

OFFICE OF THE
DISTRICT & SESSIONS JUDGE,
KHOWAI DISTRICT : TRIPURA

F.3(5)-DJ/KH/NAZT/2018-19/7070-7078/

Dated, Khowai
The 1st July, 2023

NOTICE INVITING TENDER

With reference to the letter No. F.1(9)-Law/Estt.-1/2021/5754-55, dated 10-05-2023 of the Law Department, Govt. of Tripura it is hereby notified to the bonafied Indian citizens in general that **two nos** of hiring of vehicle **Maruti Swift Dzire-01 No and Maruti Wagon R-01 No. are** required to be hired for a period of 1(one) year in conformity to the hiring rates of vehicles mentioned in Annexure-I of the Delegation of Financial Power Rules, 2019 (here-in after called DFPRT., 2019) for official use of the Ld. Addl. District & Sessions Judge, Khowai Judicial District, Khowai and as a pool car for lifting other Judicial officers respectively posted at Khowai Judicial District, Khowai.

Therefore, the interested owner(s) may submit tender to this office in sealed cover during office hours from **05-07-2023 to 15-07-2023** for acceptance and the tender(s) may be opened on **17-07-2023 at 4.30 p.m.** in front of bidder(s) and no tender will be entertained beyond stipulated period and the lowest tender rate may be accepted subject to the ceiling limits as mentioned in Annexure-I of DFPRT, 2019.

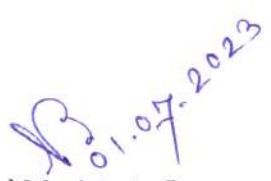
Terms and conditions should have to be observed at the time of dropping of tender :-

- I. The vehicles should have valid commercial registration ;
- ii. The tender should have to contain the year of purchase and date of registration of the vehicle giving preference to new vehicle:
- iii. The detention charge and per KM run charge should be within the limit/ceiling as mentioned in the DFPRT, 2019;
- iv. The vehicles would have to be maintained properly and kept in up to date condition :
- v. The vehicles should have all up to date and valid documents viz. Insurance policy, Tax token, pollution control certificate and authorized driver having valid commercial Driving License with appointment letter of the driver whose salary/wages would be borne by the owner of the vehicle ;
- vi. The tender should be accompanied with the Adhar Card /voter Identity card of registered owner of the vehicle.

(N. Bhattacharyya)
Chief Judicial Magistrate-Cum-
Civil Judge (Sr. Divn.)
Khowai District , Tripura.
(Head of Office)

Copy to :-

1. The Civil Judge (Jr.Divn.)-Cum-Judicial Magistrate 1st Class ,Khowai ,Tripura (Member-Secretary, Lower Purchase Committee) for information.
2. The Judicial Magistrate 1st Class Cum-Civil Judge (Jr.Divn.),Khowai, Tripura (Member, Lower Purchase Committee,)for information.
3. The Sub-Divisional Officer, P.W.D.(R& B),Khowai Division,Khowai (Member, Lower Purchase Committee,) for information.
4. The Chief Administrative officer, Office of the District & Sessions Judge,Khowai Judicial District, Khowai,for information.
- ✓ 5. The System officer, with a direction to upload the tender documents in the official website of Khowai Judicial District ,Khowai , Tripura.
6. The Head Clerk (Accounts),Office of the District & Sessions Judge,Khowai Judicial District, Khowai,for information.
7. The Editor, **Dainik Sambad**, Agartala, Tripura with a request to publish this notice in his next issue and to submit GST bill in Triplicate for making payment;
8. File No. F.3(16)-DJ/NAZ/KH/2010;
9. Notice Board of this office.


