

08m/19538/22  
24-1-23

## RTI REQUEST DETAILS

<b>Registration No. :</b>	DOPUB/R/E/23/00010	<b>Date of Receipt :</b>	24/01/2023
<b>Type of Receipt :</b>	Online Receipt	<b>Language of Request :</b>	English
<b>Name :</b>	RITA RANI	<b>Gender :</b>	Female
<b>Address :</b>	DHINGRA COLONY, RAM TIRATH ROAD, AMRITSAR, Pin:143001		
<b>State :</b>	Punjab	<b>Country :</b>	India
<b>Phone No. :</b>	Details not provided	<b>Mobile No. :</b>	Details not provided
<b>Email :</b>	ritarani06041980@gmail.com		
<b>Status(Rural/Urban) :</b>	Urban	<b>Education Status :</b>	
<b>Is Requester Below Poverty Line ? :</b>	No	<b>Citizenship Status</b>	Indian
<b>Amount Paid :</b>	10 )	<b>Mode of Payment</b>	Payment Gateway
<b>Does it concern the life or Liberty of a Person ? :</b>	No(Normal)	<b>Request Pertains to :</b>	
<b>Information Sought :</b>	APPLICANT SENT HER CASE FOR CHANGE OF NAME FROM PARAMJIT KAUR TO RITA RANI ON 1 DECEMBER 2022 THROUGH COURIER NO.ASR530072466 PAID FEE THROUGH RECEIPT NO.0112220024200. KINDLY PROVIDE FOLLOWING INFORMATION:- 1. WHEN THE FILE WAS RECEIVED 2. ALL NOTINGS AND ORDERS MADE ON FILE 3. ANY LETTER ISSUED TO APPLICANT 4. STATUS OF FILE		
<input type="button" value="Print"/> <input type="button" value="Save"/> <input type="button" value="Close"/>			



भारत सरकार  
Government of India

भारतीय विशिष्ट पहचान प्राधिकरण  
Unique Identification Authority of India

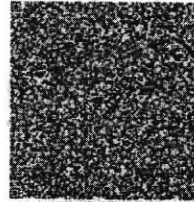
Enrollment No.: 0000/00100/58716

To  
RITA RANI  
Major singh,  
DHINGRA COLONY, RAM TIRATH ROAD,  
VTC: Amritsar -I,  
PO: Chheharta,  
District: Amritsar,  
State: Punjab,  
PIN Code: 143105,  
Mobile: 7717405490

560025



MC005600253FL



आपका आधार क्रमांक / Your Aadhaar No. :

**5647 2441 6274**

मेरा आधार, मेरी पहचान



भारत सरकार  
Government of India



Issue Date : 24/09/2013



RITA RANI  
DOB : 06/04/1980  
Female

**5647 2441 6274**

मेरा आधार, मेरी पहचान

Rita Rani

29  
24/1/23

**MOST URGENT**  
**RTI MATTER**

संगठन एवं पद्धति अनुभाग

मिसिल संख्या : ओ एंड एम / 19538 /2022

दिनांक : 24/1/2023

Advt. अनुभाग कृपया श्री/श्रीमती Rita Ram. द्वारा  
मांगी गई जानकारी प्रदान करें। यह जानकारी इस अनुभाग में दिनांक 31/1/23 तक पहुँच जानी चाहिए  
ताकि सीपीआईओ द्वारा आरटीआई आवेदक को आवश्यक जानकारी समय पर भेजी जा सके। आरटीआई आवेदन  
की एक प्रति संलग्न है।

24/1/23

स० लो० सू० अ०

के. लो. सू. अ.

24/1/23

24/1/23

**Advertisement Section**  
**Department of Publication, Civil lines, Delhi – 54**

फ़ाइल: - Advt/RTI/334/2022-23

दिनांक: 03/02/2023


विषय: - सूचना के अधिकार अधिनियम 2005 की धारा के अंतर्गत नीचे दी गई सूचना प्रस्तुत है :

Ref:- ओ एंड एम/19538/2022 दिनांक 24/01/2023 (Rita Rani, Amritsar)  
उपरोक्त पत्र के संदर्भ में मांगी गई सूचना इस प्रकार है :-

In respect to the information sought, it is stated that the documents sent by the applicant were examined and some shortfalls were observed, and an objection letter in this regard has already been sent to the Applicant on 17/01/2023 (copy enclosed). The file No. of the applicant is 29501/22.

Kindly fulfill the following requirements in order for the department to take further necessary action:-

- (i) Send 2 *Formats* and 1 CD in MS word as corrected
- (ii) Send Rs. 250/- more through NTRP and attach the payment receipt.
- (iii) Send Fresh News Paper with advertisement from home State & Affidavit as per attached correcty format.

