

# District Level Computer Committee , Jaisalmer

Venue – Chamber of District & Sessions Judge, Jaisalmer

## Minutes of meeting held on 25-11-2022

Today i.e. on Saturday, 25 November 2022, a meeting of District Level Computer Committee was held at 04:30 pm under supervision of District & Session Judge, Jaisalmer in their office chamber. Following Committee member were present in the meeting :

1. Sh. Ravinder Kumar, Add. District & Sessions Judge, Jaisalmer	Chairman
2. Sh. Satyendra Prakash Chotia, Sr. Civil Judge and Chief Judicial Magistrate, Jaisalmer	Member
3. Sh. SitaRam Choudhary, Civil Judge and Judicial Magistrate, Jaisalmer	Nodal Officer
4. Sh. Suryadev Singh, DSA	Secretary – I
5. Sh. Vishal Acharya, SA	Secretary – II

Following Officials were also present in the meeting physically/ virtually:

1. Sh. Ajay Kumar Bishnoi, Additional Chief Judicial Magistrate, Pokran (Nodal Officer-eCourts Pokran Court Complex, Pokran)
2. Sh. Insaf Khan, Principal Magistrate, JJB Jaisalmer (Nodal Officer-eCourts JJB Court Complex, Jaisalmer)
3. Sh. Kishan Sandu, Nyaydhikari, Gram Nyayalaya, Sankda H.Q. Pokran (Nodal Officer-eCourts GNS Court Complex, Pokran)
4. Sh. Richpal Singh Gila, Addl. Civil Judge and Judicial Magistrate, Jaisalmer
5. Sh. Vipin Kumar, System Officer

As it was discussed in the previous meeting held on 27.08.2022, that meeting of DLCC should be conducted on the day when Bi-monthly meeting is to be held, so today 25.11.2022 a meeting of DLCC is being held in the presence of Committee member & eCourts Nodal Officers of all court complexes (District/ Taluka) under the supervision of District & Session Judge.

At the Beginning of the meeting, progress report of computerization after the previous meeting held on 27.08.2022 is discussed and identified the pending issues which is also included in this meeting, After that Today's meeting agenda has been discussed and point wise detailed report is as below: -

### **1. Use of VC Setup for Remand/ Evidence**

As It was discussed that VC Coordinator has been nominated and VC Link detail has also been published on website. Direction has been issued to all officer to use the VC facility for court proceeding as per the Rajasthan High Court VC Rules 2020.

In Continuation to this in the previous meeting Nodal Officer was directed to make the VC studio (Remote Point- District Court Complex, Jaisalmer) functional but still there is no progress. In this regard Nodal Officer is directed to do the needful in coordination with Nodal Officer (Budget & Building), and submit the report in next meeting.

### **2. Repair/ Maintenance of Computer/ Printer/ UPS/ Photocopier**

It was discussed that various computer hardware items were received from Rajasthan high court in the year of 2018 or before, Warranty of these hardware items has expired or about to expire in March 2023. some of the other hardware items are also outdated and not working, maintenance/ repair of the same is required.

As reported by system officer, there are only two pending hardware complaints- one is for Kyocera photocopier of District Court which has already checked by concerned vendor and given a quotation for replacement of top panel and second is for Techser 2kva UPS of pokaran Court

Complex which is also checked by concerned vendor and batteries will be replaced soon.

In this regard, direction has issued to all concerned to check and identify the hardware item for which repair/maintenance is required and send the detailed action taken report to nodal officer - DLCC with the copy to System Officer, so the same may be resolved in coordination with the vendor under AMC or need base repair.

### **3. Use of Quarterly Return Portal and JOA Portal.**

As it was discussed that Computer program for Quarterly Return Part V and Judicial Officer assessment has been started by Hon'ble Rajasthan High Court and direction to use the same has also sent to all Courts/Officer but it has been observed that some of the officer/Court are not using these program.

In this regard direction should be issued to all Concerned to use the same

### **4. Availability & Requirement of UPS/Inverter**

As It was discussed that now VC has been functional in all courts and is being used for court proceeding regularly. There is problem of power backup which is not available in some courts because they are using 600 VA UPS which is not sufficient. There must be a inverter in each courtroom for uninterrupted VC Proceeding.

In this regard Nodal Officer- DLCC has directed to collect the information regarding requirement /availability of ups/ inverter from all courts with coordination of store in-charge and submit the consolidated report before the committee in the next meeting so the further action may be taken.

