

- READ: [1] This Office Notification No. B / 8 / 3 / 3450 / 2024 dated 13.12.2024.
[2] This Officer Letter No. B/23/24/2969/2025, dated 15.09.2025.
[3] Letter No.916 of 2025, dated 24.09.2025 of the Principal Senior Civil Court, Dholka.
[4] Letter No.241 of 2025, dated 23.09.2025 of the Principal Senior Civil Court, Dhandhuka.
[5] Letter No.551 of 2025, dated 24.09.2025 of the Principal Civil Court, Bavla.
[6] Letter No.217 of 2025, dated 22.09.2025 of the Principal Civil Court, Dholera.

:: OFFICE ORDER ::

No. B / 23 / 24 / 3292 of 2025.

The following order is passed in the interest of administration:

The charge arrangement for the Courts of Principal Senior Civil Judge, Additional Senior Civil Judge, Principal Civil Judge and Additional Civil Judges located at Dholka, Dhandhuka, Bavla and Dholera for Diwali Holidays from 19.10.2025 to 26.10.2025 (including extra holidays) shall be as under:

Charge arrangement for Special Civil Suit of the Courts of the Principal Senior Civil Judge, Dholka / Dhandhuka, Additional Senior Civil Judge, Dholka for Diwali Holidays.

Sr. No.	Name and Designation of the Judicial Officer holding the charge of all courts	Period of Charge	Below concerned Courts would have to be held in charge.
1	Mr. A.R.Ghori Additional Senior Civil Judge & ACJM, Sanand.	18.10.2025 AOH to 20.10.2025 BOH	(1) Pri. Sr. C. Judge, Dholka. (2) Pri. Sr. C. Judge, Dhandhuka (3) Addl. Sr. C. Judge, Dholka.
2	Mr. Y.I.Shaikh, Principal Senior Civil Judge & ACJM, Dhandhuka.	20.10.2025 BOH to 23.10.2025 BOH	(1) Pri. Sr. C. Judge, Dholka. (2) Addl. Sr. C. Judge, Dholka.
3	Mr. R.B.Marfatia, Principal Senior Civil Judge & ACJM, Viramgam.	23.10.2025 BOH to 25.10.2025 BOH	(1) Pri. Sr. C. Judge, Dholka. (2) Pri. Sr. C. Judge, Dhandhuka (3) Addl. Sr. C. Judge, Dholka.
4	Mr. D.J.Vyas, Additional Senior Civil Judge & ACJM, Viramgam.	25.10.2025 BOH to 27.10.2025 BOH	(1) Pri. Sr. C. Judge, Dholka. (2) Pri. Sr. C. Judge, Dhandhuka (3) Addl. Sr. C. Judge, Dholka.

Charge arrangement for Regular Civil & Criminal Cases of the Courts Principal Senior Civil Judge, Dholka/Dhandhuka, Additional Senior Civil Judge, Dholka, Principal Civil Judge, Bavla / Dholera and Additional Civil Judge, Dholka/Bavla for Diwali Holidays.

Sr. No.	Name and Designation of the Judicial Officer holding the charge of all courts	Period of Charge	Below concerned Courts would have to be held in charge.
1	Mr.P.M.Joshi Additional Civil Judge & JMFC, Dholka.	18.10.2025 AOH to 20.10.2025 BOH	(1) All Courts located at Dholka (Except Appellate Court). (2) Pri. Sr. C. Judge, Dhandhuka (3) Principal Civil Judge, Bavla. (4) Pri. Civil Judge, Dholera. (5) Additional Civil Judge, Bavla
2	Mr. Y.I.Shaikh, Principal Senior Civil Judge & ACJM, Dhandhuka.	20.10.2025 BOH to 23.10.2025 BOH	(1) All Courts located at Dholka (Except Appellate Court). (2) Principal Civil Judge, Bavla. (3) Pri. Civil Judge, Dholera. (4) Additional Civil Judge, Bavla
3	Ms.V.S.Jhala, Principal Civil Judge & JMFC, Bavla.	23.10.2025 BOH to 25.10.2025 BOH	(1) All Courts located at Dholka (Except Appellate Court). (2) Pri. Sr. C. Judge, Dhandhuka. (3) Pri. Civil Judge, Dholera. (4) Additional Civil Judge, Bavla
4	Ms. N.D.Joshipura Additional Civil Judge & JMFC, Bavla.	25.10.2025 BOH to 27.10.2025 BOH	(1) All Courts located at Dholka (Except Appellate Court). (2) Pri. Sr. C. Judge, Dhandhuka. (3) Principal Civil Judge, Bavla. (4) Pri. Civil Judge, Dholera.

