

- READ: [1] This Office Notification No. B / 8 / 3 / 2725 / 2023 dated 19.12.2023.  
[2] Letter No.878 of 2024, dated 03.10.2024 of the Principal Senior Civil Court, Dholka.  
[3] Letter No.241 of 2024, dated 05.10.2024 of the Principal Senior Civil Court, Dhandhuka.  
[4] Letter dated 07.10.2024 of Principal Civil Court, Dholera.

**:: OFFICE ORDER ::**

**No. B / 23 / 24 / 2833 of 2024.**

The following order is passed in the interest of administration:

The charge arrangement for the Courts of Principal Senior Civil Judge, Additional Senior Civil Judges, Principal Civil Judge and Additional Civil Judges located at Dholka, Dhandhuka and Dholera for Diwali Holidays from 29.10.2024 to 03.11.2024 (including extra holidays) shall be as under:

**Charge arrangement for the Courts of Principal Senior Civil Judge, Dholka / Dhandhuka, Additional Senior Civil Judge, Dholka and Principal Civil Judge, Dholera and Additional / 2nd Additional Civil Judge, Dholka for Diwali Holidays.**

Sr. No.	Name and Designation of the Judicial Officer holding the charge of all courts	Period of Charge	Below concerned Courts would have to be held in charge.
1	Mr.B.M.Gadhiya Additional Senior Civil Judge & ACJM, Dholka	28.10.2024 AOH to 31.10.2024 BOH	(1) All Court located at Dholka. (Except Appellate Courts) (2) Pri. Sr. C. Judge, Dhandhuka (3) Pri. Civil Judge, Dholera.
2	Mrs.N.B.Munshi Principal Senior Civil Judge & ACJM, Dholka.	31.10.2024 BOH to 02.11.2024 BOH	(1) All Court located at Dholka. (Except Appellate Courts) (2) Pri. Sr. C. Judge, Dhandhuka (3) Pri. Civil Judge, Dholera.
3	Mr.Y.I.Shaikh Principal Senior Civil Judge & ACJM, Dhandhuka.	02.11.2024 BOH to 04.11.2024 BOH	(1) All Court located at Dholka. (Except Appellate Courts) (2) Pri. Civil Judge, Dholera.

The Judicial Officers, holding the charge as mentioned in the table above, on extra holidays i.e. 29.10.2024, 30.10.2024 and 01.11.2024, shall carry out the Judicial Work relating to Urgent Charge from 11:00 to 13:00 Hrs sitting at Court Building, Dholak / Dhandhuka. For all other days mentioned in the table above, the Judicial Officers shall carry out the Judicial Work relating to Urgent Charge from their residence.

If the above said Judicial Officers have to leave the Head Quarters suddenly, it will be responsibility to make arrangements for other Judicial officers for urgent charge and the Judicial officers holding the charge will have to be present immediately within that period. In addition, **If necessary, the Judicial Officers holding the charge may take work from the staff members working in their courts.** Further, the concerned Judicial Officers shall also carry out the work pertaining to writs issued by the Hon'ble High Court during their charge period. Further, the Judicial Officers holding the charge for a particular duration as mentioned in the table above should leave their H.Q. only after charge is taken over by the next concerned Judicial Officer.

It is further ordered that Registrar, Principal Senior Civil Court, Dholka / Dhandhuka, is directed to make necessary arrangement for the following work:


- Housekeeping of the Court Complex in co-ordination with the Housekeeping agency.
- Arrangement of Water Supply.
- Necessary co-ordination for deputation of Police Personnel for Security of the Court complex.
- Issuing necessary order for presence of Day & Night Watchman.

Any Judicial Officer who wants to avail H.Q. leave during the Diwali Holidays (29.10.2024 to 03.11.2024) shall submit the online application on J.O. portal.

- (1) Mr.C.C.Bhavsar, Registrar, Principal Senior Civil Court, Dholka. (Mo.99094 88760)
- (2) Mr.D.S.Bilochiya, Registrar, Principal Senior Civil Court, Dandhuka. (Mo.88661 45878)
- (3) Mr.A.M.Shaikh, Registra, Principal Civil Court, Dholera. (Mo.96011 18912)

**All the above staff should not keep their mobile switched off during Diwali Holidays.**

District Court,  
Ahmedabad (Rural)  
at Navrangpura, Ahmedabad  
Date:- 22/10/2024

  
(KAMAL M. SOJITRA )  
PRINCIPAL DISTRICT JUDGE

Copy Forwarded with compliments, for information and action to:-

- (1) All Judicial Officers of Dholka / Dhandhuka / Dholera.
- (2) The Principal Senior Civil Judge, Ahmedabad [Rural].
- (3) The Chief Judicial Magistrate, Ahmedabad [Rural].
- (4) The Dy. Registrar, Nazir/Account/Criminal/Civil Branch, District Court, Ahmedabad [Rural].
- (5) The Concerned Police Station **Through** concerned Court.
- (6) The President/Vice President/Secretary, District Court, Bar Association.
- (7) The President, Dholka / Dhandhuka / Dholera Bar Association **Through** concerned Court.
- (8) The Concerned APP **Through** concerned Court.