  
Assistant Controller (Business)

To,

O&M section



Government of India  
Department of Publication  
Ministry of Housing & Urban Affairs  
Civil Lines, Delhi-110054  
Website:- [www.deptpub.gov.in](http://www.deptpub.gov.in)  
E-mail:- [acop-dep@nic.in](mailto:acop-dep@nic.in) & [pub.dep@nic.in](mailto:pub.dep@nic.in)  
Tel:- 23817823, 23819689 Fax:- 23817846

F.No. – ADVT./IV/29501/22

Date:- 17/01/23

To,  
Paramjit Kaur, W/o Major Singh,  
R/o Dhingra Colony, Ram Tirath Road,  
Amritsar, Punjab-143001.

Sir/Madam,

With reference to your request for change of name, religion, Public Notice dated \_\_\_\_\_, it is informed you that your request be acceded to for the following reasons mentioned at **S. No. #, 17.**

1. Your Newspaper advertisement should contain Four data's for change of name for Minor i.e. (1) Old Name (2) Father's name (3) Full Residential Address with State (4) New Name. If any data is missing, kindly re-advertise and resend the fresh newspaper.
2. Your newspaper advertisement should contain Seven data's for change of name for Minor i.e. (1) Father's Name (2) Father's father name (3) Full residential address with state (4) Minor (5) Old name of child (6) Age of Child (7) New name of child. If any data is missing, kindly re-advertise and resend the fresh newspaper.
3. The photocopy/cutting of newspaper, newspaper more than 1 year old is not acceptable, You may have to send the original newspaper after highlighting the advertisement (full page in which your advt. is published).
4. The newspaper is not in order as it does not contain the matter of public notice, please re-advertise as directed and send the newspaper.
5. The Deed sent by you is not in order as it is not attested by Two Gazetted Officer of your department with rubber stamp.
6. The specimen format is not acceptable being hand written, please send specimen format duly typed or computerized printout in duplicate.
7. Specimen format submitted is not in order. Please send 2 copies of enclosed Performa in original duly typed or computerized printout on plain A4 size sheet with witness details. (Copy Enclosed).
8. Two passport size self-attested photos are not found enclosed. Stick two photographs on plain paper and cross-sign on it, i.e. half signature on paper and half signature on photographs.
9. Only one photo received. You may have to send one more self-attested photo.
10. You may have to submit Rs. \_\_\_\_\_ more through NTRP for your advertisement of change of name of Major/Minor/Public Notice/Religion. Fees for change of name of Major/Minor/Public Notice/Religion of your advertisement are Rs. \_\_\_\_\_. Fees sent by Applicant are Rs. \_\_\_\_\_. Difference of fees to be paid is Rs. \_\_\_\_\_ through NTRP ([www.bharatkosh.gov.in](http://www.bharatkosh.gov.in)).

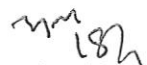
**# Send Fresh Newspaper with advertisement from home state & Affidavit as per attached corrected format.**

