



भारत सरकार/ Govt. of India  
प्रकाशन विभाग/ Department of Publication  
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File No. O&M/19492/2025

Dated: 03/07/2025

**Office Order**

Subject: Appointment of First Appellate Authority (FAA) & Central Public Information Officer for RTI matters and Sub-Appellate Authority (SAA) & Nodal Public Grievance Officer for PG matters - regarding.

The undersigned is directed to say that the following officers of Department of Publication are designated as Central Public Information Officers (CPIOs)/ Nodal Public Grievance Officer and First Appellate Authority / Sub Appellate Authority:

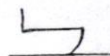
Sl. No.	Name (Sh./Smt./Ms) & Designation of the CPIO / Nodal Public Grievance Officer	Email	Area of work/Jurisdiction	Name & Designation of the First Appellate Authority / Sub Appellate Authority with complete address
1.	Lucy Jyoti Beck Asstt. Controller (Admn.), Asstt. Controller (Business) & HOO	acop-dep@nic.in	Administration & Business	Sh. Naresh Kumar Sharma, Room No. 206, Department of Publication, Civil Lines, Delhi-110054
2.	Naresh Kumar Financial Officer	fo-dep@nic.in	Finance Department	Sh. Ajay Kumar Sinha, Director / Controller of Publication, Room No. 01, Department of Publication, Civil Lines, Delhi-110054

2. The present incumbent as and when transferred / replaced by another person, the new incumbent will automatically be the CPIO / Nodal Public Grievance Officer & First Appellate Authority / Sub Appellate Authority, as the case may be.
3. For smooth functioning of the work of this Department, due to non-availability of any one officer at the level of CPIO / Nodal Public Grievance Officer, the following would be Link Officer as under and vice-versa:

Contd.....2

Sl. No.	Designation of the CPIO / Nodal Public Grievance Officer	Link Officer
1.	Asstt. Controller (Admn.), Asstt. Controller (Business) & Head of Office	Financial Officer
2.	Financial Officer	Asstt. Controller (Admn.), Asstt. Controller (Business) & Head of Office

4. Application of RTI and Public Grievances can be received by any CPIO / Nodal Public Grievance Officer and his/her duty would be to forward it to the CPIO / Nodal Public Grievance Officer concerned, under intimation to the applicant.
5. This issues with the approval of the Competent Authority.



(Lucy Jyoti Beck)  
Asstt. Controller(Admn.)/ HOO

To

1. PSP Division, Ministry of Housing & Urban Affairs, Nirman Bhawan, New Delhi.
- ✓ 2. All the officers concerned.
3. All Sections in Department of Publication
4. Guard File
5. Hindi Section for Hindi version.
6. e-Gazette Section for upload on Department's official website.