



# MAHARAJA SURAJMAL INSTITUTE

Recognised by UGC u/s 2 (f), NAAC 'A' Grade Accredited  
(Affiliated to GGSIP University and Approved By BCI & AICTE)

C-4, Janak Puri, New Delhi- 110058,  
Phones : 011- 45656183, 45037193  
E-mail : principalmsi@yahoo.co.in, Website : msijanakupuri.com

Ref. No.: MSI/2025/230/597

Dated : 03/08/2025

## Admission Under Management Quota Admission A.Y. 2025-2026 Updated Counselling Schedule

Website: [www.msijanakupuri.com](http://www.msijanakupuri.com)

Name of Programmes: MBA, BBA, BCA, B.Com., B.Ed.

S.No.	Activity	Day & Date
1	<ul style="list-style-type: none"><li>• Publication of Advertisement</li><li>• Beginning of Sale of Form @ Rs. 2500/- (non- refundable) in online and offline Mode</li><li>• Display of Seat Matrix &amp; Schedule</li></ul>	14 <sup>th</sup> July 2025
2	Closing Date of Sale and Submission of form (MBA, BBA, BCA, B.Com., B.Ed., BA-LLB, BBA-LLB)	04 <sup>th</sup> August 2025
3	Display of Applied List	04 <sup>th</sup> August 2025 06:00 PM
4	Submission of Grievances, if any	05 <sup>th</sup> August 2025 01:00 PM
5	Display of Merit List	06 <sup>th</sup> August 2025 04:00 PM
6	Conduct of First Counselling (MBA, BBA, BCA, B.Com., B.Ed.)	08 <sup>th</sup> August 2025 Reporting Time: 09:30 AM to 10:00 AM
7	Display of provisionally admitted list in first counselling and vacant seats, if any	08 <sup>th</sup> August 2025 After the counselling
8	Conduct of Second Counselling, if Required (MBA, BBA, BCA, B.Com., B.Ed.)	09 <sup>th</sup> August 2025 Reporting Time: 09:30 AM to 10:00 AM
9	Display of final provisionally admitted list	09 <sup>th</sup> August 2025 After the counselling
10	Display of Final Admission List	09 <sup>th</sup> August 2025 Evening

**Note:** Counselling date of BA-LLB & BBA-LLB will be announced later after schedule of its 3<sup>rd</sup> round of online counselling.

(Prof. Rajbir Singh)  
Director





**Maharaja Surajmal Institute**  
 Affiliated to GGSIP University & NAAC 'A' grade accredited.  
 Rated as Category 'A' by SFRC & 'A' by JAC Govt. of NCT of Delhi  
 Approved by BCI & AICTE And Recognised U/s 2(f) of UGC Act

[New Students Fee](#)
[Physical Reporting](#)
[Online Fee Payment](#)
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# Admission Notice for Management Quota Seats A.Y. 2025-2026 updated 03/08/2025

July 14, 2025 | Notices &amp; Circulars

## Management Quota Admission Notice A.Y. 2025-2026

 Click here for the online portal: [www.mq2025.msijanakupuri.com](http://www.mq2025.msijanakupuri.com)

**\*\*Counselling scheduled on 04/08/2025 for MBA and law programmes is postponed. See updated counselling schedule in notices below\*\*** **\*\*Date of Application Extended for MBA, BA-LLB, BBA-LLB, BBA, BCA, B.Ed. and B.Com. upto 04/08/2025\*\***

Applications are invited from the eligible candidates who have appeared for CET/CLAT/CAT/CMAT/CUET entrance exam for admission to BBA (H) (General B&I), BCA (H), B.COM. (H), B.Ed, BALLB (H), BBALLB (H), and MBA Programme for the Academic Year 2025-26 against 10% reserved Management Quota Seats. All the interested candidates are required to fill up the prescribed application form (either offline or online)

**Offline Form Issue/Submission** (On all working days except 3rd Saturday and any public holiday/Sunday)

Start Date : 14/July/2025

Closing Date : 31/July/2025 (extended upto 04/08/2025 for BBA, BCA, B.Ed., B.Com, MBA, LAW)

