

- READ: [1] This Office Notification No. B / 8 / 3 / 3450 / 2024 dated 13.12.2024.  
 [2] This Officer Letter No. B/23/24/2969/2025, dated 15.09.2025.  
 [3] Letter No.629 of 2025, dated 19.09.2025 of the Principal Senior Civil Court, Ahmedabad [Rural].  
 [4] Letter No.513 of 2025, dated 18.09.2025 of the Chief Judicial Magistrate Court, Ahmedabad [Rural].

**:: OFFICE ORDER ::****No. B / 23 / 24 / 3291 of 2025.**

The following order is passed in the interest of administration:

The charge arrangement for Special Civil Suit, Regular Civil & Criminal cases and Criminal urgent work of the Courts of Principal Senior Civil Judge and Additional Senior Civil Judges and Courts of Chief Judicial Magistrate, Additional Chief Judicial Magistrate, C.B.I. Court No.1 & 2 and Courts of all Additional Civil Judges, Full Time Secretary, District Legal Services Authority, Ahmedabad [Rural] and Railway Court, for Diwali Holidays from 19.10.2025 to 26.10.2025 (including extra holidays) shall be as under:

**Charge arrangement for Special Civil Suit of the Courts of Principal Senior Civil Judge, Additional Senior Civil Judges and Charge arrangement of Full Time Secretary, District Legal Services Authority, Ahmedabad [Rural] for Diwali Holidays.**

| Sr. No. | Name and Designation of the Judicial Officer holding the charge of all courts                   | Period of Charge                    |
|---------|-------------------------------------------------------------------------------------------------|-------------------------------------|
| 1       | Mr. D.M.Bavishi,<br>8 <sup>th</sup> Additional Senior Civil Judge & ACJM,<br>Ahmedabad [Rural]. | 18.10.2025 AOH<br>to 20.10.2025 AOH |
| 2       | Mr. C.R.Patel,<br>3 <sup>rd</sup> Additional Senior Civil Judge & ACJM,<br>Ahmedabad [Rural].   | 20.10.2025 AOH<br>to 22.10.2025 BOH |
| 3       | Mr. D.B.Patel,<br>5 <sup>th</sup> Additional Senior Civil Judge & ACJM,<br>Ahmedabad [Rural].   | 22.10.2025 BOH<br>to 26.10.2025 BOH |
| 4       | Mr. C.V.Bhatt,<br>9 <sup>th</sup> Additional Senior Civil Judge & ACJM,<br>Ahmedabad [Rural].   | 26.10.2025 BOH<br>to 27.10.2025 BOH |

**Charge arrangement for Regular Civil & Criminal Cases of the Court of Principal Senior Civil Judge & ACJM, Chief Judicial Magistrate & ASCJ, all Courts of Additional Senior Civil Judge & ACJM, CBI Court, Railway Court and all Additional Civil Judge & JMFC, Ahmedabad [Rural] for Diwali Holidays.**

| Sr. No. | Name and Designation of the Judicial Officer holding the charge of all courts              | Period of Charge                    |
|---------|--------------------------------------------------------------------------------------------|-------------------------------------|
| 1       | Mr. M.D.Virani,<br>Additional Civil Judge & JMFC,<br>Ahmedabad [Rural].                    | 18.10.2025 AOH<br>to 20.10.2025 BOH |
| 2       | Ms. S.P.Chopra,<br>2 <sup>nd</sup> Additional Civil Judge & JMFC,<br>Ahmedabad [Rural].    | 20.10.2025 BOH<br>to 21.10.2025 BOH |
| 3       | Mr. O.N.Chudasama,<br>5 <sup>th</sup> Additional Civil Judge & JMFC,<br>Ahmedabad [Rural]. | 21.10.2025 BOH<br>to 23.10.2025 BOH |
| 4       | Ms. C.C.Gondalia,<br>4 <sup>th</sup> Additional Civil Judge & JMFC,<br>Ahmedabad [Rural].  | 23.10.2025 BOH<br>to 25.10.2025 BOH |
| 5       | Mr. J.J.Dave,<br>Judicial Magistrate First Class (Railway),<br>Ahmedabad [Rural].          | 25.10.2025 BOH<br>to 27.10.2025 BOH |

The Judicial Officers, holding the charge as mentioned in the table above, on extra holidays i.e. 21.10.2025 and 24.10.2025, shall carry out the Judicial Work relating to Urgent Charge from 13:00 to 15:00 Hrs sitting at Conference Room No. 122, Block B, Old High Court Building, Navrangpura, Ahmedabad. For all other days mentioned in the table above, the Judicial Officers shall carry out the Judicial Work relating to Urgent Charge from their residence.

