



OFFICE OF THE MOTOR ACCIDENT CLAIMS TRIBUNAL NO 3, KAMRUP (M), GUWAHATI

NOTICE INVITING QUOTATION

Sealed quotations affixing Court fee stamps of Rs. 8.25 (Non-refundable) are hereby invited from intending local registered firms for supply of Desktop Computer, Photocopier, Printer, Scanner, Networking Equipments etc for the office of the Motor Accident Claims Tribunal No 3, kamrup (M), Guwahati as per given specification and quantity at Annexure-A.

General Terms and Conditions

1. The Sealed envelope containing quotation shall be marked as " Tender for Supply of Desktop Computers, Photocopier, Printer, Scanner, Networking Equipments etc" and the following documents must be annexed with the quotation:
 - e) Copy of PAN card
 - f) Up to date copy of GST Registration certificate
 - g) Copy of Gauhati Municipal Corporation Trade License.
 - h) Copy of documents showing experience of supply and servicing of similar items.
2. Each page of the documents should be signed by the bidder with seal. In the absence of any of the above documents, the offer may be summarily rejected without making any further reference in this regard.
3. The sealed quotation should be submitted to the Member, Motor Accident Claims Tribunal No3 at Bharalumukh, guwahati-9 on working days 10 a.m. to 4p.m. The last date of submission of NIQ is fixed on 5th August, 2023.
4. The Bidder should be in the similar business for at least 5 years. A document such as work order(s) to be furnished.
5. The bidder must have submitted a declaration confirming that the bidder has never been blacklisted in any Government organization/ PSU etc.
6. Bidder must provide at least 3 similar work order, i.e Desktop/ Printer/ Scanner/Photocopier/ Networking equipments etc to Govt deptt/ PSU/Bank etc.



7. The warranty period of the supplied items must be visible in Manufacturer website in respect of each product serial number.
8. The successful bidder/bidders must have to deposit performance security deposit of 5 % of the contract value in the form of Bank Guarantee drawn in favour of Member, MACT No 3, Kamrup(M). Guwahati on delivery & installation of the items. The performance security deposit will be released only after successful completion of the warrantee/ AMC period of the supplied goods; otherwise the same will be forfeited.
9. Vendor must have to provide 3years on site support (OS and hardware).
10. Vendor must have to provide free demonstration/training to the staff for operation, maintenance and troubleshooting at the time of installation of the machines.
11. In case the successful bidder supplies sub standard materials, order shall be cancelled.
12. In case of replacement of a part becomes necessary during warranty period, the parts of the same make and same or better configurations as were originally there in the equipments shall be used. The cost of the parts will be borne by the supplier.
13. The rates approved by the establishment shall be valid for the period of one year from the date of order. Increase or decrease of price, taxes and other statutory dues will not affect the price during this period.
14. Payments shall be made after satisfactory execution of the order and submission of Bank Gurrantee.
15. Delivery should be within specified days mentioned in Purchase order. If the equipment/instruments are not delivered within stipulated time, the supplier shall liable to pay a penalty of 1% of the total order value for each delay of 30 days or part thereof and the amount will be deducted from the payment on account of purchase.
16. The technical specification / brands wherever given in the specifications format is basic. The equipments/instruments may also be evaluated as per additional prohibitions and facilities.
17. The tender shall clearly mention the rate both in words and figures along with applicable Taxes.
18. Member, Motor Accident Claims Tribunal No 3, kamrup (M), Guwahati, reserves the right to award the work to one or more bidders.
19. Member, Motor Accident Claims Tribunal No 3, kamrup (M), Guwahati, reserves the right to terminate the purchase order at any time without assigning any reason.
20. In case of violation of terms and conditions of the tender or unsatisfactory supply of material or of poor quality and refurbished, Member, Motor Accident Claims Tribunal No 3, kamrup (M), Guwahati reserves the right to terminate the supply order.



21. The decision of the undersigned in all respect shall be final and binding on all and jurisdiction for court of law shall be Guwahati.

Encl: Technical Specification.

Member,
Motor Accident Claims Tribunal No 3,
Kamrup (M), Guwahati.
Member, MACT No. 3,
Kamrup (M), Guwahati.

Memo No. MACT-3 (7)/2023/ 297(A) - 297(C)

Date :- 05.07.2023

Copy to :-

22. The System Officer, Kamrup (M), Guwahati to upload in website of this establishment.
23. Notice Board.
24. Office File

Member,
Motor Accident Claims Tribunal No 3,
Kamrup (M), Guwahati.
Member, MACT No. 3,
Kamrup (M), Guwahati.



Annexure A

OFFICE OF THE MOTOR ACCIDENT CLAIMS TRIBUNAL NO3

KAMRUP (M), GUWAHATI

TECHNICAL SPECIFICATION

SL NO	ITEM	BRAND/ CONFIGURATION	QUANTITY
1	Photocopier	Canon IR 2206 3 years on site warrenty	1
2	LED TV	LG UHD TV 55 (139CM) 4K Smart TV/WebOS/ThinQ/4K Upscaling	1
3	All in One PC	Lenovo Intel Core i5-12450H (or higher) / 8C (4P + 4E) / 8GB or higher (Two DDR4 SO- DIMM slots, dual-channel capable) / 512GB SSD or higher / WIRELESS KB & MOUSE / 23.8" FHD (or Higher) IPS 250nits / 5M IR CAMERA BK / 3Wx2 - Speaker / WINDOWS 11 / OFFICE H&S 2021 / 3years on site warrenty	4
4	UPS	Intex, 650 VA	4
5	Display monitor	32" (LG, HDMI/IPS)	4
6	Splitter	HDMI	3
7	LAN Cabling with Cashing Capping		Actual
8	Display Cabling		Actual
9	Scanner	HP Scanjet ,3000S4	1
10	Lazer Printer	Canon LBP2900B	2
11	Multi.Function Lazer Printer	Canon MF 3010	2
12	Switch	D Link, 8 Port	3
13	Speaker system	Bose computer Companion 2 series III or equivalent	2
14	Clip.Collar microphone	JBL	1
15	Web Cam	Logitech Minimum HD 720 pixel	2

Member,
Motor Accident Claims Tribunal No 3,
Kamrup (M), Guwahati
Member, Motor Accident
Claims Tribunal No 3,
Kamrup (M), Guwahati