Timing : 10:00 AM to 01:00 PM

## Online Form Issue/Submission

Start Date : 14/July/2025 10:00 AM onwards

Closing Date : 31/July/2025 01:00 PM (extended upto 04/08/2025 for BBA, BCA, B.Ed., B.Com, MBA, Law)

 Online Portal: [www.mq2025.msijanakupuri.com](http://www.mq2025.msijanakupuri.com)

## Bank Account Details for payment of application Fees

Beneficiary Name : Maharaja Surajmal Institute  
 Saving Bank Account No : 175901000000062  
 IFSC Code : IOBA0001759  
 Bank Name : Indian Overseas Bank  
 Branch : C-4, Janak Puri, New Delhi-110058

After payment registration/processing fee, please attach/upload the proof with application form

## Important Notices

- [Click here for seat matrix](#)
- [Notice MQ Admission](#)
- [Delhi Professional Colleges and Institutions Rules 2007](#)
- [Delhi Professional Colleges and Institutions Act 2007](#)
- [Offline form](#)
- [List of Documents Required with Form](#)
- [List of compulsory Documents for Counselling for Admission](#)
- [Extension of Issue of Application for Admission in BCA, BBA, B.Com., B.Ed. Under Management Quota Seats upto 04/08/2025](#)
- [Format of Undertaking Annexure-B for download \(Compulsory Document\)](#)
- [NO Counselling on 04/08/2025](#)
- [Updated Counselling Schedule of MBA, BBA, BCA, B.Com, B.Ed. dated 03/08/2025](#)
- [Extension of Issue and Submission of Application in Law programme dated 04/08/2025](#)

## Notices & Circulars

Postponement of Counselling scheduled on 04/08/2025 and Extension of Last date to apply for Admission in MQ Seats of MBA, BA-LLB, BBA-LLB  
 August 3, 2025

Physical Reporting of New Students on 30th, 31st July & 01st August 2025  
 July 28, 2025

Fee Structure for New students (First Year)  
 July 28, 2025

Fee Notice for 2nd, 3rd and 4th Semester students  
 July 26, 2025

Admission Notice for Management Quota Seats A.Y. 2025-2026 updated 03/08/2025  
 July 14, 2025

Notice of Issuing of Degree Certificate  
 June 20, 2025

ATAL Online Faculty Development Program on "Unlocking Educator Potential: Essential Data Analytics Skills and Applications in Business Management"  
 January 7, 2025

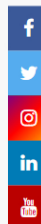
Mandatory Disclosure Academic Audit 2023-2024  
 October 28, 2024

Call For Papers For International Conference On "Sustainable Business Management Innovation And Technology 2025"  
 September 14, 2024

Fee Notice for 2nd and 3rd Year Students  
 August 3, 2024

[View All Notices & Circulars](#)

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## IMPORTANT COMMITTEES

All Committees

Anti Ragging

Anti Ragging Committee

Grievance Redressal Committee

Internal Complaint Committee

Internal Committee for Students with Disabilities

Students Grievance Form

MSI Students' Council

MSI Organogram

NOCs for Strategic Plans

Code of Conduct of IPU

Faculty Profile

Students' Societies

## IMPORTANT LINKS

MSI Central Library

Mandatory Disclosure

MSIT

SMES

MKOGS Bikaner

MSPS Shamli

MSS Bahadurgarh

IP University

UGC

NCTE

NCTE Regulations

Balance Sheet

Site Plan

## DOWNLOADS

Students Grievance Form

Directions Under Clause 3(ii)(d)

Advisory Under Clause 3(ii)(d)