If the above said Judicial Officers have to leave the Head Quarters suddenly, it will be responsibility to make arrangements for other Judicial officers for urgent charge and the Judicial officers holding the charge will have to be present immediately within that period. **In addition, If necessary, the Judicial Officers holding the charge may take work from the staff members working in their courts.** Further, the concerned Judicial Officers shall also carry out

the work pertaining to writs issued by the Hon'ble High Court during their charge period. Further, the Judicial Officers holding the charge for a particular duration as mentioned in the table above should leave their H.Q. only after charge is taken over by the next concerned Judicial Officer.

The staff members as mentioned below shall remain present at H.Q. - Old High Court Building, Navrangpura, Ahmedabad for the dates mentioned against their names for carrying out necessary work.

1. Mr.M.M.Qureshi,B.C.Gr-II, Chief Judi. Magi. Court, Dt. 21, 24/10/2025 (Mo.9978644299)
2. Mr.A.N.Kosrekar, Registrar, Principal Senior Civil Court, Dt.21/10/2025( Mo.99785 38752)
3. Mr.K.P.Sheth, Bench Clerk Grade-II, Pri. Sr. Civil Court, Dt: 24/10/2025 ( Mo.95103 82482)

**All the above staff should not keep their mobile switched off during Diwali Holidays.**

It is further ordered that Deputy Registrar, Nazir Branch, District Court, Ahmedabad [Rural] shall make necessary arrangement for Pool Car and Driver, if required, for any Judicial Officer holding the charge to reach at the Court Building from their residences and vice-versa. Further, Deputy Registrar, Nazir Branch, Principal Senior Civil Court is directed to make necessary arrangement for the following work:

- Housekeeping of the Court Complex in co-ordination with the Housekeeping agency.
- Issuing necessary orders for bringing the Posts from the Post Office and putting it before the Judicial Officer holding the charge and thereafter, handing it over to the concerned Head Clerk present on duty.
- Arrangement of Water Supply.
- Necessary co-ordination for deputation of Police Personnel for Security of the Court complex.
- Issuing necessary order for presence of Day Watchman.
- Issuing necessary order of concerned staff for opening & closing the Conference Hall.

The staff present on duty shall supervise as to whether the above arrangements are in place or not and report to the Registrar, District Court, Ahmedabad [Rural]. Any Judicial Officer who wants to avail H.Q. leave during the Diwali Holidays (19.10.2025 to 26.10.2025) shall submit the online application on J.O. portal. Further, If any bail applications, High Court writs, production papers etc. have lodged before the aforementioned Judicial Officer during his/her term of charge period, he/she shall submit all original papers relating to those cases to the concerned court through the staff member working in his/her court on date 27.10.2025.

District Court,  
Ahmedabad (Rural)  
at Navrangpura, Ahmedabad  
Date:- 09/10/2025

  
(KAMAL M. SOJITRA)  
PRINCIPAL DISTRICT JUDGE

**Copy Forwarded with compliments, for information and action to:-**

- (1) The Principal Senior Civil Judge, Ahmedabad [Rural].
- (2) The Chief Judicial Magistrate, Ahmedabad [Rural].
- (3) The Additional Chief Judicial Magistrate, C.B.I. Court No.1, Ahmedabad [Rural].
- (4) The 2<sup>nd</sup> to 11<sup>th</sup> Additional Senior Civil Judge & ACJM, Ahmedabad [Rural].
- (5) The Addl. to 5<sup>th</sup> Additional Civil Judge & JMFC, Ahmedabad [Rural].
- (6) The Full Time Secretary, District Legal Services Authority, Ahmedabad [Rural].
- (6) The Judicial Magistrate First Class (Railway), Ahmedabad [Rural].
- (7) The All Branches of this District
- (8) The Nazir, Principal Senior Civil Court / Chief Judi.Magi.Court, Ahmedabad [Rural].
- (9) The Concerned Police Station **Through** concerned Court.
- (10) The President/Vice President/Secretary, Ahmedabad District Bar Association, Ahmedabad.
- (11) The President, All Taluka Bar Association **Through** concerned Court.
- (12) The Concerned APP **Through** concerned Court.

