

**OFFICE OF THE
DISTRICT & SESSIONS JUDGE
KHOWAI JUDICIAL DISTRICT : KHOWAI**

ADVERTISEMENT NO.1(Re-issued).

F.1(172)-DJ/KH/ESTT/2024/RECRUITMENT OF PETITION WRITER/2024-2026/.....⁴⁹¹⁻⁹³
DATED, 17.01.2025, KHOWAI

**ADVERTISEMENT FOR THE POST OF
PETITION WRITER**

JOB TITLE :- Petition Writer.

VACANCIES :- Five(5) Numbers.

RATE OF FEE :- Rs. 200/-(two hundred) only per A4 Size page having Font Size of 12 & Space 1.5 to be borne by the person taking service of the Petition Writer.

Applications are invited for recruitment of **Petition Writers** as per " The High Court of Tripura Petition Writers(Grant and Regulation of Licence and Conduct) Rules, 2024".Interested candidates may be submitted their application for the above mentioned post considering the following guidelines :-

REQUIREMENTS :-

- *Certificate of bona-fide residence in the Khowai District,Khowai.
- * Passed Higher Secondary Examination or equivalent examination of any recognized University or any recognized Board of School education.
- * Minimum 21 years of age on the date of submission of application.
- *Two latest passport size photographs duly self-attested.
- *Certificate of the University or Board regarding academic qualification.
- *Date of Birth Certificate.
- *Character certificate from a Gazetted Officer of the Government of Tripura.
- *A declaration that the applicant has never been convicted for a criminal offence or removed from Government,quasi-Government or local body service.
- *Examination fee of **Rs. 250/-** only and for specially abled person **Rs.150/-** only payable through Indian Postal Order/Demand Draft in favour of the Ld. District & Sessions Judge, Khowai Judicial District, Khowai.A fee of **Rs.50/-** only has to be paid for enrolment of license.

SYLLABUS:-

- * General Knowledge
- *Drafting of FIR,Complaint,Bail Petitions and all other petitions relevant to a Criminal Proceeding, Trial, Appeal, Revision etc.
- *Drafting of any petition which can be preferred under Bharatiya Nagarik Suraksha Sanhita, 2023 before any court.

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P.2.

OTHERS :-

- * Total marks of examination will be 100 and pass marks will be 40% of total marks and of 3 hours duration.
- * Admit Card will be issued only for such candidates whose application and documents will be just and proper.
- * Date and Time of examination will be notify later on.
- * License shall remain valid only upto 30th. Day of December in each year and have to be renewed between the 1st and 31 st day of December.
- * Application Form and other papers will be supplied from the Office of the District & Sessions Judge, Khowai Judicial District, Khowai.
- * Grant, Renewal and Suspension of License will be guided by " The High Court of Tripura Petition Writers(Grant and Regulation of Licence and Conduct) Rules, 2024".
- * Every licensed Petition Writer in writing petitions shall confine himself to expressing in plain and simple language the version of the petitioner in a concise and proper form and a declaration of Petition Writer has to be given in the application of petitioner as per rule.

ADDRESS FOR APPLICATIONS:-

To
The Ld. District & Sessions Judge
Khowai Judicial District : Khowai.

RECEIVING DATE OF APPLICATION :- FROM 17.01.2025
CLOSING DATE :- TO 08.02.2025(No application will be entertained after the closing date).

(V.P. DebBarma)
CHAIRMAN,
Selection Committee
District & Sessions Judge
Khowai Judicial District : Khowai

- * **COPY TO :-**
1. Notice Board.
 2. **The System Officer**, Office of the District & Sessions Judge, Khowai Judicial District, Khowai is hereby directed to upload the advertisement in the official Web site of District & Sessions Judge, Khowai Judicial District, Khowai **by today.**

16.12.2025
CHAIRMAN,
Selection Committee
District & Sessions Judge
Khowai Judicial District : Khowai