

OFFICE OF THE DISTRICT & SESSIONS JUDGE ::KAMRUP(M), GUWAHATI.

Present: Smt. Indira Barman,
District and Sessions Judge,
Kamrup (M), Guwahati

NOTIFICATION

Dated: 24.07.2023

Applications are invited from the practicing Advocates of Kamrup(Metro), for recommendation of names of eligible candidates for appointment of 36 numbers of Notaries. The applicants may submit their applications, along with the **Form-I**, as mentioned in the Notaries Rule, 1956 (copy enclosed).

Eligibility criteria:

- (a) Practice experience of at least for 10 years, i.e. 10 years experience from the date of enrolment in the concerned Bar Council.
- (b) Practice experience of at least for 7 years for those belonging to Scheduled Castes/ Scheduled tribes/ Other Backward Classes/
- (c) Woman Advocates who had been practicing at least for 7 years. i.e. 7 years experience from the date of enrolment in the concerned Bar Council.

Documents to be attached with the Application Form:-

- (a) Self attested copy of Age proof
- (b) Self attested copy of LLB Degree Certificate
- (c) Self attested copy of the Enrolment Certificate issued from the concerned Bar Council.
- (d) Experience certificate issued by the concerned Bar Association.
- (e) 2(two) recent passport sized photographs.

Note:

- Duly filled in applications which are complete in all respects will only be considered.
- Completed applications along with all testimonials as mentioned above, are to be sent to "The Office of the District & Sessions Judge, Kamrup(Metro), Panbazar, Guwahati-781001".
- Last date of receipt of applications is **07.08.2023**.




(INDIRA BARMAN)
District & Sessions Judge,
Kamrup (M), Guwahati
District and Sessions Judge
Kamrup (M), Guwahati

Memo No. DJK/ 9176-80 /, dtd.

24/7/23

Copy forwarded for information to:-

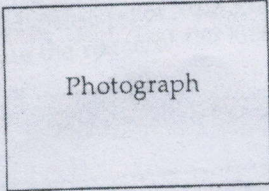
1. The President/Secretary, Judge's Court Bar Association, Kamrup(M), Guwahati;
2. The President/Secretary, Lawyer's Association, Guwahati;
3. The Systems Officer, District Judiciary Kamrup(M); he is to administer uploading of this Notification in the official website;
4. Notice Board;
5. Office file.


District & Sessions Judge,
Kamrup (M), Guwahati
District and Sessions Judge
Kamrup (M), Guwahati

24/7/23

PART II
MODEL FORMS

FORM NO. 1
MEMORIAL
[See Rule 4(2)]¹



1. Name of the applicant.....
2. Father's name.....
3. Date of Birth.....
4. Whether SC/ST/OBC/General.....
5. Address (Residence).....
Pin..... Telephone..... Fax E-mail.....
Address (Office)
Pin Telephone Fax E-mail.....
6. Educational Qualifications (Please attach attested photocopies).....
7. Enrolment number and date (Please attach attested photocopies).....
8. Practising in.....
Civil side.....
Criminal side.....
Taxation.....
Revenue Courts.....
9. Whether Income-tax assessee.....
10. The memorial of (name of the applicant in block letters) showeth.....
 1. that the memorialist is a person eligible for appointment as a notary under the Notaries Act, 1952, and clause (a) of Rule 3 of the Notaries Rules, 1956;
 2. that the memorialist resides in..... (here state the name of the local area or name of Court where he intends to practise) and will reside for upwards of (state how long);

1. Form I and Form II substituted by CSR 172(E), dated 12.3.2001 (w.e.f. 12.3.2001).

3. that the number of notaries practising in the local area is insufficient for the requirements thereof (the grounds of statement should be added);

4. that no previous application of the memorialist has been rejected or withdrawn by him, within the preceding six months.

The memorialist, therefore, prays that the Government be pleased to appoint and admit him as a notary under and by virtue of the Notaries Act, 1952 (53 of 1952) and clause (a) of Rule 3 of the Notaries Rules, 1956 to practise in (here state the name of the local area).

Dated day of 20.....

.....
Signature of the applicant

Sr. No.	Name and address of signatories	Profession	Name and address of the firm/organisation	Signature with seal
1.				
2.				
3.				
4.				
5.				

Note.—Under Rule 4(3) the memorial should be counter signed by a Magistrate, a manager of a Nationalised Bank, a merchant and two prominent inhabitants of the area where he intends to practise as a notary.