

**OFFICE OF THE  
DISTRICT & SESSIONS JUDGE  
UNAKOTI TRIPURA DISTRICT, KAILASHAHAR**

F.No.25(4)-CJM/U/KLS/2018-21/844-45.

Dated, Kailashahar  
The 31st Day of January, 2022

**NOTICE INVITING TENDER**

Sealed tenders / quotations are invited from the recognized service provider for the Annual maintenance Contract for computers & its peripherals, Online/Offline UPS and Lan Materials etc. installed in the Court Complex of District & Sessions Judge, Unakoti Tripura, Kailashahar as per terms & conditions and specification mentioned below:-

**LIST OF ITEMS TO BE COVERED UNDER AMC CONTRACT ALONG WITH  
THEIR SPECIFICATIONS (PHASE - I):**

Sl. No.	Items	Specification	Unit
1	HP Rack server (2U)	HP	02
2	HP Rack server (1U)	HP	02
3	Slim Client-HCL make Desktop PC	Pentium(R) Dual-core CPU E5800 3.20 GHz, 2GB RAM, 320 GB HDD	10
4	Monitor(18.5" LED)	HCL	09
5	Monitor(15.6" LED)	HCL	10
6	Dell make Desktop PC with Monitor, USB Keyboard and Mouse	Dell Optiplex 3020	09
07	Monitor	Dell	09
08	Desktop PC Assembled	Assembled	05
09	SWITCH(24 PORT)	CISCO+DAX	03+07=10
10	SWITCH(8 PORT)	CISCO	02
11	External/USB Harddisk	500 GB(WD) + Seagate 1 TB	02
12	Laser Printer	HP Laserjet p1566 + HP p1108	9+1= 10
13	Laser Printer	HP Laserjet 1020+ Canon L1121E	02+01=03
14	Laser Printer	Samsung ML2161	11
15	Scanner	HP Scanjet 8270	03
16	LAN Ports (with I/O Box)	Digilink & Dax	50
17	6U Wall Mount Rack	DAX	06
18	24 port Patch Panel	Digilink & Dax	02+05=07
19	08 port Patch Panel	DAX	02
20	KVM Switch	1no Data Bay KVM switch 8 port & a no KVM switch 4 port	02
21	LIU	DAX	02
22	Patch Cord	DAX	02
23	Transreceiver	DAX	02

**LIST OF ITEMS TO BE COVERED UNDER AMC CONTRACT ALONG WITH  
THEIR SPECIFICATIONS(PHASE - II):**

<b>Sl. No.</b>	<b>Items</b>	<b>Specification</b>	<b>Unit</b>
1	Dell Vostro 3250 Desktop with LED Monitor, USB Keyboard and Mouse	Intel Processor G620 2.60 GHz, RAM 4GB DDR2, 320 HDD, 18.5" wide Led Monitor	08
2	Dell Optiplex 5040 Desktop with LED Monitor, USB Keyboard and Mouse	Intel Core I5(6 <sup>th</sup> Gen) 3.2GHz, RAM 8GB DDR3, 500GB HDD, 19.5" wide Led Monitor	24
3	HP Rack Server	Make HP	02
4	Laser printer	Samsung M3370FD Series	08
5	Duplex Printer	Samsung M2830DW	08
6	500VA UPS	UPS System 0.5 KVA	32
7	2KVA UPS	UPS System 0.5 KVA	01

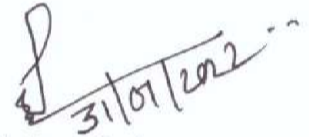
**Terms and conditions**

1. The contract will be valid for 1(one) year from the date of acceptance/ agreement of the contract by the vendor and the agreement will be signed after the official procedure and obtaining administrative approval from the respective authority.
2. Amount quoted in AMC for each item shall be inclusive of all taxes.
3. Along with the quotation the quotationer shall annex the copy of the letter of the company showing that he is the authorized AMC service provider.
4. Normal response time for repair is 24 hours from the actual time of reporting the problem to the vendor of AMC, failure of which will strictly be followed as per the response time table given below :

	<b>Period</b>	<b>Penalty</b>
Response Time	Above 24 hours & below 48 hours	Warning but no penalty
	Above 48 hours & below 96 hours	A penalty of 2% of the contact amount per system
	Above 96 hours	A penalty of 5% of the contact amount per system

5. The Maintenance work shall normally be done during working hours, however, in case of emergency maintenance may be done beyond office hours and even on holidays. In such case, prior arrangement through proper communication should be worked out by the servicing agencies. The vendor support staff is required to attend the location of the complain computer in the court complex of District & Sessions Judge, Kailashahar, Unakoti District.
6. Problem, if not major, should be solved within the same day of reporting. The reporting will be made through e-mail/fax/over phones on urgent need.
7. In case of major problem, the vendor will make alternative/standby arrangement immediately failing which AMC charge for the machine for each day of delay in solution will be deducted from the amount payable.
8. If the problem is not rectified within reasonable time, this office shall have the right to get rectified the problem from other vendors and expenditure incurred thereon shall be borne by the AMC vendor. The decision in this regard taken by this office shall be final and binding on the AMC vendor.
9. The components/ parts used by the vendor should be authentic and original. In case of hardware breakdown and if in case any part/equipment is beyond repairs and the same is not available/technology is obsolete or end of life, the same will be replaced with an equivalent or higher version of the replaced hardware.
10. Taxes (at source) will be deducted as per applicable rules.
11. The quotationer should submit proper documents by mentioning yearly turnover of the company and the yearly turnover should be minimum **10 (Ten) Lakhs**.
12. Periodical preventive maintenance will be made once in a week by the firm.

13. Any increase or decrease in quantity will be on PRO-RATA BASIS. However office of the District & Sessions Judge shall place the order for required additional quantity as and when required by giving a written request to the vendor.
14. **Quotation shall be submitted by 03:00 PM on or before 16.02.2022.** Any Bid received after the deadline for submission of Bids prescribed, shall be rejected and returned in unopened condition to the Bidder.
15. The said Tender/Quotation shall be opened in the chamber of Ld. District & Sessions Judge on **16.02.2022 at 03:30 PM** in presence of the Quotationers who may desire to be present.
16. The date of Opening of the quotation may, however, be changed if required at the discretion of the Authority with intimation to the Quotationer.
17. Required following documents should be accompanied with the tender that is PAN card Trade License, GST, yearly turn-over certificate, under taken regarding acceptance of terms and conditions.
18. Incomplete tender will be rejected summarily.
19. If any dispute/problem arises in connection with AMC, the decision of the District & Sessions Judge shall be final.
20. The undersigned is not bound to accept the lowest rate and may reject all or any of the tenders without assigning any reason.
21. The successful tender shall have to execute an agreement with a department with certain terms and conditions as and when required.
22. Detail information if any required may be obtained from the office of the undersigned in this regard.
23. Quotationers are requested to visit the site physically for inspection of the items before submission of final quotations.

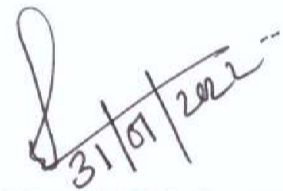


(Saikat Das)

**Chief Judicial Magistrate  
-cum-Civil Judge (Sr. Div)  
Nodal Officer eCourt Project  
Unakoti District, Kailashahar.**

**Copy to:**

- A. OFFICIAL WEBSITE.
- B. NOTICE BOARD.



**Chief Judicial Magistrate  
-cum-Civil Judge (Sr. Div)  
Nodal Officer eCourt Project  
Unakoti District, Kailashahar.**