

02M/19496/22
9/1/23

RTI REQUEST DETAILS

| | | | |
|--|--|------------------------------|-----------------|
| Registration No. : | DOPUB/R/E/23/00003 | Date of Receipt : | 06/01/2023 |
| Type of Receipt : | Online Receipt | Language of Request : | English |
| Name : | Khursheed Kareem | Gender : | Male |
| Address : | C/o Nemat iqbal, H. No D-24, Opp Urban Health Training Centre, Near Chhoti Masj, Sarvodaya Nagar, Indira Nagar, Lucknow, Pin:226016 | | |
| State : | Uttar Pradesh | Country : | India |
| Phone No. : | +91-9628812345 | Mobile No. : | +91-9628812345 |
| Email : | kknom@rediffmail.com | | |
| Status(Rural/Urban) : | Urban | Education Status : | Above Graduate |
| Is Requester Below Poverty Line ? : | No | Citizenship Status : | Indian |
| Amount Paid : | 10) | Mode of Payment : | Payment Gateway |
| Does it concern the life or Liberty of a Person ? : | No(Normal) | Request Pertains to : | |
| Information Sought : | <p>1. Please provide the information regarding documents required for Name Change or Correction through Gazette publication and Fees amount for same:</p> <p>2. Please provide the information regarding the mode of submission Online or Offline of concerned documents and mode of Fees deposit Online or Offline:</p> <p>3. Please provide the information regarding duration that after submission of concerned documents and fees as per norms how much time it will take in order to published in Gazette:</p> | | |
| <div> <input type="button" value="Print"/> <input type="button" value="Save"/> <input type="button" value="Close"/> </div> | | | |

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9/1/23

MOST URGENT

RTI MATTER

संगठन एवं पद्धति अनुभाग

मिसिल संख्या : ओ एंड एम / 19496/2022

दिनांक : 9/1/2023

विज्ञापन अनुभाग कृपया श्री/ श्रीमती Khushheed Kameem. द्वारा

मांगी गई जानकारी प्रदान करें। यह जानकारी इस अनुभाग में दिनांक 16/1/23 तक पहुँच जानी चाहिए ताकि सीपीआईओ द्वारा आरटीआई आवेदक को आवश्यक जानकारी समय पर भेजी जा सके। आरटीआई आवेदन की एक प्रति संलग्न है।

स० लो० सू० अ०

के. लो. सू. अ.

विज्ञापन
9/1/23

संज्ञा-4
7-1-23

अ. 2
9/1/23

Amul
9/1/23

Advertisement Section
Department of Publication, Civil lines, Delhi – 54

फ़ाइल :- Advt/RTI/310/2022-23

दिनांक 23/01/2023

विषय :- सूचना के अधिकार अधिनियम 2005 की धारा के अंतर्गत नीचे दी गई सूचना प्रस्तुत है :

Ref:- ओ एंड एम/19496/2022 दिनांक 09/01/2023 (Khursheed Kareem)

उपरोक्त पत्र के संदर्भ में मांगी गई सूचना इस प्रकार है :-

Pointwise replies to the applicant's queries are furnished below:-

- (i) Information related to change of name is available on our website. A copy of the guidelines is being attached herewith for the convenience of the applicant. The applicant may also visit our website, www.deptpub.nic.in for more information in this regard.
- (ii) The application containing all the requisite documents as mentioned in our official website, may only be submitted offline by hand in the department or by post. Information regarding fees and the mode of payment are available in the department's guidelines on our website www.deptpub.nic.in.
- (iii) After receipt of application in correct order containing all the requisite documents as mentioned in our official website, it takes approximately 30 to 45 days for the notification to be published in the Gazette of India.



(Lucy Jyoti Beck)
Assistant Controller (Business)

To,

O&M section



Assistant Controller (Business)

MAJOR 1

GUIDELINES FOR CHANGE OF NAME FOR ADULT (MAJOR)

Notice for advertisement by individual in the Gazette of India Part-IV regarding
Change of Name, addition or deletion of surname etc.

The following documents are required for publication of advertisement in the Gazette of India Part IV.

- (i) An Undertaking duly signed by the applicant
- (ii) Original Newspaper
- (iii) Prescribed proforma in duplicate duly typed with signature of applicant and two witnesses.
- (iv) C.D. containing the print matter without witness portion in MS Word and type old name in place of signature.
- (v) Two self attested passport size photographs and photocopy of ID proof (self attested).
- (vi) A certificate duly signed by the applicant declaring therein that the contents of hard copy and soft copy are similar.
- (vii) Request letter along with the requisite fee.

The person attaining the age of 18 yrs. and above who wishes to get his/her change of name published in the Gazette of India Part-IV has to comply with the following formalities prior to publication of such advertisement.

