

OFFICE OF THE DISTRICT & SESSIONS JUDGE, KAMRUP(M), GUWAHATI

ADVERTISEMENT

(DATE: 21.12.2022)

Applications are invited in Standard Form under Assam Gazette of Part – IX, from the intending candidates who are citizens of India as defined in Article 5 & 6 of the Constitution of India for filling up the following posts on contractual basis for the e-SewaKendras of different Court complexes under Kamrup(M) District Judiciary.

| Name of Post | No. of Posts | Remuneration | Period |
|-------------------------------------|--------------|------------------------|----------|
| Contractual Staff for e-SewaKendras | Nine (09) | Rs. 15,000/- per month | One year |

Eligibility:

1. Educational qualification: Minimum Higher Secondary (HSSLC) examination Passed with one year diploma in computer education from a reputed/recognized institute or above.
2. Age limit: Not lower than 18 years and not exceeding 40 years as on 01.12.02022.

General Conditions:

1. Applicants have to submit the filled up Standard Form (under Assam Gazette of Part – IX) along with all copies of self-attested documents like **Age proof** certificate, **Educational qualification** certificates, **experience** certificate if any, **identity proof, address proof, contact details (email and Phone number)** along with two recent passport size **coloured photographs**.
2. Candidate will have to submit the dully filled up application along with necessary documents which should be superscribed as "Application for the post of **Contractual Staff for e-SewaKendras**" in the Application Drop Box at the Office of the District and Sessions Judge, Near Dighali Pukhuri, Cotton University Road, Guwahati-781001, Kamrup(M) during office hours.
3. The recruitment will be purely on contractual basis for a period of one year with no provision of regularization.
4. The last date of submission of application form is **04.01.2023** till 2:00 PM.



5. The candidates for the above mentioned post will be selected on the basis of a Computer skill test as well as viva-voce.
6. No TA/DA will be admissible to the candidates for appearing in the Computer Skill Test/ viva-voce.
7. Incomplete/ ineligible application and in any other written respect against the criteria will be rejected without assigning any reason.
8. If, information submitted by an applicant in his/her application found suppression of material facts including educational qualification, after selection, the same will be forfeited and criminal proceedings will be initiated for playing fraud and suppression of material facts and in such cases, candidate have no right to claim for selection and same will be filled up as per decision of the Selection Board and Board decision will be the final.
9. Candidate will be responsible for any mistake made by him/her in the application form.
10. No individual call letter will be sent to eligible candidates. However, list of eligible candidates for appearing in the Computer Skill Test/viva-voce for the said post as well as Date/time/Venue for the Computer Skill Test/viva-voce will be uploaded in the official website of Kamrup(M) District Judiciary (<https://kamrupjudiciary.gov.in> and <https://kamrupmetro.dcourts.gov.in>) / Notice Board of the office of the undersigned.
11. Candidates are advised to visit the official websites of Kamrup(M) District Judiciary (<https://kamrupjudiciary.gov.in> and <https://kamrupmetro.dcourts.gov.in>) regularly to get updated information. Unnecessary correspondence should be avoided. In case, any candidate is found making unnecessary correspondence, his/her candidature shall be rejected.
12. The Selection Board reserves the right to cancel, alter or modify the advertisement or other terms & conditions of the advertisement without any prior notice.
13. Selected candidates have to submit one medical fitness certificate from Govt. registered medical officer declaring the candidate to be physically and mentally fit.



14. All other matters which are not specifically provided in the advertisement shall be decided by the Selection Board in due course of time.

Selection Procedure:

All accepted applicants/eligible candidates will be called for to appear in a **Computer Skilled Test** and **Viva-Voce**. The final Merit List will be prepared and uploaded in the Official website on the basis of the total of marks obtained in the Computer Skilled Test and Viva-Voce.

Sd/-

District & Sessions Judge,
Kamrup(M), Guwahati

Memo. No. 14711-14

Dated : Guwahati, the 21st December, 2022

Copy to:

1. The Court Manager, Kamrup(M) District Judiciary for information.
2. The Systems Officer, Kamrup(M) District Judiciary to upload this advertisement in the Official website
3. The Notice Boards.
4. Office file.



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Kamrup(M), Guwahati

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