MSI Event Application Form

Anti Ragging Affidavit

Affidavit by Student

Final Exam related forms

Students' No Dues Form

Annexures for Degree

Employees' No Dues Form

Information Bulletin Forms

Hostel Notices

Migration Certificate Process

## NAAC & IQAC

NAAC grade-'A' 2023-2028

NAAC SSR Cycle 3

NAAC-SSR-CYCLE 2

Undertaking

IQAC Composition

AQAR 2022-2023

Last six AQARs 2016-2022

MSI Feedback System

Strategic Plan & Deployment

Compliance Report of IQAC

MOM, Action Taken Report-IQAC

## Maharaja Surajmal Institute

### Reservation of Seats under Management Quota as per Reservation Policy

Course: BBA (Total MQ Seats - 48)	Total MQ Seats	85% Seats for Delhi Candidates						15% Seats for Outside Delhi Candidates					
		Delhi Seats	DSC (17%)	DST (1%)	DDef (5%)	DPWD (5%)	DGEN (Remaining)	Outside Delhi	ODSC (15%)	ODST (7.5%)	ODDef (5%)	ODPWD (5%)	ODGEN (Remaining)
BBA (General) - Shift I	18	15	2	0	1	1	11	3	1	0	0	0	2
BBA (Banking & Insurance) - Shift I	6	5	1	0	0	0	4	1	0	0	0	0	1
BBA (General) - Shift II	18	15	2	0	1	1	11	3	1	0	0	0	2
BBA (Banking & Insurance) - Shift II	6	5	1	0	0	0	4	1	0	0	0	0	1
Course: BCA (Total MQ Seats - 24)	Total MQ Seats	85% Seats for Delhi Candidates						15% Seats for Outside Delhi Candidates					
		Delhi Seats	DSC (17%)	DST (1%)	DDef (5%)	DPWD (5%)	DGEN (Remaining)	Outside Delhi	ODSC (15%)	ODST (7.5%)	ODDef (5%)	ODPWD (5%)	ODGEN (Remaining)
BCA - Shift I	12	10	2	0	1	0	7	2	0	0	0	0	2
BCA - Shift II	12	10	2	0		1	7	2	0	0	0	0	2
Course: B.Com (H) (Total MQ Seats - 12)	Total MQ Seats	85% Seats for Delhi Candidates						15% Seats for Outside Delhi Candidates					
		Delhi Seats	DSC (17%)	DST (1%)	DDef (5%)	DPWD (5%)	DGEN (Remaining)	Outside Delhi	ODSC (15%)	ODST (7.5%)	ODDef (5%)	ODPWD (5%)	ODGEN (Remaining)
B.Com(H) - Shift I	6	5	1	0	0	0	4	1	0	0	0	0	1
B.Com(H) - Shift II	6	5	1	0	0	0	4	1	0	0	0	0	1

Course: B.Ed (Total MQ Seats - 10)	Total MQ Seats	85% Seats for Delhi Candidates						15% Seats for Outside Delhi Candidates					
		Delhi Seats	DSC (17%)	DST (1%)	DDef (5%)	DPWD (5%)	DGEN (Remaining)	Outside Delhi	ODSC (15%)	ODST (7.5%)	ODDef (5%)	ODPWD (5%)	ODGEN (Remaining)
BEd	10	9	1	0	1	0	7	1	0	0	0	0	1
<b>TOTAL</b>	<b>10</b>	<b>9</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>7</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>

Course: LLB (Total MQ Seats - 12)	Total MQ Seats	85% Seats for Delhi Candidates						15% Seats for Outside Delhi Candidates					
		Delhi Seats	DSC (17%)	DST (1%)	DDef (5%)	DPWD (5%)	DGEN (Remaining)	Outside Delhi	ODSC (15%)	ODST (7.5%)	ODDef (5%)	ODPWD (5%)	ODGEN (Remaining)
LLB-BA	6	5	1	0	0	0	4	1	0	0	0	0	1
LLB-BBA	6	5	1	0	0	0	4	1	0	0	0	0	1

Course: MBA (Total MQ Seats - 12)	Total MQ Seats	85% Seats for Delhi Candidates						15% Seats for Outside Delhi Candidates					
		Delhi Seats	DSC (17%)	DST (1%)	DDef (5%)	DPWD (5%)	DGEN (Remaining)	Outside Delhi	ODSC (15%)	ODST (7.5%)	ODDef (5%)	ODPWD (5%)	ODGEN (Remaining)
MBA	12	10	2	0	1	0	7	2	0	0	0	0	2

As per sub clause 2a (iii) of clause 8 of notification no. 4(33)/2006-7 forwarded/issued by the Directorate of Higher Education, Govt. of NCT of Delhi, Professional Colleges/Institutions (prohibition of capitation fee, regulations of admissions, fixation of non-exploitative fees and other measures to ensure equity and excellence) Act 2007. Management Quota Seats allocation after ignoring fraction less than .70 and above that converted into One full seat.

**Director MSI**