1. Change of name should be advertised in one of the daily local leading newspaper stating therein Father's / Husband's name along with residential address and forward it in original to this Department.
2. An Undertaking duly signed by the applicant showing therein his/her old and new name along with full details of father's / husband's name with residential address declaring that the facts stated therein are true & correct to the best of his/her knowledge and belief. In case of individuals working with Central Government, they may submit Deed for change of name in accordance with the Ministry of Home Affairs O. M. No. 190016 / 1 / 87-Estt. dated 12/03/1987. Specimen deed is attached. In case of Indians living abroad, he / she will submit deed duly attested by the respective Indian Embassy / Indian High Commission, in original to this Department.
3. Printing matter as prescribed in the attached specimen duly complete in all respects by typing the same on a separate plain paper and signed by the individual in his / her old name, with two witnesses in duplicate should be submitted along with Soft Copy (CD MS Word). The Proforma must be computer typed.
4. The applicant is required to submit two self attested passport size photographs along with application with all the requisite documents containing two passport size photographs and copy of photo ID proof, both duly self attested.

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5. The printing charges for publication of change of name is Rs. 1100/- only w.e.f.

01.04.2016 to 31.03.2017. The amount will have to be submitted thorough NTRP (Non Tax Reciept Portal i.e www.bharatkosh.gov.in from 01/10/2018 onwards vide Department Order No.Cash/NTRP/2018-19 Dated 04/10/18 in pursuance of Principal Accounts Office, M/o Housing & Urban Affairs' O.M. No.G-20018/Pr.Ao/UD/A/Cs/NTRP/2018-19/1489-1504 Dated 01-10-2018.

For Indian living abroad is Rs.3500/- only w.e.f. 01.4.2016 to 31.3.2017. The applicant is requested to download his/her gazette from the website www.egazette.nic.in in the following manner as the physical printing and sale of hard copies of the Gazette by the Government has been ceased completely from 01.10.2015 vide Gazette of India Issue no. 602, Extra Ordinary Part II Section 3 Sub Section (i) dated 30.9.2015, be switched to e- publishing w.e.f 01st October, 2015.

STEPS:- TO SEARCH GAZETTE

STEP1:- SEARCH GAZETTE

STEP2:- SEARCH CATEGORY-WEEKLY GAZETTE

STEP3:-IN SELECT PART AND SECTION- PARTIV

STEP4:- IN 1ST CALENDER (DATES OF SATURDAY) TO IIND CALENDER (DATES OF SATURDAY)

STEPS:- DOWNLOAD THE REQUISITE PDF FILE.

STEP6:-USE CONTOL KEY+F KEY TO FIND YOUR NAME (OLD/NEW)

STEP7:-DOWN LOAD THE WHOLE GAZETTE TO MAKE YOUR OWN COPY. THIS FURTHER NEEDS NO CERTIFICATION FROM THE DEPARTMENT

N.B. : The Publication Department will not be responsible for any tampering in the downloaded copies of e-publishing Gazette from the website

6. All the aforesaid documents, printing charges together with forwarding letter and Photo ID Proof addressed to The Controller of Publications, Department of Publication, Civil Lines, Delhi-110054 should either be submitted personally or be sent by post to this Department. The documents must not be older than one year.
7. The documents once submitted in this Department will not be returned in any circumstances, neither original nor Xerox copy.
8. The public dealing hour for this purpose in this Department are 10.00 AM to 1.00 PM and 2.00 PM to 4.00 PM on all working days.

P.T.O

Major 3

- 9 [A] If the individual applies to adopt the name/ surname of any other religion without changing his/ her existing religion than he/ she must submit An Undertaking duly signed by the applicant showing therein his/ her full particulars with residential address stating therein that old and new name along with full details of father's/ husband's name with residential address declaring that "He/She confirms that he/she is not changing his/her religion" The cost of such type of advertisement will be Rs.1100/+Rs. 250/-=Rs.1350/- [Till Date.]
- [B] In case, the individual applies change of religion, he/ she must declare the Same in the leading newspaper as well as in the UNDERTAKING.
- 10 Every application should be supported by self attested Photo ID proof of the applicant. Application either submitted personally or sent by Post/ Courier only will be entertained. No other channel is permissible viz Agents, Advocates, etc.
11. A certificate duly signed by applicant declaring therein that the contents of hard copy and soft copy are similar with the undertaking that the applicant will be responsible for any mismatch or loss in transit.
12. After the application is received completed in all respect, the request will be sent for notification to the respective Government of India Press.
13. This department will not be responsible for any delay in printing on the part of concerned Press.
14. The Controller of Publications, being the publisher of the Gazette Of India, reserves the right to reject any request found incomplete /vague/unlawful/misleading printing material for publication of the matter.

Controller of Publications.

SPECIMEN FOR CHANGE OF NAME FOR MAJOR

I hitherto known as (OLD NAME) Son/ Daughter/Wife of
(Father/Husband's Name) employed as (Post of the Applicant) in the
(Office /Company's Name) residing at (residential address) have
changed my name and shall hereafter be known as (New Name).