### **5. Use of E-mail Service/ Scanner for sending information.**

It was discussed that E-mail Account for all courts is functional and Kavach Enabled, so only three users may authenticate the E-mail to use E-mail Services. And Scanner/ MFP/ Photocopier is also available in all courts for scanning of document but it has been observed that document is being sent through WhatsApp or other personal email account.

In this regard direction has been issued to all officers to ensure the use of email service and scanning devices available in courts for official communication and also send the name & mobile number of staff who is using Kavach authentication for email.

Further to this, System Officer is directed to create and provide email id to various section in-charge (Copying, Statistics, Protocol, Accounts) for official conversation and publish the same on website also.

### **6. Utilization of Service of DSA/SA/Computer Clerk**

As It was discussed that as per the National Policy and Action Plan of E-Court Project District System Administrator (DSA) were Nominated from existing Court Staff and they were trained as Master Trainer by E-Committee to work on CIS and to impart training to other court staff. These Master Trainer were identified as CIS Master Trainer cum District System Administrator. In continuation to this, System Administrator (SA) were also nominated for each court complex. They were trained by DSA to work in their Court Complex and to train the other staff person. These Trained SA were identified as CIS trainer cum System Administrator. After the various training on regular interval, Training has been provided to all staff persons, and one from each court complex has nominated as SA to Assist the Nodal Officer and to coordinate with

-System officer. At present many staff persons has been Transferred/ Resigned, so renomination of DSA/SA is required so they may assist the Nodal Officers accordingly.

These DSA/SA are also the member of District level Computer Committee and they must be engaged in computer related activities in Courts.

In this regard Nodal Officer – DLCC has directed to do the needful to reconstitute the District Level Computer Committee and Engage the DSA/SA to Assist the Nodal Officers of respective Court Complex for computer related activities. As per the record, proposed name for Secretary I is Sh. Achal Singh Clerk Grade I (Who were nominated as DSA previously) and for Secretary II is Sh. Narpat Singh Clerk Grade II (who is posted in office of the Nodal Officer).

Further to this one staff person from each court should be nominated as computer clerk who will look into the correspondence regarding computerization and will do the needful accordingly in addition to their court duties.

#### **7- Shifting of Hardware/ Internet Connection**


It was discussed that some computer hardware items & fttth connection of JJB was installed in District Court because previously JJB officials were being sited in District Court premises but now it has been shifted in JJB Court Complex. As submitted by JJB incharge, a telephone Connection is also required in JJB which may be started with ongoing FTTH Connection, so JJB officials has directed to collect their computer hardware items/Internet Connection in coordination with store in-charge and after making internet/telephone functional send the report.

In Continuation to this context, Nodal officer - DLCC has directed to review the distribution of Computer hardware with coordination of Store in-charge and submit the report before the committee in the next meeting.

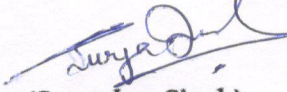
#### **8- Updation of Case Details in CIS**

Following point were also discussed and direction has issued to the concerned officer/courts accordingly.

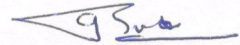
- Timely updation of Cause list to avoid undated cases and not to list any case on holiday
- Updation of Delay Reason/ Under Trial Prisoners and mobile number of litigant/advocates in CIS
- Uploading of daily order/ Judgment in CIS with CNR & QR Code

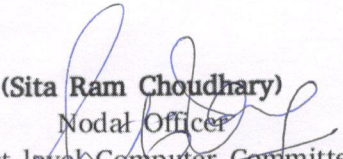
  
**(Vishal Acharya)**  
Secretary – II

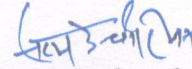
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Jaisalmer


  
**(Suryadev Singh)**  
Secretary – I

District level Computer Committee  
Jaisalmer

  
**(Vipin Kumar)**  
System Officer  
Jaisalmer

  
**(Sita Ram Choudhary)**  
Nodal Officer  
District level Computer Committee  
Civil Judge & Judicial Magistrate  
Jaisalmer

  
**(Satyendra Prakash Chotia)**  
Member  
District level Computer Committee  
Sr. Civil Judge & Chief Judicial  
Magistrate, Jaisalmer

  
**(Ravinder Kumar)**  
Chiarman  
District level Computer Committee  
Add. District & Session Judge,  
Jaisalmer