

OFFICE OF THE PRINCIPAL DISTRICT JUDGE : : GUNTUR**Dated : 17-12-2021.****TENDER NOTICE**

The undersigned has decided to issue notice calling for quotations from reputed agencies giving wide publicity with regard to supply of Stationery (Printed Registers) items for all courts working in Guntur District.

The intending agencies should submit their quotations to this Office and also to appear before the District Judge, Guntur as and when his presence is required by the undersigned. The concerned agencies are further informed that the sealed covers will be opened in the presence of Purchasing Committee and concerned agencies.

The particulars of the required Stationery (Printed Registers) items are mentioned hereunder.

S.No.	Regd. No.	Description of the Register	Specifications	Required
1	2	3	4	5
1		Register of Appeals Intimation Register for all Court(Civil Side)	200 pages – Legal Conquest paper(14.5 kgs) Natural shade, Marble binding with kaki Cloth	40
2		Register of Appeals Intimation Register for all Court(Criminal Side)	200 pages – Legal Conquest paper(14.5 kgs) Natural shade, Marble binding with kaki Cloth	40
3	Cr.R.4	Register of Calendar & Preliminary Register Cases Received	400 pages Legal White paper(8.6Kgs)	200
4	C.R.26	B- Register of Copyist Establishment	200 pages Legal Conquest paper(14.1 Kgs) Natural shade	100
5	C.R.56	Register of Dispatched	400 pages Legal White paper(8.6Kgs)	300
6	C.R.06	Register of Execution Petitions received	200 pages – Legal Conquest paper(14.5 kgs) Natural shade, Marble binding with kaki Cloth	25
7	Cr.R.14-A	Register of First Information Report	200 pages Legal white paper (8.6Kgs)	100
8		Fixes Receipt Book	22 x 13 Cm size(100 folios)	500
9	Cr.R.20	Register of Fines Imosed, Levied and Refunded	100 pages Legal white paper(8.6 kgs)	100
10	C.R.13	Insolvency Petitions Disposed off Register	100 pages Legal white paper(8.6 kgs)	20
11	C.R.5	Insolvency Petitions Register	400 pages Legal White - conquest paper(14.1Kgs)	20
12	C.R.53-B	Nazarath sec. B- Register	400 pages Legal White - conquest paper(14.1Kgs)	200
13	C.R.53-B	Nazir's High court Account Register	400 pages Legal White - conquest paper(14.1Kgs)	50
14	C. R.54	Nazarath sec. Process Register for Amins and Proces Server C- Register	100 pages Legal White - conquest paper(14.1Kgs) Natural shade	200
15		Nazarath sec. Process Register for Amins and Proces Server C-Diary	200 pages Legal White - conquest paper(14.1Kgs) Natural shade	200
16	C.R.31	Nazir's Register of Moveable attached	180 pages Legal conquest paper(14.1Kgs) Natural shade	20
17	C. R.34	Nazarath Sec. Unclaimed Intestate Property Register	200 pages Legal White - conquest paper(14.1Kgs) Natural shade	20
18	C. R.01-A	Register of Original Petitions Received	400 pages Legal White - conquest paper(14.1Kgs)Natural shade. Marble binding with kaki cloth	100
19	C. R.01	Register of Original Suits Instituted	400 pages Legal White - conquest paper(14.1Kgs)Natural shade. Marble binding with kaki cloth	200
20	C. R.08	Original Suits Disposed off Register	100 pages Legal White paper(8.6Kgs)	50

21		Permanent Advance Register	200 pages Legal white paper(8.6Kgs)	25
22	Cri. R. 12-A	Process Register	200 pages Legal white paper(8.6Kgs)	25
23	Cri. R. 08	Register of Punishments	100 pages Legal White paper(8.6Kgs)	50
24	Cri. R. 07	Register of Results of Inquiries & Trials	100 pages Legal White paper(8.6Kgs)	50
25	C.R.23	Register of Application for Return of Documents	100 pages Legal White paper(8.6Kgs)	20
26	Cri. R. 27	Statement of Preliminary Enquiry held before	100 pages Legal White paper(8.6Kgs)	25
27	Cri. R. 25	Register of Summary Trials held	200 pages Legal white paper(8.6Kgs)	200
28		Cloth Bounds Register	200 pages Legal White - conquest paper(14.1Kgs)Natural shade. Marble binding with kaki cloth	100
29		Brown sheets	Each Ream contain 48 sheets	100 Reams
30		Envelops	Big 11" x 5" (Box contains 250 covers)	100 Boxes
31		Envelops	Medium 10" x 4" (Box contains 250 covers)	100 Boxes
32		Envelops	Small 6" x 4" (Box contains 250 covers)	100 Boxes
33		JK COPIER 75 GSM White Papers (Legal size)	Each Box Contains 10 Reams	100 Boxes
34	C. R.16	Civil Dairy	200 pages Legal white paper (8.6kgs)	100
35	C. R.11	Criminal Dairy	200 pages Legal white paper (8.6Kgs)	100
36		Urgent File pads		100
37		Punch folders		15
38		Executive files		10

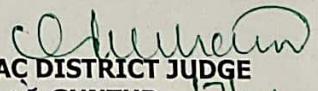
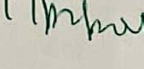
The intended agencies should submit their quotations in a closed and sealed cover on or before 31-12-2021, at 5.00 P.M. by noting the rates separately.

The concerned agencies are further informed that taking in to the consideration of the quality and the lowest price quoted by the agencies, the quotations will be accepted.

The **PRINCIPAL DISTRICT JUDGE, GUNTUR**, reserves the right of cancellation of the quotations.

Yours Faithfully,

DISAD-5774
18/12/21


FAJ DISTRICT JUDGE
GUNTUR. 

TO

- 1 All Local Books and Stationary Agencies.
- 2 Lakshmi Kamadhenu Industries, Guntur.
- 3 Kalyani Press, Visakhapatnam.
- 4 Vasavi & Company, Lalapet, Guntur.
- 5 Hanuman Trading & Company, Guntur.
- 6 The Notice Board, District Court Complex, Guntur.
- 7 The Notice Board, Collectorate Complex, Guntur.
- 8 The Public Relation Officer, Collectorate Complex, Guntur.
- 9 The Computer Section, District Court, Guntur with a direction to upload the Tender Notice at District Court Official website.