

**OFFICE OF THE PRESIDING OFFICER, STATE TRANSPORT APPELLATE
TRIBUNAL , ASSAM & MEMBER, MOTOR ACCIDENT CLAIMS TRIBUNAL No.1,
KAMRUP(M), GUWAHATI**

NOTICE INVITING QUOTATION

Sealed quotations affixing Court fee stamps of Rs. 8.25 (Non-refundable) are hereby invited from interested local Firm / Supplier to supply the stationery goods / articles to the office of the Presiding Officer, STAT, Assam & Member, MACT No. 1, Kamrup (M), Guwahati-7 for the financial year 2024-25. The goods / articles to be supplied are mentioned in the enclosed list.

General Terms and Conditions

1. The sealed quotation should reach the undersigned on or before 3 PM on 22.04.2024.
2. The tender shall clearly mention the rate both in words and figures excluding applicable Taxes.
3. Presiding Officer, STAT, Assam & Member, MACT No.1, Kamrup (M), Guwahati-7 reserves the right to accept or reject any or all the quotation in part or full, without assigning any reason whatsoever.
4. Presiding Officer, STAT, Assam & Member, MACT No.1, Kamrup (M), Guwahati-7, reserves the right to terminate the purchase order at any time without assigning any reason.
5. Intending parties must have to submit valid Trade License and GST Registration Certificate along with the quotation.
6. Parties may have to supply articles that are not included in the list of articles in the bid documents as and when required.
7. The sealed quotation will be opened at 3.30 PM on 22.04.2024 and the representative of the party is at liberty to be present at the time of opening the quotations.
8. Even if the representative of the parties is not present at the time of opening, the same will be opened by the issuing authority.
9. The decision of the undersigned in all respect shall be final and binding on all.

Encl: List of goods/articles



sd/
Presiding officer,
STAT, Assam & Member, MACT No.1,
Kamrup, Guwahati

Memo No. MACT/ 1116-1118 /2024

Date: - 04.04.2024

Copy to:-

- ✓ 1. The System Officer, Kamrup (M), Guwahati to upload in website of this establishment.
2. Notice Board.
3. Office File

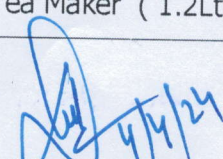
sd/
Presiding officer,
STAT, Assam & Member, MACT No.1,
Kamrup, Guwahati

sd/
04.04.24

LIST OF STATIONERY GOODS / ARTICLES

(Selected party has to supply other items of similar category not included in the list as per requirement)

1. Photostat Paper (Size – A 4) JK	2. Photostat Paper (Size -Legal) JK
3. Steno's Note Book	4. Gel Ball Pen (Blue)
5. Gel Pen (Black)	6. Parker Ink Pen
7. Parker Ink	8. Fevi Stick
9. Stapler Machine (Big & Small)	10. Staples Pin (10 nos.)
11. Staples Pin (24 nos.)	12. Cello Tap
13. Water Sponze	14. Stamp Pad
15. Whitener	16. Marker Pen
17. Flag Mark (Colour Papers)	18. Knife (Small Size)
19. Pen Stand	20. Table Desk Top.
21. Tag (Cotton).	22. Alpin
23. Jams Clip	24. White Ribbon
25. Envelop (Big & Small Size)	26. 8mm Glass for table top.
27. Classmate Notebook 228 pages	28. Binding Register (10 N0)
29. Binding Register (20 N0)	30. Binding Register (30 N0)
31. Lock & Key (Big & Small Size)	32. Pencil Battery 1.5 V Eveready
33. AC Remote Battery	34. Calculator Dual Power
35. Hand Wash (Liquid)	36. Vim Gel
37. Phenyle (Black) Bottle	38. Pnenyle (White) Bottle
39. Harpic	40. Toilet Brush
41. Odonil Air Freshener	42. Odonil
43. Window Curtains	44. Door Curtains
45. Towel (Medium size)	46. Red Cloths
47. Markin White Cloths	48. Cup- Plate
49. Coolant (For Vehicle)	50. Electrical Tea Maker (1.2Ltrs)


Presiding officer,
STAT, Assam & Member, MACT No.1,
Kamrup, Guwahati
STAT, Assam & Member, MACT No-1
Kamrup, Guwahati