It is certified that I have complied with other legal requirements in
this connection.

(Type here your Old Name)
Signature (in existing Old Name)

Witness No.1:-

Full Name _____ Signature _____

Address _____

Mobile /Phone No. _____

Witness No.2:-

Full Name _____ Signature _____

Address _____

Mobile /Phone No. _____

P.T.O

TWO SPECIMEN TYPED COPIES 5

CHANGE OF NAME FOR MAJOR

I hitherto known as (OLD NAME) Son/ Daughter/Wife of
(Father/Husband's Name) employed as (Post of the Applicant) in
the (Office /Company's Name) residing at (residential address)
have changed my name and shall hereafter be known as (New
Name).

It is certified that I have complied with other legal requirements in
this connection.

(Type here your Old Name)
Signature (in existing Old Name)

Witness No.1:-

Full Name _____ Signature _____

Address _____

Mobile /Phone No. _____

Witness No.2:-

Full Name _____ Signature _____

Address _____

Mobile /Phone No. _____

I hitherto known as Ayush s/o Sunil Bhatnagar
employed as Senior Engineer in HCL
company, Sector-60, Noida residing at 17,
ashok vatika, lajpat nagar, delhi have change
my name and shall hereafter be known as
Ayush Bhatnagar.

It is certified that I have complied with other
legal requirements in this connection.

(Type here your Old Name)
Signature (in existing Old Name)

Witness 1

Name Ashok Sharma Signature.....

Address 171, Sector -14, Sonipat, Haryana,
Mob. 7777777771

Witness 2

Name Rajesh Sharma Signature.....

Address 171, Sector -14, Sonipat, Haryana,
Mob. 8888888881

I hitherto known as Ayush s/o Sunil Bhatnagar
employed as Senior Engineer in HCL
company, Sector-60, Noida residing at 17,
ashok vatika, lajpat nagar, delhi have change
my name and shall hereafter be known as
Ayush Bhatnagar.

It is certified that I have complied with other
legal requirements in this connection.

(Type here your Old Name)
Signature (in existing Old Name)

Witness 1

Name Ashok Sharma Signature.....

Address 171, Sector -14, Sonipat, Haryana,
Mob. 7777777771

Witness 2

Name Rajesh Sharma Signature.....

Address 171, Sector -14, Sonipat, Haryana,
Mob. 8888888881

(i) Specimen should not be hand written.

(ii) Type old Name and Sign Format by old Name Only.

(iii) New name must be One Only.

(iv) New Name should not contain S/o, W/o ex. Ramesh S/o Rambir, Prerna W/o Rajat etc.
Give your full name.

(v) Don't mention Age in above format.

CD MATTER

COMPACT DISC-ONLY BELOW MATTER SHOULD BE **TYPED** IN **MS Word** and be put in CD with old name only.



CD should not contain :-

- i) **No** scanned matter.(No .pdf,jpeg, jpg etc.)(Only in doc/docx format only).
- ii) **No** Signature
- iii) **No** Witness Details
- iv) **No** Application, No Photographs, No Affidavit Details, No ID Details etc.



भारत सरकार/Govt. of India
प्रकाशन विभाग/Department of Publication
सिविल लाईन्स, दिल्ली/Civil Lines, Delhi-110054
Website: www.deptpub.nic.in
Email: acop-dep@nic.in (&) acobdep2017@gmail.com
TEL.: 2381 7823 / 9689 / 3761 / 3762 / 3764 / 3765.
Fax: 2381 7846.

File No. O&M/19496/2022

Dated: 31/01/23

To,
Sh. Khursheed Kareem,
H. No. D-24, Near Chhoti Masjid,
Sarvodaya Nagar, Indira Nagar,
Lucknow, UP- 226016.

Sub:- Information under the Right to Information Act, 2005.

Sir,

With reference to your RTI application Registration No. DOPUB/R/E/23/00003 dated 06/01/23; the point wise information is as under:-

1. See the website of Department of Publication i.e. www.deptpub.nic.in required for Name Change or for Correction. A copy of the Guidelines for the change of name of Major is attached.
2. See the website of Department of Publication i.e. www.deptpub.nic.in for mode of submission of documents and mode of fees.
3. After receiving of the application it takes approximately 30 to 45 days for publication in the Gazette of India, if there is no deficiency found in the documents submitted by the applicant.

In case, you are not satisfied with the reply furnished as above, you may file first appeal before the First Appellate Authority of this office i.e. Sh. G.P. Sarkar, Controller of Publication, Civil Lines, Delhi-110054; details are also available in RTI portal, within 30 days of receipt of this reply.

Yours faithfully,

(Lucy Jyoti Beck)
Central Public Information Officer

OK
31/1/23
for
APD