

OFFICE OF THE ADDL.DISTRICT & SESSIONS JUDGE,
UANKOTI JUDICIAL DISTRICT, KAMALPUR.

NOTICE INVITING TENDER.

Subject : Annual Maintenance Contract(AMC) of computer & its peripherals & UPS for the year 2018.

Sealed tenders/quotations are invited from the recognized service provider for the Annual Maintenance Contract for computers & its peripherals installed in the Court conditions and specification mentioned below :

LIST OF ITEMS TO BE COVERED UNDER AMC CONTRACT ALONG THEIR SPECIFICATIONS.

Sl. No.	Item.	Quantity.	Specification.
1.	Slim Client-HCL make Desktop Computer with keyboard(USB/PS2) and mouse(USB/PS2)	03	Pentium(R) Dual-Core CPU E5800 3.20 GHz, 2 GB RAM, 320 GB HDD.
2.	18.5" LED Monitor.	14	Size 18.5" and HCL make.
3.	HP Laserjet Printer.	03	HP Laserjet P1566.
4.	DMP Printer.	03	TVS MSP 455 series Printer.
5.	Scanner.	01	HP SCANJET 8270.
6.	External/USB harddisk 500GB.	01	Harddisk 500GB.
7.	D-Link Switch(8 Port).	02	8 Port unmanageable switch.
8.	PEDESTAL SERVER PS-1P.	02	Pedestal Server.
09.	PATCH PANEL.	03	DIGILINK 24 PORT UTP Patch panel
10.	LAN Port.	20	I/O Box.

List of the UPS which are to be covered under the AMC.

Sl. No.	Item.	Quantity.	Specification.
1.	UPS Online(Online Make)	01	1 KVA online UPS with 16 Nos. of 26 AH Quanta Make Battery.
2.	UPS Online(Online Make)	03	600 VA online UPS with 04 Nos. of 26 AH Quanta Make Battery in each UPS.
3.	UPS Online(Online Make)	20	26 AH Battery for Numeric UPS.

To see terms and conditions, kindly visit the website :
<http://ecourts.gov.in/india/tripura/unakoti/tender>

TERMS AND CONDITIONS.

1. The contract will be validated for 1(one) year from the date of acceptance/agreement of the contract by the vendor and the agreement will be signed after the official procedure and obtaining administrative approval from the respective authority.
2. Amount quoted in AMC for each item shall be inclusive of all taxes.
3. Along with the quotation the quationer shall annex the copy of the letter of the company showing that he is the authorized AMC provider.
4. Normal response time for repair is 24 hours from the actual time of reporting the problem to the vendor of AMC, failure of which will strictly be followed as per the response time table given below.

Response Time.	Period.	Penalty.
	Above 24 hours & below 48 hours.	Warning but no penalty
	Above 48 hours & below 96 hours.	A penalty of 2% of the contract amount per system.
	Above 96 hours.	A penalty of 5% if the contract amount per system.

5. The maintenance work shall normally be done during working hours, however, in case of emergency maintenance may be done beyond office hours and even on holidays. In such case, prior arrangement through proper communication should be worked out by the servicing agencies. The vendor support staff is required to attend the location of the complain computer in the court complex of Addl. District & Sessions, Unakoti Judicial District, Kamalpur.
6. Problem, if not major, should be certified within the same day of reporting. The reporting will be made through e-mail/fax/over phones on urgent need.
7. In case of major problem, the vendor will make alternative/standby arrangement immediately failing which AMC charge for the machine for the machine for each day of delay in correction will be deducted from the amount payable.
8. If the problem is not rectified within reasonable time, this office shall have the right to get rectified the problem from other vendors and expenditure incurred thereon shall be borne by the AMC vendor.
9. The components/parts used by the vendor should be authentic and original. In case of hardware breakdown and if in case any part/equipment is beyond repair and the same is not available/technology is obsolete or end of life, the same will be replaced with an equivalent or higher of replacing hardware.
10. Taxes(at source) will be deducted as per applicable rules.
11. The quotationer should submit proper documents by mentioning yearly turnover of the company and the yearly turnover should be minimum 20 lakh.
12. Periodical preventive maintenance will be made once in a week by the firm.
13. Any increase or decrease in quantity will be on PRO-RATA-BASIS. However office of the Addl. District & Sessions Judge, Unakoti Judicial District, Kamalpur shall place the order for required additional quantity as and when required by giving a written request to the vendor.
14. Quotation shall be submitted by 3.00 pm on or before 13.04.18 . Any Bid received after the deadline for submission of Bids prescribed, shall be rejected and returned in unopened condition to the Bidder.
15. The said Tender/Quotation shall be opened in the Chamber of Ld. Addl. District & Sessions Judge on 18.04.18 at 3.00 pm in presence of the Quotationers who may desire to be present.
16. The date of opening of the quotation may, however, be changed if required at the discretion of the authority with intimation to the Quotationer.
17. Required following document should be accompanied with the tender that is PAN card, VAT Clearance, Trade License, CST,TST, yearly turn-over Certificate under taken regarding acceptance of terms and conditions.
18. Incomplete tender will be rejected summarily.
19. Any dispute/problem arisen in connection with AMC the decision in connection with AMC the decision of the Ld. District & Sessions Judge shall be final.
20. The undersigned is not bound to accept the lowest rate and may reject all or any of the tender without assigning any reason.

21. The successful tenderer shall have to execute an agreement with a department with certain terms and conditions as and when required.
22. Detail information of any required may be obtain from the office of the under-signed in this regard.

Sd/-

22 .03.18
Addl. District & Sessions Judge,
Unakoti Judicial District,
Kamalpur.

OFFICE OF THE ADDL.DISTRICT & SESSIONS JUDGE,
UANKOTI JUDICIAL DISTRICT, KAMALPUR.

No.F.10(32)-KMP/ADJ/2018/347

Dated, Kamalpur,
The 22nd March, 2018.

Copy forwarded to the System Officer, Kailashahar for uploading it in the official website of Unakoti Judicial District.

22.03.2018
Addl. District & Sessions Judge,
Unakoti Judicial District,
Kamalpur.