, If any					
4	Stenographer Grade-I	Rakesh Sk	Promotion	Gauhati High Court	Unreserved	JDJ.83/2010/50 dtd.01.07.15
5	Stenographer Grade-I					
6	Stenographer Grade-II					
7	Stenographer Grade-II					
8	Stenographer Grade-III	Abdul Gafur Ahmed	Direct	Gauhati High Court	Unreserved	JDJ.83/2010/18 dtd.11.11.10
9	Stenographer Grade-III					
10	UDA	Dhrubajyoti Das	Promotion	Head of the establishment	Unreserved	JDJ.83/2010/18 dtd.11.11.10
11	Nazir	Bedanta Neog	Promotion	Head of the establishment	Unreserved	JDJ.83/2010/18 dtd.11.11.10
12	Record Keeper	Jyotsna Medhi Sarania	Promotion	Head of the establishment	Unreserved	JDJ.1016/27/2017-ESTT-JUDI/80 dtd.29.06.17
13	LDA	Rupjyoti Kakati	Direct	Head of the establishment	Unreserved	JDJ.83/2010/18 dtd.11.11.10
14	LDA	Pranab Kalita	Direct	Head of the establishment	Unreserved	JDJ.83/2010/18 dtd.11.11.10
15	LDA	Ashok Moni Deka	Direct	Head of the establishment	Unreserved	JDJ.83/2010/18 dtd.11.11.10
16	Record Arranger	Vacant w.e.f. 29.06.17	Direct	Gauhati High Court	Unreserved	JDJ.1016/27/2017-ESTT-JUDI/80 dtd.29.06.17
17	Copyist	Pintu Moni Kalita	Promotion	Head of the establishment	Unreserved	JDJ.83/2010/18 dtd.11.11.10
18	Typist	Vacant w.e.f. 18.05.2022	Direct	Gauhati High Court	Unreserved	JDJ.83/2010/18 dtd.11.11.10
19	Computer Typist	Vacant w.e.f. 14.03.2023	Direct	Gauhati High Court	Unreserved	JDJ.113/2015/6 dtd.19.06.15
20	Computer Typist	Wazid Ahmed	Direct	Gauhati High Court	Unreserved	JDJ.113/2015/6 dtd.19.06.15
21	Process Server	Hitesh Das	Direct	Head of the establishment	Unreserved	JDJ.83/2010/18 dtd.11.11.10
22	Process Server	Kailash Das	Direct	Head of the establishment	Unreserved	JDJ.83/2010/18 dtd.11.11.10
23	Driver	Nipu Das	Direct	Head of the establishment	Unreserved	JDJ.147/2014/37 dtd.05.01.15
24	Attach Peon	Umesh Shah	Direct	Head of the establishment	Unreserved	JDJ.83/2010/18 dtd.11.11.10
25	Peon	Vacant w.e.f. 08.06.2023	Direct	Head of the establishment	Unreserved	JDJ.83/2010/18 dtd.11.11.10
26	Chowkidar	Dhaneswar Mahanta	Direct	Head of the establishment	Unreserved	JDJ.83/2010/18 dtd.11.11.10

*Dhrubajyoti Das*  
Full signature & designation of  
Presiding dealing assistance with date 2-7.24

Sr. Administrative Assistant,

*Ranjit Kalita*  
Full signature of Superintendent/Head Assistant  
(Whichever applicable) with date  
**Family Court-II, Kamrup(M)  
Guwahati**

*R. A. Tapadar*  
02.07.24  
Full signature of  
Officer with date & seal  
**Principal Judge  
Family Court-II, Kamrup (M)  
Guwahati**