

OFFICE OF THE DISTRICT & SESSIONS JUDGE

Kamrup(M), Guwahati

NOTICE INVITING QUOTATION

No. DJK/ 13295-99

Date: 25-11-2022

Sealed quotations are hereby invited from reputed IT Firms for supply and installation of the following Computer Items for use under this establishment as per the details given below.

Sl.No	Name of item	Minimum Specification	Quantity (in nos.)
1	Desktop Computer	Core-i3 Processor/4 GB RAM/CPU speed -3.7GHz/ 19 inch monitor/ Windows 10/11	39
2	Printer cum Scanner	Multi-function Duplex Printer cum Scanner	9
3	Printer	Duplex Printer	30
4	UPS	500/600 VA (minimum 20 minutes backup)	39

Intending firms are requested to submit the quotations and other relevant documents to the Establishment section of the Office of The District & Sessions Judge, Kamrup(M), Guwahati-01 during office hours **on or before 14-12-2022** and no quotation will be received thereafter.

General Terms and Condition:

1. The sealed envelope containing quotation shall be marked as "Quotation for supply of Computer Items dtd. 25-11-2022".
2. The bidders shall have to submit photocopy of Registration certificate, Trade License, GST Registration Number, PAN and Current Bank Account of the firm along with requisite warranty details of the Computer Items.
3. The rate should be submitted along with GST separately.
4. All items shall carry a minimum of one (1) year onsite warranty from the date of installation.
5. The rate quoted for each item will be final and in no hike in price shall be considered.
6. The quoted price shall be valid for one year from the date of issue of the tender.
7. The bidder shall have to supply the ordered items immediately on receipt of such supply order. The article to be supplied should be of best and standard quality.
8. Payments shall be made after satisfactory execution of the order and supply of material in satisfactory condition in bill basis.
9. The undersigned reserves the right to award the work to one or more bidders. No communication shall be made in this regard except the selected firm.



10. The undersigned reserves the right to terminate the purchase order at any time by giving intimation in writing without assigning any reason.
11. In case of violation of terms and conditions of the tender document or unsatisfactory supply of material or of poor quality and below standard, the undersigned reserves the right to terminate the supply order by giving intimation to the supplier.
12. The decision of the undersigned shall be final in all aspect.

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25.11.22
District & Sessions Judge,
Kamrup(M), Guwahati.

District & Sessions Judge
Kamrup (M) Guwahati

Memo No. DJK/ 13295-99, Dt. 25-11-2022.

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Copy to:-

1. Systems Officer, Kamrup(M) District Judiciary to upload the quotation in the official website of Kamrup(M) District Judiciary.
2. Establishment Assistant of the Office of the undersigned for information.
3. Accounts Assistant of the Office of the undersigned for information.
4. All the notice boards of the establishment of the undersigned.
5. Office file.



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District & Sessions Judge,
Kamrup(M),Guwahati.

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Kamrup (M) Guwahati

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