

Estt. Section

Date : 17/07/2026

In order to ensure the smooth functioning of the Department and in the interest of administrative convenience, the following work arrangements are made with immediate effect until further orders:

1. Shri Nikhil Sharma, Upper Division Clerk (UDC), is hereby assigned to look after the work of the Telephone Centre Section in place of Shri Sachin, Multi-Tasking Staff (MTS). Consequently, Shri Sachin, MTS, shall perform the duties presently being handled by Shri Nikhil Sharma, UDC (1st shift advertisement -II section and 2nd shift Help desk).
2. Shri Surender Shah, Superintendent (Advertisement-I Section), shall also look after the work of the Gazette Section, in addition to his existing duties in the Advertisement-I Section, until further orders.

The above arrangements shall take effect immediately and shall remain in force until further orders.

17-07-26
(Lucy Jyoti Beck)
Asstt. Controller (Admn.)

Please note:

- ① Sh. Nikhil Sharma, UDC
- ② Sh. Sachin, MTS
- ③ Incharge Concerned Section.