The Judicial Officers, holding the charge as mentioned in the table above, on extra holidays i.e. 21.10.2025 and 24.10.2025, shall carry out the Judicial Work relating to Urgent Charge from 11:00 to 13:00 Hrs sitting at Court Building, Sanand / Dholak / Viramgam / Dhandhuka / Bavla For all other days mentioned in the table above, the Judicial Officers shall carry out the Judicial Work relating to Urgent Charge from their residence.

If the above said Judicial Officers have to leave the Head Quarters suddenly, it will be responsibility to make arrangements for other Judicial officers for urgent charge and the Judicial officers holding the charge will have to be present immediately within that period. In addition, **If necessary, the Judicial Officers holding the charge may take work from the staff members working in their courts.** Further, the concerned Judicial Officers shall also carry out the work pertaining to writs issued by the Hon'ble High Court during their charge period. Further,

the Judicial Officers holding the charge for a particular duration as mentioned in the table above should leave their H.Q. only after charge is taken over by the next concerned Judicial Officer.

It is further ordered that Registrar, Principal Senior Civil Court, Dholka / Dhandhuka / Bavla is directed to make necessary arrangement for the following work:

- Housekeeping of the Court Complex in co-ordination with the Housekeeping agency.
- Arrangement of Water Supply.
- Necessary co-ordination for deputation of Police Personnel for Security of the Court complex.
- Issuing necessary order for presence of Day & Night Watchman.

Any Judicial Officer who wants to avail H.Q. leave during the Diwali Holidays (19.10.2025 to 26.10.2025) shall submit the online application on J.O. portal.

- (1) Mr.C.C.Bhavsar, Registrar, Principal Senior Civil Court, Dholka. (Mo.99094 88760)
- (2) Mr.D.S.Bilochiya, Registrar, Principal Senior Civil Court, Dandhuka. (Mo.88661 45878)
- (3) Mr.K.B.Sinha, Registrar, Principal Civil Court, Bavla. (Mo.98790 00572)
- (4) Mr.R.T.Zala, Bench Clerk Gr-III, Pri. Civil Court, Dholera. (Mo.63536 23949, 99790 05234)

All the above staff should not keep their mobile switched off during Diwali Holidays.

Further, If any bail applications, High Court writs, production papers etc. have lodged before the aforementioned Judicial Officer during his/her term of charge period, he/she shall submit all original papers relating to those cases to the concerned court through the staff member working in his/her court on date 27.10.2025.

District Court,
Ahmedabad (Rural)
at Navrangpura, Ahmedabad
Date:- 09/10/2025


(KAMAL M. SOJITRA)
PRINCIPAL DISTRICT JUDGE

Copy Forwarded with compliments, for information and action to:-

- (1) All Judicial Officers of Dholka / Dhandhuka / Viramgam / Sanand / Bavla / Dholera.
- (2) The Principal Senior Civil Judge, Ahmedabad [Rural].
- (3) The Chief Judicial Magistrate, Ahmedabad [Rural].
- (4) The Dy. Registrar, Nazir/Account/Criminal/Civil Branch, District Court, Ahmedabad [Rural].
- (5) The Concerned Police Station **Through** concerned Court.
- (6) The President/Vice President/Secretary, District Court, Bar Association, Ahmedabad.

- (7) The President,Dholka/Dhandhuka/Bavla/Dholera Bar Association **Through** concerned Court.
- (8) The Concerned APP **Through** concerned Court.