



# Guru Gobind Singh Indraprastha University

(A State University established by the Govt. of NCT of Delhi)

Sector-16-C, Dwarka, New Delhi-110078

Academic Branch



F. No. IPU-7/ DI(Academic)/Offline Counselling/2025/ 1299

Dated: 02/09/2025

## SPECIAL ROUND OF OFFLINE COUNSELLING (POST GRADUATE) FOR ACADEMIC SESSION 2025-26 through NLT/CET/CUET in order of Priority (wherever applicable) in respect of various Programmes for the Academic Session 2025-26

1. This is for information of all the candidates that the "Special Round of Offline Counselling" will be carried out for the Seats Remained Vacant. For the given below programmes

S. No.	Name of the Programme	CET Code
1.	MA(MC)	106
2.	MA ENG	113
3.	MA ECO	162
4.	M S Packaging Technology	604

2. Special Round of Offline Counselling will be conducted only for "NOT ADMITTED" candidates in various Programmes. It is stated that the candidates should not be in possession of a seat (in that particular programme where one is desirous of seeking admission) as on 25/08/2025 (who have withdrawal through online mode only). Candidates withdrawing thereafter will NOT BE TREATED as "NOT ADMITTED" candidate. Candidates who have already taken admission in the Management Quota in affiliated Institute/College shall not be considered in the Special Round of Offline Counselling.
3. Document required at the time SPECIAL ROUND OF OFFLINE Counselling
  - a. Demand Draft/Bank Draft(s) of Rs. 96,000/- towards part academic fee is required, which is mandatory at the time counselling in favour of Registrar, Guru Gobind Singh Indraprastha University, payable at Delhi. The candidate will write his name, date of admission, phone, address, mobile no, name of the programme, CET Rank and CET Application Number on the back of the Bank Draft(s). Balance fee (if applicable) shall be paid by the candidate at the allotted institute.
  - b. Duly and duly signed Admission verification form (Appendix 6) of Part F of Admission Brochure 2025-26
  - c. Duly and duly signed Preference sheet (Appendix 11A) of Part F of Admission Brochure 2025-26.
  - d. Four passport sized photographs
  - e. CET Rank Card/Merit Order and CET Admit Card 2025.
  - f. NLT Score/Rank Card and NLT Admit Card 2025.
  - g. Online Registration Form 2025
  - h. CUET Registration Form 2025 of GGSIPU showing payment proof of Rs. 2500/-, wherever applicable.
  - i. 10<sup>th</sup> class passing certificate as Proof of date of birth (Secondary School Mark-sheet & Certificate) (Original and Photocopy)
  - j. Mark-sheets / Certificates of qualifying examination (12<sup>TH</sup>/UG/PG/etc, whichever is applicable (Original and Photocopy)
  - k. Physical Fitness Certificate
  - l. Conduct and Character Certificate in original from the Head of the Institution from where the qualifying examination has been passed or from Gazetted officer in Original, not more than 06 (six) months old.
4. During the course of Special Round of Offline Counselling, the allotment of seats shall be carried out irrespective of region and category on All India basis. Allotment of seat shall be in the Order of Priority of applicable CET/NLT followed by CUET. It is reiterated that First priority will be given to respective NLT/CET (whichever applicable) Candidates for filling up of vacant seats. After exhausting CET/NLT applicants, the remaining seats will be offered to the CUET candidates in the order of merit.
5. The conduct of the Special Round of OFFLINE Counselling is to facilitate those candidates only who have not been able to get admission for certain reasons in the Online Counselling Process held so far.

6. Physical presence of the candidate is mandatory at the time of Offline Counselling, except for medical reasons.
7. During the special Round of OFFLINE Counselling, the University shall ensure that allotment of seats in respective programme in any USS/College/Institute is purely on merit basis and in accordance with CAPPING determined through Online Counselling of the respective programmes/stream of respective college to ensure NO rank violation with respect to admitted candidates.
8. College once allotted in this Round of Counselling will not be changed subsequently.
9. It will also be the sole responsibility of the candidate to ascertain and make sure that he/she possesses the requisite eligibility and qualifications prescribed for admission in a particular course.
10. CUET merit for the given below programmes have already been uploaded on the University Website.
11. Programme wise schedule is given below

VENUE: - D BLOCK SEMINAR HALL, GGSIP UNIVERSITY, DWARKA CAMPUS					
Date	Course	NLT/ CET/ CUET	Category	Rank	Reporting Time
12.09.2025	MAMC	CET	CET 2025 Qualified Candidates, who have "Not Admitted" status	CET Rank 1 onwards	10:00 am
12.09.2025	MAMC	CUET	CUET Registered Candidates whose names appeared in the Merit list	From CUET Rank 1 onwards	02:00 pm
12.09.2025	MA ENG	CET	CET 2025 Qualified Candidates, who have "Not Admitted" status	CET Rank 1 onwards	10:00 am
12.09.2025	MA ENG	CUET	CUET Registered Candidates whose names appeared in the Merit list	From CUET Rank 1 onwards	02:00 pm
13.09.2025	MA ECO	CET	CET 2025 Qualified Candidates, who have "Not Admitted" status	CET Rank 1 onwards	10:00 Am
13.09.2025	MA ECO	CUET	CUET Registered Candidates whose names appeared in the Merit list	From CUET Rank 1 onwards	02:00 Pm
13.09.2025	M S Packaging Technology	CET	CET 2025 Qualified Candidates, who have "Not Admitted" status	CET Rank 1 onwards	10:00 am
13.09.2025	M S Packaging Technology	CUET	CUET Registered Candidates whose names appeared in the Merit list	From CUET Rank 1 onwards	02:00 pm

All Candidates are advised in their own interest to visit the University website [www.ipu.ac.in](http://www.ipu.ac.in) as well as the online admission website <https://ipu.admissions.nic.in> for regular updates.

(Prof. Udayan Ghose)  
Director- Incharge (Academic)

**Copy to:**

1. Finance Officer, GGSIPU with the request to depute an official at the counselling venue for collection of Demand Drafts and verification of Admission Slips in this respect before the same are issued to the candidates.
2. PRO, GGSIPU with a request to display Counselling / Admission Schedule on the University's Notice Board (s).
3. In-charge, UITS, with the request to upload the schedule of Counselling on University's website.
4. AR to Hon'ble Vice Chancellor, GGSIPU for information of Hon'ble Vice Chancellor.
5. AR to Registrar, GGSIPU for information of Registrar.
6. Guard file.

(Dr. Vijay Kumar)  
Deputy Registrar (Academic)