**# Send 1 CD in MS word and 2 formats as per attached corrected format.**

**# Send Rs.250/- more through NTRP.**

11. You have not enclosed the copy of certificate of conversion of religion which was issued by Moulvi/Baptism by Arya Samaj mandir/Gurudwara for change of Religion.
12. An attested photocopy of the Court's judgment/verdict is required in support of your case.
13. You are required to mention in newspaper, affidavit & prescribed format in the matter that " I am \_\_\_\_\_(Hindu/Muslim/Christian) \_\_\_\_\_ by birth & have not changed my religion".
14. A CD in MS-Word (window 2007) format containing the matter of name change/Public notice without witness is required and writes your old name in place of signature in CD. Please note that without soft copy (CD) no action will be taken in your case.
  1. In CD – Change of name of Major- I hitherto to \_\_\_\_\_ up to \_\_\_\_\_ connection. In place of signature- Type your old name (no sign) and no witness details is required in CD. In CD only standard specimen format for change of name of Major is required. No other documents such as application, No photographs, No IDs details as required in CD (for details see our website i.e. [www.deptpub.gov.in](http://www.deptpub.gov.in)).
  2. In CD – Change of name of Minor- I \_\_\_\_\_ Son/daughter/wife of \_\_\_\_\_ up to \_\_\_\_\_ connection. In place of signature- Type your Parents (no sign) and no witness details is required in CD. In CD only standard specimen format for change of name of Minor is required. No other documents such as application, No photographs, No IDs details as required in CD (for details see our website i.e. [www.deptpub.gov.in](http://www.deptpub.gov.in)).
  3. In CD- for Public Notice- It is for general information that I \_\_\_\_\_ S/o \_\_\_\_\_ up to \_\_\_\_\_ connection. In place of signature- Type Real Name(no sign) and no witness details is required in CD. In CD only standard specimen format for Public Notice is required. No other documents such as application, No photographs, No IDs details as required in CD (for details see our website i.e. [www.deptpub.gov.in](http://www.deptpub.gov.in)).
15. A certificate duly signed by applicant stating therein that hard copy and soft copy contains similar matter and I am responsible for any mismatch/loss or damage in transit. It is to be typed on plain A4 size sheet with the applicant signature and name.
16. CD sent by you is not in order/damaged. CD is scanned in JPEG/PDF/Turkish format is not acceptable. Please send a fresh CD in MS-Word (Window 2007) only.
17. **Attach Photocopy of this letter with other requisite documents. Please quote your file number as mentioned above in this letter for early processing of your case.**
18. Self-attested ID copy of old name Aadhar Card/Voter Id card/Passport etc. The new rates for publication of advertisement in the gazette of India w.e.f. 01.04.2016 are as under. 1) Change of name of Major- 1100/- 2) Change of name of Minor- 1700/- 3) Change of Religion- 1700/- 4) Public Notice- 1400/-
19. Applicant is requested to download his soft copy of the 'gazette from our website [www.egazette.nic.in](http://www.egazette.nic.in). No hard copy of gazette will be dispatched because the publication has been switched to e-publishing w.e.f. 01<sup>st</sup> October, 2015 by the Government as per their guidelines issued vide the gazette of India (Extraordinary), Issue no.- 602, Part-II Section-3 Sub section(i), dated 30<sup>th</sup> September, 2015.
20. Steps to Search the Gazette of India:-
  - 1<sup>st</sup> Step- [www.egazette.nic.in](http://www.egazette.nic.in)
  - 2<sup>nd</sup> Step- Search Gazette.
  - 3<sup>rd</sup> Step- Search Category- WEEKLY GAZETTE.
  - 4<sup>th</sup> Step- Select Part and Section-IV.
  - 5<sup>th</sup> Step- Date of Issue of notification from 1<sup>st</sup> Calender to 2<sup>nd</sup> Calender.
  - 6<sup>th</sup> Step- Click Standard Report/Detailed Report.
  - 7<sup>th</sup> Step- Download PDF files.
  - 8<sup>th</sup> Step- Use Control Key+F to find your name.
  - 9<sup>th</sup> Step- Download the whole gazette to make your own copy, this further needs no certification from department.

Yours truly



For, Asstt. Controller of Publication.



No.ADVT./IV

alias Rita Rani

I, hitherto known as PARAMJIT KAUR, wife of MAJOR SINGH residing at Dhingra Colony, Ram Tirath Road, Amritsar-143001 Punjab have changed my name and shall hereafter be known as RITA RANI. I have changed my name only not my religion.

It is certified that I have complied with other legal requirements in this connection.

PARAMJIT KAUR  
PARAMJIT KAUR

Witness No.1 Signature.....Angrej Singh.....

Full Name-Angrej Singh

Address-Dhingra Colony Ram Tirath Road Amritsar

Mobile No.7837069573

Witness No.2 Signature.....Karm Singh.....

Full Name-Karm Singh

Address- Dhingra Colony Ram Tirath Road Amritsar

Mobile No.8557932433



भारतसरकार/Govt. of India

प्रकाशनविभाग/Department of Publication

सिविललाईन्स, दिल्ली/Civil Lines, Delhi-110054

Website: [www.deptpub.nic.in](http://www.deptpub.nic.in)

Email: [acop-dep@nic.in](mailto:acop-dep@nic.in) (& [acobdep2017@gmail.com](mailto:acobdep2017@gmail.com))

TEL.: 2381 7823 / 9689 / 3761 / 3762 / 3764 / 3765.

Fax: 2381 7846.

File No. O&M/19538/2022

Dated: 21/02/23

To,  
Smt. Rita Rani,  
W/o- Major Singh,  
Dhingra Colony, Ram Tirath Road,  
Amritsar, Punjab- 143001.

Sub:- Information under the Right to Information Act, 2005.

Madam,

With reference to your RTI Application Registration No. DOPUB/R/E/23/00010 dated 24/01/23, the requisite information sought under RTI in respect of Gazette Notification, this is to inform you that your name change documents were examined and some shortfalls were observed and an objection letter vide letter no.- Advt./IV/29501/22 dated 17/01/23 was sent to you (Copy enclosed). For early publication in the Gazette of India you have to submit the below mentioned documents to this Department at the earliest.

1. Send 2 Formats and 1 CD in MS Word as corrected (Copy attached).
2. Send Rs. 250/- through NRTP and attach the receipt of Payment.
3. Send Fresh News Paper with advertisement from home state & affidavits per attach format (in Original).

Mention your file no. i.e. Advt/IV/29501/22 in future.

In case, you are not satisfied with the reply furnished as above, you may file first appeal before the First Appellate Authority of this office i.e. Sh. G.P. Sarkar, Controller of Publication, Civil Lines, Delhi-110054; details are also available in RTI portal, within 30 days of receipt of this reply.

Yours faithfully,

(Lucy Jyoti Beck)

Central Public Information Officer