Chief Judicial Magistrate-Cum-
Civil Judge (Sr. Divn.)
Khowai District , Tripura.
(Head of Office)

OFFICE OF THE
DISTRICT & SESSIONS JUDGE
KHOWAI JUDICIAL DISTRICT ,KHOWAI

No. F.3(5)-DJ/KH/NAZT/2018-19/ 7080 . /

dated,khowai
the 1st July,2023

Tender document for hiring vehicle for the office of the District & sessions Judge,Khowai Judicial District ,Khowai

1. Sealed tenders are invited from eligible bidder for hiring of vehicles (inclusive fuel & driver) for the office of the District & Sessions Judge, Khowai Judicial District ,Khowai . The bidders are require to quote rate both in figure and in words and it should be signed by the bidder of the type of vehicles as mentioned below :-

Schedule No.	Type of vehicle	Quantity
		1 (One)

2. The bidders are required to submit their bid for the vehicle given mentioned above and as per format given in ANNEXURE-I. The bidder shall be selected on the basis of bid amount quoted for particular schedule and schedule wise lowest bidder shall be decided based on the rate quote against the basic rate.

3. Terms & Condition :-

- I. The bidder shall provide type of vehicle given in the schedule.
- II. The vehicle should have commercial registration issued from the competent authority.
- III. The vehicle shall be in good working condition with no scratched/dents/noise etc.

- IV. The bidder shall provide driver between age group of 22-50 years possessing valid driving license.
- V. If the vehicle needs repair a similar vehicle shall have to be provided as replacement during the period of such repair so that the official works are not hampered.
- VI. No detention charge would be allowed for Sunday /holidays if the vehicle is not utilized on those days.
- VII. The successful bidder shall have to furnish up to date all attested copies of registration certificate,fitness certificate,insurance policy , PUC certificate, Income Tax, professional tax clearance certificate etc. At the time of execution of agreement.
- VIII. The rate quoted shall remain valid during the agreement period. No Claim for enhancement of rate on any ground during the period of agreement shall be entertained.
- IX. GST, Income tax & other tax if any will be deducted from the hiring charge of the bill as per provision of relevant acts & rules in force.
- 1X. All expenditure in connection with fuel,pollution check ,Maintenance of vehicle,Road tax, insurance and any other incidental expenditure shall be borne by the service provider.
4. The driver provided by the successful bidder should fulfill the following conditions :-
- a. Should be in possession of valid Driving license issued by licensing authority for the class of vehicle is driving .
 - b. The driver shall be ready to move to the District & Sub Division at any point of time as per requirement.
 - c. The drivers should not have habit of smoke,chew Pan/Pan masala/ Tobacco/inside the car both while driving and otherwise Should not indulge any activity inimical to security of the officers traveling in his car.

- d. Should be in possession of mobile phone with valid connection. payment will be made as per availability of fund subject to release by state Government.

5. Submission of bills and payments :-

- a. The payment will be made on monthly basis on submission of bills supported by log book duly signed by the concerned officer/official payment will be made as per availability of fund subject to release by state Government.
- b. No payment shall be made in advance nor any loan from any bank or financial institution recommended on the basis of the order of award of Work.
- c. The Successful bidder should submit the details of his Bank Accounts for taking payments through NEFT/RTGS/ any other mode of digital payment ratified by the government.
- d. Both the driver and owner of the vehicle shall comply all the related law and rules during the period of hiring.
- e. GST, Income Tax & other Tax (if any) will be deducted from the hiring charge of the bill as per provision of relevant Acts & rule.

6. Brief instructions to bidder are given hereunder :-

- a. Availability of tender documents :-

The prescribed tender documents can be downloaded from the website :- <https://khowaitrp.dcourts.gov.in> for free of cost and also available in the office of the District & Sessions Judge, Khowai District ,Khowai during the office hour (10 A.M to 5.30 P.M) on working day.

- b. Preparation of Tender :-

- I. The tender should be typed written and free from over writing , correcting fluid should not be used in any case . All the documents should be serially numbered and signed by the bidder.

II. Sealed envelope addresses to the District & Sessions judge, Khowai District , Khowai and super scribed with “TENDER DOCUMENT FOR HIRING OF VEHICLE FOR THE OFFICE OF THE DISTRICT & SESSIONS JUDGE, KHOWAI DISTRICT,KHOWAI”

III. Envelop containing duty filed, stamped and signed in the format provided in Annexure-I

C. Submission of Tender :-The sealed tenders as above should be submitted in the office of the District & Sessions Judge, Khowai District, Khowai during office hours from **05-07-2023 to 15-07-2023** in the receive section of District & Sessions Judge, Khowai Judicial District, Khowai, late tender shall not be accepted.

d. Opening of tenders :-

I. On **17-07-2023** at **4.30** p.m tenders shall be opened .The bidders or representative may attend the tender opening with proper photo ID Card and authorized latter.

II. In the event ,the date of bid opening as above is declared government holiday the tenders shall be opened at the same time on the next working day

e. Evaluation and award of contract :-

I. The bidder offering lowest among for a particular schedule shall be selected as the preferred bidder for that schedule.

II.No bid shall be entertained and the same be rejected summarily if the bidding amount exceeds the rates as provided in Annexure-I of regarding DFPRT,2019,rates for hiring vehicles.

F. Duration of Contract :-

The contract shall before a period of 01(one) year from the date of signing of contract . The contract may be terminated by giving one month notice in case service and found unsatisfactory or even for violation of any terms & condition of this contract.

The under signed reserves the right to amend or reject partly tenders ,without giving any reason thereof .

30.07.2023

(N. Bhattacharyya)

Chief Judicial Magistrate-Cum-
Civil Judge (Sr. Divn.)
Khowai District , Tripura.
(Head of Office)

Schedule of hiring charges
Financial Bid
Upper ceiling limit for each month
AC/Non-Ac vehicle-Monthly rates for 1 Year.

Sl.No.	Description	Type of vehicle (Maruti Swift Dzire
1.	Detention charge	Rs.....(In word)Day
2.	Rate for per K.M. per month	Rs.....(In word)/Kilometer
3.	Rate per additional hour beyond 8hours each day.	Rs.....(In word)/Hour

Note.....As per DFPRT,2019.

1. Detention charge per day shall not exceed Rs.1000/-
2. Per kilometer rate shall not exceed Rs.9/-
3. For duties beyond 8 hours, overtime @ Rs.10/-per hour may be allowed subject to maximum of Rs.40/- per day.
4. The upper ceiling limit for hiring of Maruti Swift Dzire on monthly basis should not exceed Rs. 39560/- subject to annual ceiling rate of Rs47,4720/-
5. Rate should be quoted in both figures and words for the above mentioned vehicle.
6. All other terms & condition shall be as per DFPRT,2019.

Date :-

Signature of authorized person /firm

Place :-

Name

Seal.

Schedule of hiring charges
Financial Bid
Upper ceiling limit for each month
AC/Non-Ac vehicle-Monthly rates for 1 Year.

Sl.No.	Description	Maruti wagon R
1.	Detention charge	Rs.....(In word)Day
2.	Rate for per K.M. per month	Rs.....(In word)/Kilometer
3.	Rate per additional hour beyon 8hours each day.	Rs.....(In word)/Hour

Note.....As per DFPRT,2019.

1. Detention charge per day shall not exceed Rs.700/-
2. Per kilometer rate shall not exceed Rs.8/-
3. For duties beyond 8 hours, overtime @ Rs.10/-per hour may be allowed subject to maximum of Rs.40/- per day.
4. The upper ceiling limit for hiring of Maruti Swift Dzire on monthly basis should not exceed Rs. 30,820/- subject to annual ceiling rate of Rs.3,69,840/-
5. Rate should be quoted in both figures and words for the above mentioned vehicle.
6. All other terms & condition shall be as per DFPRT,2019.

Date :-

Signature of authorized person /firm

Place :-

Name

Seal.

DECLARATION

I/We, having our office as mentioned below, declare that I/We have never been blacklisted by any state Govt/Central Government or any state /Central PSU.

Signature :-

Name :-

Designation :-

Name of the Agency :-

Address of the tenderer/bidder :-

Date :-

Place :-